The March 9, 2017 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** \**Corrina Baber, \*Yancie Carter, \*April Dale-Carter, \*Ben Gamboa, \*Colleen Gamboa, Kristina Heilgeist, \*Keith Wurtz, and Dianna Jones*

1. **MIS Fall 2016 Term –** Resubmission Completed

Advised the committee that the Fall 2016 term data was successfully resubmitted on February 27, 2017.

1. **MIS Spring 2017 Term**

Reminded the committee of the MIS Submission Timeline for Spring, and that we need to meet the Spring MIS data submission deadline (June 29th) due to vacation scheduling.

1. **Gainful Employment**

***SSCR Reports*** – The committee briefly discussed the Student Status Confirmation Reporting (SSCR) Error reports that are currently in the process of being completed. The committee was reminded that SSCRs were newly implemented in January of 2017 and schools are required to correct errors on their SSCR Error Report within 10 business days to maintain compliance.

***GE Disclosure*** – Keith Wurtz stated that the deadline for GE program disclosure is actually July 1st, 2017, but he expects to have it completed much earlier, sometime in April 2017. A link to the Gainful Employment Disclosure Template was placed on the Agenda for clarification. <https://ope.ed.gov/GainfulEmployment/>

***GE Reporting*** – Dianna Jones reminded the committee of the annual Gainful Employment reporting due date of October 1st, 2017, and suggested that each college begin validating and verifying their GE Programs now so that we can accurately report our GE programs. A link to the latest Gainful Employment programs at each college was placed on the Agenda.

<http://www.valleycollege.edu/about-sbvc/offices/office-research-planning/gainful-employment>

<http://www.craftonhills.edu/academic-and-career-programs/gainful-employment>

Keith Wurtz stated he would provide DCS/TESS with the spreadsheet of necessary data for the GE programs, including Program Cost of Attendance (Books/Supplies), and Tuition/Fee amounts for each program.

1. **CCCCO MIS Update – Webinar**

The committee was advised of the upcoming March 23, 2017 Webinar being conducted by the State Chancellor’s Office, and the ‘Meet and Confer’ session information was disseminated.

1. **Miscellaneous**

None.

The March 9th, 2017 MIS Executive Committee meeting adjourned at 9:00am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, March 23rd, 2017* at 9:00am in District Annex Conference Room 3.