The August 24, 2017 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:** *\*Larry Aycock, \*Corrina Baber, \*Yancie Carter, \*Kirsten Colvey, \*Kristina Heilgeist, Samantha Sarabia, and Dianna Jones*

1. **MIS Summer 2017 Processing Status**

The committee briefly discussed the status of the Summer 2017 MIS data files. Processing is in progress as the term data files are being generated to identify and eliminate any preliminary errors. Samantha stated that any initial errors that have been identified will be distributed the departments for corrective measures.

1. **Upcoming Annual MIS Submissions**

The committee was advised of the due dates for the Student Program Awards (SP), Financial Aid (SF/FA) and Assessment (SA) data files.

It was also noted that the 2016-2017 Gainful Employment (GE) files have a due date of October 1st, 2017; and that the colleges must identify their GE eligible programs prior to generation and transmission of the GE files to Clearinghouse and ultimately, NSLDS for acceptance/approval.

1. **SB11 – Recent H.S. Grads**

Advised the committee that this project is currently in progress to verify that the import of start/end dates is being populated into the correct fields in Colleague for recent HS Grads.

The August 24th, 2017 MIS Executive Committee meeting adjourned at 9:00am.

The next regularly scheduled MIS Executive Committee meeting is *Thursday, September 7th, 2017* at 8:30am in District Annex Conference Room 3.