The January 26, 2017 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** \**Corrina Baber, \*Joe Cabrales, \*Yancie Carter, \*April Dale-Carter, \*Ben Gamboa, \*Colleen Gamboa, \*Kristina Heilgeist, Keith Wurtz, and Dianna Jones*

1. **MIS Fall 2016 Term –** In Progress

The committee was given an update on the status of the Fall 2016 MIS reporting.

Course Basic (CB) - Crafton has 8 courses which have either a blank or invalid Course Basic Identifier (CB00#). If these are not corrected, we will have to remove the enrolled students’ section, session, assignment, and enrollment records. Dianna Jones advised that apportionment cannot be claimed for these courses. Kristina Heilgeist stated that she would notify Steve Sutorus of these course issues.

Student Success (SS) - There were 424 student success records (Crafton had 160; Valley had 264) rejected due to students having a Comprehensive Ed Plan and undecided/undeclared program major.

Student Disability (SD) – Crafton identified numerous student disability records that need further review to determine the number of contacts. Joe Cabrales stated that Monique Marrujo is the contact person for student disability data.

1. **Gainful Employment** – In Progress

Clearinghouse - The Student Status Confirmation Reporting (SSCR) Error reports are currently in the process of being completed. The two major types of errors are ‘**Published Program Length too long**’ and ‘**Certification Date is more than 72 days old**’ which can be corrected by TESS/DCS. However, the SSN/DOB Mismatch errors must be corrected/updated by A&R directly through NSLDS.

1. **Miscellaneous**

Keith Wurtz requested any available prior years’ raw SB data files to update the Nonresident values.

The meeting adjourned at 9:00am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, February 9th, 2017* at 8:30am in District Annex Conference Room 3.