



## AGENDA

**District Services Planning and Program Review Committee**  
August 23, 2019 at 10 a.m.  
SBCCD Board Room  
114 S. Del Rosa Dr., San Bernardino, CA 92408

Agenda Items	Discussion
1. Call to Order	J. Gilbert
2. Review of Minutes	Review and approval of meeting minutes dated 05/10/2019 (pp. 2 - 3)
3. Resource Request Application Deadline	Deadline for Resource Request Applications and Division Rankings changed to Sept. 13
4. Resource Ranking Meeting	Meeting to rank Resource Requests moved to Sept. 27, 9:00 – 11:30am
5. District Divisions	Current District Structure (p. 4)
6. Resource Request Q&A	
7. Other/Future Agenda Items	
8. Next Meeting	Sept. 27 (Resource Request Rankings Prioritized)
9. Adjourn	



**SBCCD Services Planning and Program Review Committee**  
**MINUTES**  
 114 S. Del Rosa Drive (SBCCD Boardroom)  
 San Bernardino, CA 92408

May 10, 2019

Jeremiah Gilbert	Michelle	Jeremy Sims	Jason Brady
Artour Aslanian	Deanna	Tony Papa	Stacy Garcia
Heather Ford (recorder)			

Agenda Items	Discussion	Action Items/Tasks
I. Call to Order & Introductions	J. Gilbert called the meeting to order at 10:03 a.m.	
II. Approval of Minutes	The Committee reviewed and approved the minutes from 4/12/2019.	<b>Action Item – Consciences Approval</b>
III. District Employee Climate Survey Results	J. Gilbert reviewed the summary and full reports. Both are available for review online.	
IV. Amendments to District Program Review Plan	<p>J. Gilbert reviewed proposed changes to keep 2018-2022 plan up to date.</p> <p>Table 2: District Program Review Rotation (p. 7)</p> <ul style="list-style-type: none"> <li>• Change “Business &amp; Fiscal Services” to “District Support Services”</li> <li>• Change “EDCT” to “Workforce Development, Advancement &amp; Media Systems”</li> <li>• Strike KVCR (now included in Media Systems above)</li> <li>• Expand Chancellor’s Office</li> </ul> <p>Appendix 5: Resource Request Division Rankings (p. 24)</p> <ul style="list-style-type: none"> <li>• Replace form with simplified form used Summer 2018</li> </ul> <p>Add Appendix 6: District Program Review 2018-2022 Plan Amendments</p> <ul style="list-style-type: none"> <li>• This list of Amendments and any future Amendments following the above format (date and changes)</li> </ul>	
V. Campus Program Review Needs Assessment	J. Gilbert discussed the inclusion on CHC and SBVC needs assessments in the Resource Request Application.	
VI. Meeting Dates and Times	Currently committee meets for two hours the second Friday of each month (dark in June, July, and January). It was recommended to allocate 1.5 hours going forward.	
VII. Next Meeting	<p>August 23, 2019 at 10:00 a.m. (Resource Request Q &amp; A – due 8/30/19)</p> <p>September 13, 2019 at 10:00 a.m. (Resource Request Rankings prioritized)</p>	

VIII. Adjournment

Meeting adjourned at 10:24 a.m.

Respectfully submitted,

Heather Ford  
Executive Administrative Assistant  
Office of the Chancellor  
San Bernardino Community College District



**District Services Planning and Program Review: District Divisions**  
*As of April 2019*

- Chancellor's Office
  - District Foundation (Inland Futures Foundation)
  - District Research, Planning & Institutional Effectiveness
  - Marketing, Public Relations and Government Relations
- District Police Department
- District Support Services
  - Business Services
  - Facilities Planning & Construction
  - Fiscal Services
  - Human Resources
  - Internal Auditing
- Technology and Educational Support Services (TESS)
  - Administrative Applications
  - Distance Education
  - Printing Services
  - Technical Services
- Workforce Development, Advancement & Media Systems
  - Workforce Development
  - Advancement (District Grants Office)
  - Media Systems (Empire Network: KVCR TV-PBS; KVCR FM-NPR; FNX; and Empire Digital)