



District Services Planning & Program Review Subcommittee

Meeting Minutes – November 9, 2021, 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

	Present	Absent		Present	Absent
Christopher Crew (DSO)	X		Michele Jeannotte (Police)	X	
Heather Ford (DSO)	X		Keynasia Buffong (BFSA)	X	
Joe Opris (DSO)	X		Marcela Navarro (DSO)	X	
Jeremy Sims (DSO)	X		Farrah Farzaneh (DSO) proxy Erika Menge	X	
Jason Brady (TESS)	X		Larry Strong (DSO)		X
Anthony Papa (KVCR)	X		Virginia Diggle (DSO)	X	
Deanna Krehbiel (EDCT)	X		Noemi Elozalde (DSO)	X	
Kathy Fonseca (EDCT)		X	Celia Huston SBVC	X	
Al Jackson (Police)	X		Artour Aslanian (CHC)	X	
John Fiest (SBVC)	X		Rick Dulock (KVCR)	X	
Gio Sosa (CHC)	X		Joanna Oxendine (SBVC) joined at 12:04 p.m.	X	
Brandi Bales (CHC)	X		Yendis Battle	X	
Meridyth McLaren		X	Maddie Boone (CHC) Proxy Isaiah Lynch	X	
Paul Del Rosario (SBVC)	X				
Tahirah Simpson (LFSAA)	X				

Guests: Shari Blackwell, Davena Burns-Peters

I. CALL TO ORDER

C. Crew called the meeting to order at 10:33 a.m.

II. WELCOME AND QUORUM

Quorum not required for all IEAC subcommittees, taskforce, workgroups, etc.

III. APPROVAL OF MINUTES FROM 2021-09-14

D. Krehbiel moved to approve the 09-14-2021 minutes. J. Sims seconded the motion.

AYES: Unanimous

NOES: None

ABSENT: Fonseca, McLaren, Strong, Oxendine

ABSTENTIONS: None

IV. DISTRICTWIDE PPR ADVISORY COMMITTEE

C. Crew reviewed the committee and IEAC vote no support of creating a new Districtwide PPR Advisory Committee and suspending meetings until Spring 2022.

V. MEMBERSHIP OF NEW COMMITTEES

C. Crew reviewed the current membership and the IEAC vote to support the DSPPRS membership being restricted to 13 DSO members. There was conversations regarding

campus and student representation on this subcommittee. C. Crew and C. Huston reported this committee reports to the IEAC, which holds the campus and student representation. G. Sosa recommended there needs clarity as to the efforts and responsibility of IEAC if the DSSPPRS is being limited to DSO members only. D. Burns-Peters commented that the campuses do not want DSO involved in campus program review process, yet campuses want to be involved in the DSO program review process. DSO is a support system to campuses and the DSO program review needs to support campuses. Clarification of IEAC “feedback” needs to be given to IEAC. V. Diggle commented this subcommittee's efforts is to make recommendation only to IEAC and that is based on the need of student/campus support. G. Sosa commented all the departments that are actually submitting requests actually sit on the C. Crew responded that there will be a recusal process set in place.

C. Crew clarified the rankings would be recommended to IEAC, IEAC will recommend to Chancellor's Council, who will then recommend to Chancellor's Cabinet/Chancellor. D. Burns-Peters commented this subcommittee allows equity and opportunity in the DSO processes and the IEAC is researching a space that will allow districtwide shared resources conversations. G. Sosa commented this subcommittee should always be in the best interest of who we serve.

C. Crew moved to approve the DSSPPRS membership being restricted to no more than 13 DSO members. V. Diggle seconded the motion.

B. Bailes commented that the DSO representation outweighs other representation. B. Bailes requests the results of this vote go back to the IEAC with the heavy DSO representation taken into account.

AYES: Huston, Navarro, Krehbiel, Menge, Opris, Jeannotte, Jackson, Sims, Diggles, Brady, Feist, Crew, Ford
NOES: Del Rsario, Simpson, Sosa, Bailes
ABSENT: Fonseca, McLaren, Strong, Oxendine
ABSTENTIONS: Boone, Papa, Dulock, Aslanian

C. Crew reported the need for a smaller workgroup to keep the work moving forward from a planning perspective. There was discussion not to create a workgroup but to have this subcommittee meet more often.

B. Bailes moved to approve the DSSPPRS meet more frequently. G. Sosa seconded the motion.

AYES: Jeannotte, Ford, Crew, Huston, Boone, Sims, Diggle, Aslanian, Jackson, Brady, Krehbiel, Menge, Navarro, Feist, Bailes, Sosa
NOES: Opris, Del Rosario, Elozalde,
ABSENT: Fonseca, McLaren, Strong, Oxendine
ABSTENTIONS: None

VI. RESOURCE REQUEST RUBRIC HOMEWORK

C. Crew reviewed the new draft and unfinished Resource Request Rubric homework. The purpose is to help DSO develop a Resource Request Rubric that can clearly distinguish weak, moderate, and strong requests. Our initial emphasis will be on the strength of the justification. Ranking will happen after the DSOPPRC has done its work to ensure strong justifications. The committee will develop the ranking process after we finalize the justification rubric and the associated processes.

J. Brady moved to approve the new Resource Request Rubric pending changes proposed by the subcommittee. E. Menge seconded the motion.

AYES: Unanimous
NOES: None
ABSENT: Fonseca, McLaren, Strong,
ABSTENTIONS: Oxendine

VII. SET AGENDA FOR THE YEAR

1. Submitting resource request using old process
2. Evaluating the TESS 2-year review
3. Establish DSO program review model

VIII. TIMELINE FOR TERM

1. November: Review resource requests
2. December: Rank resource requests
3. December: Establish a program review cycle

IX. NEXT MEETING

Tuesday, December 14, 2021 at 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

X. ADJOURNMENT

Meeting adjourned at 12:30 p.m.

Final meeting minutes approved by DSPPRS December 14., 2021



Heather Ford, Executive Assistant
SBCCD, Office of the Chancellor
Committee Support