MIS Executive Committee

Meeting Minutes
Thursday, February 21, 2019
8:30 a.m. to 9:30 a.m.

The February 21, 2019 MIS meeting began at 8:31 a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (* = *via ZOOM*):

Present: *Artour Aslanian (CHC), Corrina Baber (TESS), Andy Chang (TESS), *Jeremiah Gilbert (DIST), *Joann Hinojosa (SBVC), Dianna Jones (TESS), *Albert Maniaol (SBVC), *Marty Milligan (SBVC), *James Smith (SBVC)*

I.   Noncredit Academic Level
- At the request of CHC Instruction, TESS is reviewing the impact of adding a Noncredit Academic Level for programs, transcript classification to meet MIS and other reporting. For testing purposes, a Noncredit (NC) academic level was created and added to the program (PROG) screen in the **TEST** environment. Once testing has been completed, validated, and approved by the colleges, we should be able to generate NC transcripts, as well as capture MIS Student Success (SS) data elements.

II.   MIS Patch Review/Testing
- The majority of the MIS patches were updates and corrections on the inside that do not affect your data entry or processes.
  - An institutional lookup was added to the SDDR (Student Disability Data Report) screen.
  - Student Groups (CASG) was updated to allow the fields that were added from the last regulatory update including SG14-SG21 to trigger the creation of a work file record. If there is an individual capturing these elements, flagging students, we can create a report. Currently there is no funding related to these fields.

III. Miscellaneous
- James Smith mentioned a possible discrepancy between what SBVC Financial Aid reports for Pell Grants and what we submitted for the Annual Financial Aid submission. A meeting has already been called for Ernesto Nery (SBVC Director of Financial Aid), James Smith (SBVC Dean of Institutional Research), Dianna Jones and Corrina Baber to understand when and where Ernesto is pulling the data. Also on the agenda for this meeting will be for all to understand when MIS submits files to the State Chancellor's Office, where it is derived from and the reporting ranges.

With no additional questions, the meeting adjourned at 8:47 a.m.

The next scheduled MIS Executive Committee meeting is *Thursday, March 7, 2019* at **8:30 a.m.** in District Annex Conference Room 3.