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| **MIS Executive Committee Meeting**  **MIS | TESS** | **MINUTES** |
| Thursday, November 12, 2020 | |
| 8:30 a.m. – 9:30 a.m. | |
| via ZOOM  <https://cccconfer.zoom.us/j/91768599279?pwd=Qjg2NmptZmxiTUFBZVpWK0Y4YnNkZz09> | |
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The November 12, 2020 MIS meeting began at 8:31 a.m. via Zoom with the following discussions and individuals in attendance:

**Present:** Yancie Carter (SBVC), Kay Dee Yarbrough (SBVC), Breanna Curry (SBVC), Larry Aycock (CHC) Michelle Crocfer (SBVC), Myung Koh (District), Kirsten Colvey (CHC), Joanne Hinojosa (SBVC), Patty Quach (SBVC), Artour Aslanian (CHC), Treesa Sabato (SBVC), Andy Chang (TESS), Dianna Jones (TESS)

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| **Agenda Items** | **Discussion** |
| **1. MIS – Annual 2019-2020** | ***Completed***  SF/FA Student Financial Aid 2019-2020 (11/05/20)  Issue with scholarships awarded to students not enrolled.    ***In Progress***  EB/EJ Employee Fall Collection  In process of creating a method to generate the EB/EJ files  since the county is no longer an option. |
| **2. MIS – Fall 2020** | Timeline for Fall 2020 reporting  Committee reviewed the proposed Fall 2020 MIS timeline.  Discussed generation of preliminary course & student basic  data to included validation of CB00#s and syntactical edits. |
| **3. Miscellaneous** | CCCCO SCFF Reporting concerns  District Research has requested a review/resubmission of  2019 Fall and 2020SP MIS course section data to ensure that  bridged course sections are included in the correct term. |

***Our next scheduled meeting is Thursday, December 10, 2020, via Zoom.***