



DSO Planning & Program Review Subcommittee

Meeting Minutes – March 14, 2023, 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

	Present	Absent		Present	Absent
Christopher Crew (DSO)	X		Michele Jeannotte (HR & PD)	X	
Jason Brady (E & SSS)	X		Al Jackson (HR & PD)	X	
Heather Ford (Office of the Chancellor)	X		Larry Strong (FAM)		X
Aysia Brown (HR & PD)	X		Marcela Navarro (HR & PD)	X	
Roger Robles (E & SSS)	X		Erika Menge (FAM)	X	
Steve Sutorus (FAM)	X		Deanna Krehbiel (E & SSS)	X	
Ben Holland (FAM)	X		Laura Van Genderen (E & SSS)	X	

Guests:

I. CALL TO ORDER

C. Crew called the meeting to order at 10:32 a.m.

II. APPROVAL OF MINUTES FROM 02-14-2022

E. Menge motioned to approve the minutes. B. Holland seconded the motion.

Approved by consensus.

III. FOUR-YEAR SELF-EVALUATION FOR BUSINESS SERVICES

C. Crew review the four-year self-evaluation for Business Services. This is an exercise using the rubric for the subcommittee.

C. Crew to send the current compilations of questions and rubric to the S. Sutorus for review/written responses and will be brought back to the next meeting to lead the exercise.

C. Crew and J. Brady to modify the webtool.

IV. FUTURE/OTHER AGENDA ITEMS

D. Krehbiel reported EDCT's resource request is under revision and is obtaining a new quote to encompass security cameras, iron fencing, etc. This includes an increase estimation of \$400,000 over the original request. R. Robles recommended the current cameras/server be replaced, too. R. Robles to review quote to adequately justify IT needs and support. C. Crew reporting tomorrow at the Senates tomorrow for transparency. Once finalized, Chancellor's Cabinet will be the final approval the first week of April. D. Krehbiel to have EDCT's final resource request to H. Ford by March 28th and it will then be included on the IEAC agenda on March 30th. D. Krehbiel to connect with Hassan regarding the details of the quotes. D. Krehbiel to work with Hassan to obtain a quote from Stanely.

V. NEXT MEETING

Next Meeting: Tuesday, April 11, 2023, at 10:30 a.m. Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

ADJOURNMENT

Meeting adjourned at 11:26 a.m.

Heather Ford, Senior Executive Administrative Assistant
SBCCD, Office of the Chancellor
Committee Support