The May 3, 2018 MIS meeting began at 8:30a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via CCC Confer*):

**Present:**  *Dianna Jones, Andy Chang, Samantha Sarabia, \*Artour Aslanian, \*Corrina Baber, \*Christopher Crew, \*Amalia Perez, \*Jun Xiang*

1. **Crafton: Adding “DE71L” as a method within Colleague**
   * Prior DAWG agenda item: Discuss adding a DE71L as well as the appropriateness of using these methods as we currently use them according to their MIS element dictionary definitions, as well as reaching a consistency on their use across both campuses.
     1. No Crafton representatives; Agenda Item skipped.
2. **MIS – Data Element changes effective Summer 2018**
   * The Committee was notified that the CCCCO MIS team was contacted concerning the questions asked in last MIS Executive Committee meeting.
     1. SF21: GJ is code to be utilized for One Time Emergency Aid Funding; Colleague translation table was updated.
     2. SA07: This code applies to ALL students if a federally approved instrument was used. Email was also forwarded to CCCCO Student Services for more clarification; waiting on response.
3. **MIS – Spring 2018 Term Processing Status**
   * **Special Groups:** Notified Committee that Puente student list has been received, however, was still awaiting student lists for MCHS and Umoja and that the deadline for the submission of these student lists is May 25, 2018.
   * College Calendar file created; waiting on CCCCO MIS data submission site to come back up after scheduled maintenance window.
4. **Miscellaneous**

The Committee was asked if anyone in attendance had any questions, comments or concerns.

The May 3, 2018 MIS Executive Committee meeting adjourned at 8:36am.

The next regularly scheduled MIS Executive Committee meeting will be *Thursday May 17, 2018* at 8:30am in District Annex Conference Room 3 and will also be available via CCC Confer.