



DSO Planning & Program Review Subcommittee

Meeting Minutes – October 10, 2023, 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

	Present	Absent		Present	Absent
Christopher Crew (DSO)	X		Michele Jeannotte (HR & PD)	X	
Jason Brady (E & SSS)	X		Al Jackson (HR & PD)	X	
Heather Ford (Office of the Chancellor)	X		Larry Strong (FAM)		X
Aysia Brown (HR & PD) proxy Gustavo Chavez		X	Marcela Navarro (HR & PD) proxy Gustavo Chavez	X	
Roger Robles (E & SSS)	X		Erika Menge (FAM)	X	
Steve Sutorus (FAM)		X	Deanna Krehbiel (E & SSS)		X
Ben Holland (FAM)	X		Laura Van Genderen (E & SSS)		X

Guests:

I. CALL TO ORDER

C. Crew called the meeting to order at 10:35 AM.

II. APPROVAL OF MINUTES FROM 09-12-2023

Approved by consensus.

III. CURRIQUINET REVIEW AND FEEDBACK

[Curriqunet META SaaS License proposal](#) was reviewed.

Pros:

- Will allow for more collaboration.
- Streamlined processes.
- Highly customizable.
- Will allow for greater visibility.
- Currently being utilized at SBVC, so this be a great opportunity to have uniformity across all the sites, which aligns with our goals.

Cons:

- Pricing.
- Current processes in place that accomplish similar results.

C. Crew will reach out to the vendor to inquire about first starting with a pilot program utilizing a sandbox copy of SBVC's program.

IV. 4-YEAR SELF EVALUATION DISCUSSION

It was determined that the evaluation process needs to include a review at the Vice Chancellor level. This will allow the evaluations to be reviewed for relevancy as it pertains to the purpose of the Self Evaluations and allow the opportunity for discussion and understanding at the management level. As a result, the reviews will be scattered throughout the year to allow time for the additional review and concurrently allow additional time for the departments to complete their evaluations.

Action Items:

- Committee Chair's to work on creating a timeline to reflect the VC review and additional time to complete the evaluations.
- [ACCJC standards](#) are to be reviewed.

V. FUTURE/OTHER AGENDA ITEMS

- A. Discussion of 4-year Self Evaluations
- B. Resource Requests

VI. NEXT MEETING

Next Meeting: Tuesday, November 14, 2023, at 10:30 a.m. via Zoom.

ADJOURNMENT

Meeting adjourned at 11:17 AM

Daniella Esparza, Senior Executive Administrative Assistant
Educational & Student Support Services
Committee Support