The June 2, 2016 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Corrina Baber*, Andy Chang, *Cyndi Gundersen, and Dianna Jones*

1. **MIS – Outstanding Issues**

SB - recent high school graduates. Continuing to research the CCCApply application import process as well as the MIS translation tables for SB11 recent high school graduates to determine why there were minimal number of students coded as 32015.

SS – The informer report has been created to identify students with ‘Undecided/Undeclared’ as well as a ‘Declared’ academic program. Program modifications are being made to the existing report to eliminate duplicate IDs and ensure that only students with BOTH an undeclared and a declared program are included for selected end-dating of the undeclared program.

1. **Upcoming MIS Submissions – Spring 2016**

Carol Hannon was not present. The committee was advised that the MIS files are currently being generated for review and submission preparation.

 **III. SS file Noncredit reporting –** mandatory Summer 2017

Ellucian is working on updating the SS file.

 **IV. Miscellaneous**

There were no additional items for discussion.

The meeting adjourned at 8:40am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, June 16th, 2016* at 8:30am in District Annex Conference Room 3.