MIS Executive Committee Meeting   **MINUTES**
MIS | TESS
Thursday, August 22, 2019
8:30 a.m. – 9:30 a.m.
Redlands Annex, Conference Room 3
1289 Bryn Mawr Avenue, Redlands, CA 92374

The August 22, 2019 MIS meeting began at 8:32 a.m. at the District Annex Conference Room 3 with the following discussions and individuals in attendance (* = *via ZOOM*):

Present: *Lupita Aguilar (SBVC)*, Corrina Baber (TESS), Yancie Carter (SBVC)*, Andy Chang (TESS), Christopher Crew (DIST)*, Breanna Curry (SBVC)*, Joanne Hinojosa (SBVC)*, Dianna Jones (TESS), Myung Koh (District)*, Elizabeth Lopez (CHC), Patty Quach (SBVC)*, Kay Dee Yarbrough (SBVC)**

Agenda Items	Discussion
1. **MIS Patch Updates** • **CB25** • **CB26** • **SB38**	- As we've been discussing, CB25 is the <u>Course-General-Education-Status</u> patch. Area A includes written communication, critical thinking and English critical thinking. Area B includes mathematics/quantitative reasoning and concepts. Area C is not transferable for GE math but fulfills local general education for Analytical Thinking or Math Competency. - CB26 is <u>Course-Support-Course-Status</u> patch. Identifies whether a course is associated with another degree-applicable course for the purpose of providing the support necessary to complete the associated course. - The initial data entry has been/will be completed by TESS. <u>Please remember to add this to your process for any new courses from this point forward</u>. - SB38, <u>Student-Expanded-Ethnicity</u>, data used to report all expanded ethnicities with which a student identifies. "N" is the default. In addition to the information mentioned above, there were some other updates. Case in point, EOPS. If you see changes you are unfamiliar with, please give me a call. Thank you to the VPI Offices and Articulation Officers from both colleges for reviewing the information and adding and/or correcting the courses initially entered during the testing phase.
2. **Upcoming Annual MIS Submissions** • **Summer 2019** • **Program Awards** • **Financial Aid** • **Assessment**	It will be full-speed ahead for the next few months, with the summer 2019 submission up first. Next will be Programs, then on to Financial Aid and Assessment. Thank you in advance for your work on those emails I will be sending you, asking you for updates and/or corrections. <u>Due Dates</u>: Summer 2019: September 9 Program Awards: September 15 Financial Aid: October 1 Assessment: October 31
3. **Miscellaneous**	

The next meeting of the MIS Executive Committee is scheduled for
<u>Thursday, September 5, 2019</u> at the Redlands Annex in Conference Room 3.