The July 26, 2018 MIS meeting began at 8:40 a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via ZOOM*):

**Present:** *\*Artour Aslanian \*Larry Aycock, Corrina Baber, \*Jodi Buckley, \*Yancie Carter,*

*Andy Chang, Dianna Jones*

1. **MIS – Spring 2018 Term Processing**

The Spring 2018 term processing has been completed. It was resubmitted twice, once for a CalWORKs student addition and once for a missing data element. Everyone should be aware the last date to resubmit for categorical programs is the first Monday in August. If you have to resubmit fall or spring, or if you had submitted summer and wanted to resubmit, the last day to resubmit is Monday, August 6th, 2018.

1. **MIS – Summer 2018 Changes**

The official end date for summer term is Friday, August 10. Several new and updated elements must be reported with the summer submission. If we do not have valid values for these new elements, “unknown” can be reported.

**Student Basic (SB)**

* + **SB23** – *Updated Student-Apprenticeship-Status valcode table with the new value of ‘2 –*

 *pre-apprenticeship’.* CHC and SBVC have confirmed that we do not currently have pre-apprenticeship courses or programs.

* + **SB34** – ***New*** *Student-CCC-ID data element to store Open CCC Apply ID#*

Should come through open CCCApply. This element is currently stored on the DADD screen. Ellucian has put it on the CMRP screen.

* + **SB35** – ***New*** *Student-SS-ID data element to capture CalPADS SSID*

Student ID from CalPads, which is K-12. We currently do not import or maintain that element, but it is supposed to be available through CCCApply. When it becomes available via CCCApply, we will need to stay in touch with the Technology Center on how to implement on the Chancellor’s Office side.

* + **SB36** – ***New*** *Student-Transgender status*

Have discussed previously. This is only to be available to IT and Research (or designees). At this time it is solely available to Jeremiah Gilbert (Interim Executive Director of Research). This is the same for the new SB37 data element.

* + **SB37** – ***New*** *Student-Sexual-Orientation status*

Will need to follow up with Jeremiah Gilbert. If these data element values are not entered in Colleague, the system will report “unknown”.

**CalWORKs (SC)**

* + **SC18** – ***New*** *CalWorks-Eligibility-Time-Limit-Status (required on CSCW)*

Required on CSCW. The state would like to know if a student has been in the program for two years, will be done in two years, after two years, etc. This element is currently in TEST.

**Student Groups (SG)**

* + **SG10** *– Updated Student-CAA-Status with new value of ‘2 - Student in another IET program’*

Added a value, IET Program, to existing valcode table. Both colleges have confirmed that we do not participate in this program.

**III. MIS – Annual 2018 Changes**

**Student Assessment (SA)**

* + **SA07** – ***New*** *Student-Educational-Function-Level classifies student based on range of scores tied to each level from Beginning to Advanced levels of basic education or ESL.*

The biggest change is how and where our student assessment scores are stored in Colleague. Currently, on the TEST screen, the scores are not placed in the score field, but instead the comment field. In order for the assessment processing to work properly, student assessment scores must be in SCORE field. More conversation and expertise is needed with Counseling and Research.

**Student Financial Aid (SF)**

* **SF21** – *Modified Student-Aid-Award-Types to remove Stafford Subsidized/Unsubsidized*

*award codes.*

Award type validation tables are being setup. We have also removed Stafford (subsidized and unsubsidized) awards will be removed after confirming any duplicate awards.

 **IV. Miscellaneous**

 There were no miscellaneous items discussed.

The meeting adjourned at 9:16 a.m.

The next scheduled MIS Executive Committee meeting is *Thursday, August 9, 2018* at 8:30am in District Annex Conference Room 3.