

## **District Services Planning and Program Review Committee**

November 17, 2017 – 10am

District Board Room

### Meeting Minutes

#### **I. Welcome and Introductions**

*Members were asked to introduce themselves.*

#### **II. Committee Charge and Membership**

*Current committee charge and membership were shared with the committee. Committee was asked to review and bring any changes to the next meeting.*

#### **III. District Program Review Plan – Celia Huston**

*Celia Houston reviewed the District Program Review 2018-2022 Plan, which outlines a revised District Program Review (DPR) that is better tied to the colleges and ACCJC Accreditation Standards. In reviewing the plan, it was identified that, following its proposed summer review cycle, a DPR cycle would not be completed for academic year 2017-2018. It was determined that a DPR cycle could be completed using the existing process with a deadline of December 19, 2018. Some committee members asked for training on the existing Web Tool currently used for DPR.*

#### **IV. Future Meeting Days/Times**

*Next two meeting days and times were set:  
December 8 @ 10am and January 19 @ 9am*

#### **V. Adjournment**

*Meeting adjourned at 11:15am*