The June 1, 2017 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Corrina Baber, \*Yancie Carter, \*Ben Gamboa, \*Kristina Heilgeist, \*Kirsten Colvey, \*Keith Wurtz, Samantha Sarabia, and Dianna Jones*

Introduced Samantha Sarabia, the new Data Analyst, who will be taking on the MIS/District Reporting responsibilities.

1. **MIS - Spring 2017 Term Processing Status**

The committee was apprised of the various term files that have been successfully created. Pending files (EB, SX, SS, and SB) remain to be created. Academic Standing has not yet been completed; as well as import of SARS Contacts. Upon the completion of academic standing and SARS contact uploads, the pending MIS files can then be processed for referential edit errors.

1. **MIS – Annual College Calendar Status**

The 2017-2018 College Calendar has been created; and will be submitted when the State Chancellor’s Office MIS database is open for submission of the 2017-2018 calendar term.

1. **SB11 –** Recent H.S. Grads

This issue is currently being researched.

1. **CERTS less than 6 units**

Based upon Keith Wurtz’ notification that certs less than 6 units can be submitted with the program awards file, TESS will confirm that there is nothing in the program to preclude these from being selected.

1. **Perkins (VTEA) student reporting** (2016SP anomaly)

TESS will review the 2016SP VTEA record counts due to the substantial increase in the VTEA count for 2016SP versus prior terms.

The June 1, 2017 MIS Executive Committee meeting adjourned at 9:10am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, June 29, 2017* at 8:30am in District Annex Conference Room 3.