The November 1, 2018 MIS meeting began at 8:30 a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (\* = *via ZOOM*):

**Present:** *Corrina Baber, \*Andy Chang, \*April Dale-Carter, \*Jeremiah Gilbert, Dianna Jones,*

*\*James Smith*

1. **MIS – Summer 2018** reporting follow-up

|  |  |  |
| --- | --- | --- |
| **File** | **Name** | **Edit Error Description** |
| SC | CalWORKs | **NEW** field (SC18) updated?? |

CalWORKs is able to update the SC18 (Eligibility-Time-Limit-Status) field. Corrina will review the CW file and follow up with the campus departments. We can resubmit summer data if data is entered. If data is not entered, a reminder will be sent.

1. **MIS – Annual 2018** – Status

⬩ Student Program (SP) Awards – ***Resubmitted*** on 10/30/2018; increased counts

 ⬩ Student Financial Aid (SF/FA) – Submitted

 ⬩ Student Assessment (SA) – In Progress

Student Program (SP) Awards file was resubmitted on 10/30/18 based on a request from James Smith and Jeremiah Gilbert. There was an increase of approximately 500. The information is available on DataMart for review.

The Financial Aid file was also submitted. There remains a few outstanding issues (approximately 30) to update/correct.

The Annual (2017-2018) Student Assessment file has been generated and will be submitted after corrections are made.

1. **Existing MIS-related projects**

 Implementation of the new Student Success Completion Grant (SSCG)

DCS completed setup in our TEST account, however, due to system ‘cloning’ setup will have to be redone. End-users testing to follow.

There was initial set up by TESS in the test environment in preparation for end-user testing. However, the testing timeframe will have to be moved to a later date due to end-user resources and system maintenance issues.

1. **Miscellaneous**

Gainful Employment reporting is typically completed in October, however, it was reported that this was no longer a requirement. Based on this information, our district did not report. However, the requirement for Gainful Employment Disclosure continues to be in effect.

The meeting adjourned at 8:45 am.

The next scheduled MIS Executive Committee meeting is *Thursday, November 15th, 2018* at 8:30am in District Annex Conference Room 3.