



District Services Planning and Program Review Committee

Via Zoom: <https://cccconfer.zoom.us/j/92440053928>

Meeting Minutes – September 11, 2020

Members Present:

Christopher Crew (Chair)
Erika Menge
Larry Strong
Virginia Diggle
Al Jackson
Anthony Papa
Jason Brady
Celia Huston, SBVC Accreditation Committee Chair
John Feist, CHC Classified Senate Representative
Jeremy Sims
Artour Aslanian
Melanie Gonzales
Michele Jeannotte
Michelle Crocfer
Jessica Greenwell
Farrah Farzaneh

I. WELCOME & INTRODUCTIONS

Christopher Crew called the meeting to order at 10:02 a.m.

II. APPROVAL OF February 14, 2020 MINUTES

Virginia Diggle moved to approve the minutes of the DIEC held on February 14, 2020, Jeremy Sims seconded the motion. The minutes were approved by the following vote.

Ayes: Unanimous

Noes: None

Abstentions: None

III. CURRENT TOPICS

A. Committee Membership

Christopher Crew reviewed the committee charge. Heather Ford is working on filling vacant positions.

B. Review Membership Charge

Christopher Crew reviewed the current committee charge. The committee reviewed the process of submitting the program review request.

C. Suspended 2 and 4-year Evaluations

Christopher Crew the 4-year rotation as there has been reorganization at the district including the police department, and the former Inland Futures foundation. Christopher Crew recommended shifting the 4-year review to begin in 2021. Christopher Crew to reach out to the programs that will be shifted to 4-year.

Christopher Crew reported SBVC is postponing resource request to January 2021. Artour Aslanian reported CHC normal prioritization in the fall and resource request shortly after. Virginia Diggle reminded the committee that the review process would be completed by January so it can be submitted to cabinet and incorporated in the next fiscal year budget.

E. Resource Request Timeline and Revised Form

Christopher Crew to send resource request form to Larry Strong, Jeremy Sims, Farrah Farzaneh, Kristina Hannon.

V. OTHER/FUTURE TOPICS

Celia Huston reviewed SBVC's program review process. They will still get their needs prioritize but will be overhauling their process with focus groups, reviewing trends and best practices. Artour Aslanian reviewed CHC process and has implemented PPR coaches that will aid in the process. CHC meets with the groups to go over their program reviews and adjust as appropriate.

VI. NEXT SCHEDULED

The committee agreed Friday's are not suitable. The committee agreed Tuesday or Wednesday would possibly work better. Christopher Crew to send out Doodle Poll to get consensus of date/time.

VII. ADJOURNMENT

The meeting was adjourned at 10:46 a.m.

Heather Ford, Recorder, Office of the Chancellor