The August 23, 2018 MIS meeting began at 8:35 a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via ZOOM*):

**Present:** *Corrina Baber, \*Yancie Carter,* *\*Christopher Crew, Dianna Jones, \*James Smith*

1. **MIS – Summer 2018 Status**

Currently being processed. Several new elements must be reported with the summer submission. If we do not have valid values for these new elements, “unknown” will be reported.

**Student Basic (SB)**

* + **SB23** – Updated Student-Apprenticeship-Status valcode table with the new value of ‘2 – pre-apprenticeship’. CHC and SBVC have confirmed that we do not currently have pre-apprenticeship courses or programs.
  + **SB34** – **New** Student-CCC-ID data element to store Open CCC Apply ID#

Should come through open CCCApply. This element is currently stored on the DADD screen. Ellucian has put it on the CMRP screen.

* + **SB35** – **New** Student-SS-ID data element to capture CalPADS SSID

Student ID from CalPads, which is K-12. We currently do not import or maintain that element, but it is supposed to be available through CCCApply at which time we will need to stay in touch with the Technology Center on how to implement on the Chancellor’s Office side.

* + **SB36** – **New** Student-Transgender status – Will be reported as “unknown” at this time.
  + **SB37** – **New** Student-Sexual-Orientation status - Will be reported as “unknown” at this time.

**CalWORKs (SC)**

* + **SC18** – **New** CalWorks-Eligibility-Time-Limit-Status (required on CSCW).

Effective Summer. Both offices have been notified of this new field which has not yet been moved to our LIVE environment.

**Student Groups (SG)**

* + **SG10** – Updated Student-CAA-Status with new value of ‘2 - Student in another IET program’.

We currently do not have an IET program, so this will be reported as ‘No’. Although they are due for summer, we won’t have any positive values this reporting term.

1. **MIS – Annual 2018 Changes**

**Student Assessment (SA)**

* + **SA07** – **New** Student-Educational-Function-Level classifies student based on range of scores tied to each level from Beginning to Advanced levels of basic education or ESL.

We currently utilize cut scores, with the help of Keith Wurtz and the Counseling Department. This change came with SM18 however we are unable to report these new fields. Data is due by October 1, and the assessments are from July 1 2017 – June 30, 2018. The new element would not in for the reporting we are at now. It allows time to review the new data element.

**Student Financial Aid (SF)**

* **SF21** – Modified Student-Aid-Award-Types to remove Stafford Subsidized/Unsubsidized award codes.

Award type validation tables are being setup. We have also removed Stafford (subsidized and unsubsidized) awards after confirming any duplicate awards.

**III. Miscellaneous**

* CB21 Changes

Although we have not received anything official, AB705 may lead to changes in the CB21 code. Currently students can be eight levels below transfer however with the implementation of AB705 by fall of 2019, students must be ready to transfer within one year. This will also change prerequisites. Predominantly affects Math, Reading and English.

* AEBG Information

Emma Diaz, AEBG Director, housed at SBVC, is working with new request to utilize MIS data and track how Adult Education students are progressing. Currently the department is utilizing an Excel spreadsheet report created by Keith Wurtz, which identifies students coming from Adult Education, on an Excel spreadsheet.

* Homeless Flag

Inquiry from SBVC Research regarding how to identify homeless students. Currently, this population is not flagged in our system. We will explore if it might be captured on the VTEA survey, FASFA import, or CCCApply imports. It is preferable for students to self-identify.

The meeting adjourned at 9:05 a.m.

The next scheduled MIS Executive Committee meeting is Thursday, August 9, 2018 at 8:30am in District Annex Conference Room 3.