**MIS Executive Committee Meeting**

Thursday May 31, 2018

 8:30am to 9:30am

1. **Crafton:** Adding “**DE71L**” as a method within Colleague
	* **Prior DAWG agenda item:** Reach a consistency on its use across both campuses.
	* **Both Colleges must agree on this Instruction method to be created** (referencing DAWG meeting)

(Snapshot from CCCCO Data Element Dictionary – XF01 Session Instruction Method)



1. **MIS – Spring 2018** Term Processing Status
	* + Payroll returned the EB/EJ file on May 25, 2018
	* **MIS Files still to be created:**
		+ Student Success (SS) – Pending SARS contacts
		+ Student Enrollment (SX) – Pending Grades & **Academic Standing**
		+ Student Basic (SB) – Pending all MIS file to be created
		+ College Calendar (190) – Holidays being rejected. Call to CCCO.
2. **MIS – Spring 2018** Deadline Reminders
	* **DUE Friday June 1, 2018**
		+ SARS Contacts to be imported
		+ DSPS & EOPS Data Reports counts to be confirmed
3. **MIS – Data Element** changes effective Summer 2018
	* **Initial conversation to establish process of data collection for new data elements:**
		+ SB36 – Transgender status
		+ SB37 – Sexual Orientation status
4. **Miscellaneous**