



District Services Planning & Program Review Subcommittee

Meeting Minutes – October 12, 2021, 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

	Present	Absent		Present	Absent
Christopher Crew (DSO)	X		Michele Jeannotte (Police)	X	
Heather Ford (DSO)	X		Ernest Guillen (BFSA) proxy Keynasia Buffong	X	
Joe Opris (DSO)	X		Marcela Navarro (DSO)	X	
Jeremy Sims (DSO)	X		Farrah Farzaneh (DSO) proxy Erika Menge	X	
Jason Brady (TESS)	X		Larry Strong (DSO)		X
Anthony Papa (KVCR)	X		Virginia Diggie (DSO)	X	
Deanna Krehbiel (EDCT)	X		Noemi Elozalde (DSO)	X	
Kathy Fonseca (EDCT)	X		Celia Huston SBVC	X	
Al Jackson (Police)	X		Artour Aslanian (CHC)		X
John Fiest (SBVC)	X		Rick Dulock (KVCR)		X
Gio Sosa (CHC)	X		Joanna Oxendine (SBVC)		X
Brandi Bales (CHC)		X	Yendis Battle	X	
Merifyth McLaren		X	Maddie Boone (CHC) Proxy Isaiah Lynch		X
Paul Del Rosario (SBVC)		X			
Tahirah Simpson (LFSAA)	X				

Guests: Michael Nguyen, Josh

I. CALL TO ORDER

C. Crew called the meeting to order at 10:33 a.m.

II. WELCOME AND QUORUM SATISFICATION

A. Quorum – There was discussion for the purpose of this meeting, that this committee will abide with the original quorum and cannot conduct official business due to not meeting quorum.

No CHC faculty representation

No SBVC faculty representation

No CHC CSEA representation

No SBVC Management representation

III. APPROVAL OF MINUTES FROM 2021-09-14

Tabled to 2021-11-09 due not meeting quorum.

IV. DISTRICTWIDE PPR ADVISORY COMMITTEE

A. C. Crew reviewed the questions that will be voted upon at next meeting. C. Crew reviewed what is program review at the district level, and the history of DSO. C. Crew reviewed the guiding principles

1. **ACCJC Appendix 1:** Rubric for evaluating Institutional Effectiveness

2. **Standard I.C.5:** assess accomplishment of mission through program review and evaluation of goals and objectives, student learning outcomes, and student achievement.
3. **Standard I.C.9:** continuous and systematic evaluation of programs and services and the integration of program review findings into resource allocation.
4. **Standards III.D.2, III.D.3, IV.C.5, and IV.D. 2, and IV.D.3**

V. MEMBERSHIP OF NEW COMMITTEES

- A. C. Crew reviewed the suggested membership of the Districtwide Planning and Program Review Advisory Committee and the DSO Program Review Subcommittee. There was conversation regarding the Districtwide PPRAC and the campuses reaction to a "Districtwide" advisory over campus program review. "Districtwide" is a trigger word for the campuses. Discussion included just the District committee. J. Feist commented this would give DSO autonomy across campuses needs.

VI. RESOURCE REQUEST RUBRIC

C. Crew reviewed

VII. SET AGENDA FOR THE YEAR

1. Submitting resource request using old process
2. Evaluating the TESS 2-year review
3. Establish DSO program review model

VIII. TIMELINE FOR TERM

1. November: Review resource requests
2. December: Rank resource requests
3. December: Establish a program review cycle

IX. NEXT MEETING

Tuesday, November 9, 2021 at 10:30 a.m. Via Zoom:
<https://cccconfer.zoom.us/j/96157400569>

X. ADJOURNMENT

Meeting adjourned at 12:26 p.m.

Final meeting minutes approved by DSPPRS November 09, 2021



Heather Ford, Executive Assistant
SBCCD, Office of the Chancellor
Committee Support