



SBCCD Services Planning and Program Review Committee
MINUTES
 114 S. Del Rosa Drive (SBCCD Boardroom)
 San Bernardino, CA 92408

May 10, 2019

Jeremiah Gilbert	Michelle	Jeremy Sims	Jason Brady
Artour Aslanian	Deanna	Tony Papa	Stacy Garcia
Heather Ford (recorder)			

Agenda Items	Discussion	Action Items/Tasks
I. Call to Order & Introductions	J. Gilbert called the meeting to order at 10:03 a.m.	
II. Approval of Minutes	The Committee reviewed and approved the minutes from 4/12/2019.	Action Item – Consciences Approval
III. District Employee Climate Survey Results	J. Gilbert reviewed the summary and full reports. Both are available for review online.	
IV. Amendments to District Program Review Plan	<p>J. Gilbert reviewed proposed changes to keep 2018-2022 plan up to date.</p> <p>Table 2: District Program Review Rotation (p. 7)</p> <ul style="list-style-type: none"> • Change “Business & Fiscal Services” to “District Support Services” • Change “EDCT” to “Workforce Development, Advancement & Media Systems” • Strike KVCR (now included in Media Systems above) • Expand Chancellor’s Office <p>Appendix 5: Resource Request Division Rankings (p. 24)</p> <ul style="list-style-type: none"> • Replace form with simplified form used Summer 2018 <p>Add Appendix 6: District Program Review 2018-2022 Plan Amendments</p> <ul style="list-style-type: none"> • This list of Amendments and any future Amendments following the above format (date and changes) 	
V. Campus Program Review Needs Assessment	J. Gilbert discussed the inclusion on CHC and SBVC needs assessments in the Resource Request Application.	
VI. Meeting Dates and Times	Currently committee meets for two hours the second Friday of each month (dark in June, July, and January). It was recommended to allocate 1.5 hours going forward.	
VII. Next Meeting	<p>August 23, 2019 at 10:00 a.m. (Resource Request Q & A – due 8/30/19)</p> <p>September 13, 2019 at 10:00 a.m. (Resource Request Rankings prioritized)</p>	

VIII. Adjournment

Meeting adjourned at 10:24 a.m.

Respectfully submitted,

Heather Ford
Executive Administrative Assistant
Office of the Chancellor
San Bernardino Community College District