



DSO Planning & Program Review Subcommittee

Meeting Minutes – November 14, 2023, 10:30 a.m.
Via Zoom: <https://cccconfer.zoom.us/j/96157400569>

	Present	Absent		Present	Absent
Christopher Crew (DSO)	X		Michele Jeannotte (HR & PD)	X	
Jason Brady (E & SSS)	X		Al Jackson (HR & PD)	X	
Heather Ford (Office of the Chancellor)	X		Larry Strong (FAM)		X
Aysia Brown (HR & PD) proxy Gustavo Chavez		X	Marcela Navarro (HR & PD) proxy Gustavo Chavez	X	
Roger Robles (E & SSS)	X		Erika Menge (FAM)	X	
Steve Sutorus (FAM)		X	Deanna Krehbiel (E & SSS)		X
Ben Holland (FAM)	X		Laura Van Genderen (E & SSS)		X

Guests:

I. CALL TO ORDER

C. Crew called the meeting to order at 10:35 AM.

II. APPROVAL OF MINUTES FROM 10-10-2023

Approved by consensus.

III. REVIEW TIMELINE

The committee schedule was reviewed, the 4-year Self-Evaluation assignments were reaffirmed, and the evaluation rubric was discussed.

IV. IMPORTANT UPDATES

C. Crew reported the following updates:

- Vice Chancellors will complete the 4-year self-evaluations by November 15, 2023.
- ACCJC is working on new standards that will likely influence the way SBCCD conducts program review.
- The Resource Request form has been updated to reflect the new strategic directions from the college Educational Master Plans.

V. RESOURCE REQUESTS AND RUBRIC

The presentation was rescheduled for the next meeting.

In lieu of the presentation, C. Crew provided a refresher on the resource request process and timeline.

VI. FUTURE/OTHER AGENDA ITEMS

A. 4-Year Self-Evaluation Discussion.

VII. NEXT MEETING

Next Meeting: Tuesday, December 12, 2023, at 10:30 a.m. via Zoom.

ADJOURNMENT

Meeting adjourned at 11:17 AM

Daniella Esparza, Senior Executive Administrative Assistant
Educational & Student Support Services
Committee Support