The April 20, 2017 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Corrina Baber, \*Joe Cabrales, \*Yancie Carter, \*April Dale-Carter, \*Kristina Heilgeist, \*Juanita Sousa, and Dianna Jones*

1. **MIS - Spring 2017 Term**

Advised the committee that the EB/EJ staff data files have been created and sent to Payroll. For SG, the Middle College (MCHS) Special Populations Group has been received. Puente and Tumaini are still outstanding. Corrina stated that Alma Lopez is now the Puente coordinator. The RESP-233 course is still in need of a valid CB00#. Reminded the committee that the Student Success (SS) records will reject if student has a Comprehensive Ed Plan with an Undeclared/Undecided program/major.

1. **Gainful Employment**

Advised the committee of the new Disclosure Templates for Gainful Employment.

1. **Clearinghouse**

The committee discussed the overdue degree verification notifications from Clearinghouse. It appears that many verifications are not being processed in a timely manner. Joe Cabrales advised that he will follow-up with A&R to ensure timely processing.

1. **Miscellaneous**

The new Data Analyst will be coming on board in May 2017, and will be in training for MIS reporting most likely through December 2017.

The April 20th, 2017 MIS Executive Committee meeting adjourned at 9:00am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, May 4, 2017* at 8:30am in District Annex Conference Room 3.