



## MIS Executive Committee Meeting

### MIS | TESS

Thursday, December 12, 2019

# Keeping You Informed

Items	Information
<p><b>1. MIS – Annual 2019 Submission Status</b></p> <ul style="list-style-type: none"> <li>• Financial Aid</li> <li>• Assessment</li> </ul>	<p>The 2019 Financial Aid file was resubmitted to the State Chancellor’s Office on Monday, December 9, 2019 to include the Student Success Completion Grants for both CHC and SBVC.</p> <p>Also, the 2019 Assessment file was submitted on Friday, November 15, 2019.</p>
<p><b>2. Upcoming Projects</b></p> <ul style="list-style-type: none"> <li>• Fall 2019           <ul style="list-style-type: none"> <li>– Reminder: Run Reports</li> <li>– Special Groups</li> </ul> </li> <li>• Employee Fall Collection</li> </ul>	<p>Corrina ran preliminary reports for the campus Instruction Offices on December 3 to assist in preparation of the Fall 2019 MIS submission. Updates and/or corrections made to items on those reports will help immensely when processing the term.</p> <p>Reminders have been sent to Special Groups (MESA, MCHC, Puente Umoja) to submit a list of their students for inclusion in the SG file.</p> <p>Also, CalWORKs, DSPS and EOPS departments should review all data and determine if all student data has been entered properly.</p>
<p><b>3. Funding Formula Webinar</b></p> <ul style="list-style-type: none"> <li>• Jeremiah Gilbert</li> </ul>	<p>Beginning this year, there is an annual review period for the MIS data used for the Student Centered Funding Formula (SCFF). This data is pulled on Dec. 1 and we have until Jan. 14 to resubmit any corrections. On Jan. 15 final numbers will be pulled by the state and these will be the numbers used for that year’s SCFF allocations.</p> <p>For this year, I have asked Christopher Crew and Myung Koh to review the December 2 data that was posted here: <a href="https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Student-Centered-Funding-Formula">https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/College-Finance-and-Facilities-Planning/Student-Centered-Funding-Formula</a>. I don’t foresee any need for changes but will reach out if anything seems off. I have also attached the latest data dictionary for the SCFF so that you can see which MIS data elements are being used.</p>

***Our next meeting, January 9, 2020, will be held at the District Office, Room 229.***