



DSO Planning & Program Review Subcommittee

Meeting Minutes – December 13, 2022, 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

	Present	Absent		Present	Absent
Christopher Crew (DSO)	X		Michele Jeannotte (HR & PD)		X
Jason Brady (ESSS)	X		Al Jackson (HR & PD)	X	
Heather Ford (DSO)	X		Larry Strong (FAM)		X
Aysia Brown (HR & PD)		X	Marcela Navarro (HR & PD)	X	
Roger Robles (ESSS)	X		Erika Menge (FAM) proxy Krystal Trussell	X	
Steve Sutorus (FAM)		X	Deanna Krehbiel (ESSS)		X
Ben Holland (FAM)	X		Laura Van Genderen (ESSS)	X	

Guests: Vice Chancellor Nohemy Ornelas

I. CALL TO ORDER

C. Crew called the meeting to order at 10:33 a.m.

II. APPROVAL OF MINUTES FROM 11-05-2022

J. Brady motioned to approved 11-05-22 minutes. H. Ford seconded the motion.

AYES: Holland, Jackson, Robles, Brady, Crew, Ford, Van Genderen

NOES: None

ABSENT: Brown, Sutorus, Jeannotte, Strong, Krehbiel

ABSTENTIONS: Trussell

III. CONVERSATION WITH VC ORNELAS REGARDING DSO FUNDING PRIORITIES AND BEST PRACTICES FOR REQUESTS

Vice Chancellor Ornelas reported SBCCD's goals within the strategic plan are tied to supporting the campuses. The resource requests need to align with the campuses EMPs and the SBCCD Strategic Plan goals. The DSO Support Plan will align with the campus's plans (EMPs, Strong Workforce, Student Equity, etc.). Chancellor's Cabinet's sentiment is how the resource requests align with the campuses. Units should build operational pieces into the resource requests that would benefit additional grant opportunities. Vice Chancellor Ornelas reported it is her role to connect the pieces of the resource requests for Chancellor's Cabinet. She will also report back as to what pieces are missing. She recommended creating an assessment of this subcommittee. C. Crew commented we don't know if what we are bringing to Cabinet is useful and we need ways to improve it.

IV. RESOURCE REQUEST RUBRIC

A. New District Resource Request Ranking Rubric

The subcommittee agreed to apply this rubric to this year's resource request as a draft run to revise the new rubric.

B. DSOPPR Resource Request Application

V. REVIEW COLLEGE NEEDS ASSESSMENT

See Govenda for College need assessment documents.

VI. PREPARATION FOR UPCOMING RESOURCE REQUEST CYCLE

December 9 – Resource Request Application and Resource Request Division Rankings forms are sent to district program managers.

January 10 – There is a DSO Program Review Committee meeting scheduled that is intended to be a Resource Request Q&A. Any areas still working on requests are welcome to attend.

January 17 – Resource Request Application and Resource Request Division Rankings due to District Program Review Committee Chair (me).

February 14 – Committee will discuss the submitted resource requests. All applicants should attend to help answer any clarifying questions that the committee might have about the request.

February 21 – Committee ranks the requests.

February 23 – Rankings taken to IEAC as information item

March 1 – Rankings taken to Academic Senate as an information item

March 7 – Rankings taken to Chancellors Council as an information item

March 14 – Rankings taken to Chancellors Cabinet for conversation

VII. FUTURE AGENDA ITEMS

Yash Patel to speak at upcoming meeting regarding App Armor.

VIII. NEXT MEETING

Next Meeting: Tuesday, January 10, 2023, at 10:30 a.m. Via Zoom:

<https://cccconfer.zoom.us/j/96157400569>

ADJOURNMENT

Meeting adjourned at 11:40 a.m.

Final meeting minutes approved by DSPPRS _____, 2022

Heather Ford, Executive Assistant
SBCCD, Office of the Chancellor
Committee Support