I.   Welcome & Introductions

The meeting was called to order at approximately 3:10 p.m.

II.   Approval of Minutes

    A. Confirmation of Quorum

Quorum was confirmed.

    B. Approval of Minutes from September 18, 2023

Brandi Bailes made a motion to approve the minutes, which Davena Burns-Peters seconded. The motion passed by a majority vote.

III.   Items Continued from Last Month

    A. Level 3 – Feedback from Constituent Groups & Input from Academic Senate First Review
- 2410 Board Policies and Administrative Procedures

No feedback was received prior to this meeting. Davena shared that while this recommendation did not make it to the SBVC Academic Senate agenda, she felt the legal update is of such a minor nature that there will be no issues submitting it on her next agenda as a final approval. She will reach out if there are any concerns with her constituents. This item was approved by consensus to move through the process.

    B. Level 3 – Input from Academic Senate Final Review
- 5050 Student Success & Support Program
- 5070 Attendance Accounting
- 5700 Intercollegiate Athletics

Feedback received prior to this meeting is that the SBVC Academic Senate reviewed them and had no concern with the recommendations moving to the next step in the process.

Regarding 5050 Student Success & Support Program, Brandi advised that the CHC Academic Senate was okay with the Legal Update change in the recommendation, however, AP 5050 still contains language pertaining to the student education plan which is now out of date. Chapter Lead Nohemy Ornelas, who was attending the meeting, advised that she would reach out to the Counseling Chairs and Vice Presidents to address this issue.

(It should be noted that subsequent to the meeting, it was decided that the process would be better served if the outdated student plan language was addressed prior to moving the Recommendation forward. A revised Recommendation will appear after this additional review is complete.)

Regarding 5070 Attendance Accounting, Brandi requested that "he/she/they" be changed to "he/she the student". This will be updated on the recommendation. The committee voted by consensus to move the recommendations through the process.

IV.   Brand New Items

    A. Approval of Recommendations for Level 1 Review
- 3560 Alcoholic Beverages

This recommendation reflects a request for review and documents that the review was completed and the P&P found to be in order. The Level 1 Review was approved by consensus.

V.   Where are They Now?

    A. October 19 BOT Agenda – First Read
- 2330 Quorum and Voting
- 2340 Agendas
- 2365 Recording
- 2712 Conflict of Interest Code
- 3300 Public Records
- 3410 Nondiscrimination
- 4010 Academic Calendar
- 5013 Students in the Military
- 6250 Budget Management
- 6400 Financial Audits
- 6800 Occupational Safety

    B. October 19 BOT Agenda – Final Approval
- 2210 Officers
- 2725 Board Member Compensation

There was no discussion or concerns with the items appearing on the BOT agenda for October 19.

VI.   The Best is Yet to Come

    A. Any suggestions to improve the process?

Christopher Crew posed the use of surveys for soliciting feedback on Chapter Lead recommendations. Jose Torres reminded the committee that he and the other Chapter Leads are always willing to attend constituent group meetings to train on and support the process or provide clarification on any P&P recommendations.

    B. Any topics that need to be discussed?

Ray Carlos asked that the use of surveys be part of future agenda. Nohemy mentioned she had seen a similar procedure in another college and was tasked to present on it at a future meeting.

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  C. Forward Momentum
- 2023-24 Annual Review List

There was no discussion on this item.

VII. See You Next Time

The next meeting of the PPAC is scheduled for Monday, November 13, at 3:00 p.m. The meeting adjourned at approximately 4:15 p.m.

QUORUM: Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

yes	1) 50% + one of appointed voting members (not 50% of members plus vacancies).
yes	2) One faculty member from each campus
yes	3) Two persons from each site (CHC, SBVC, DSO)
yes	4) Three of four constituent groups represented (faculty, classified, student, management)

1	Executive Vice Chancellor, Co-Chair	Jose Torres	*present*
2	Vice Chancellor, Human Resources & Police Services	Kristina Hannon	*present*
3	Management, CHC (appointed by college president)	Keith Wurtz	*present*
4	Management, SBVC (appointed by college president)	Ray Carlos	*present*
5	Faculty, CHC (appointed by Academic Senate President)	Brandi Bailes	*present*
6	Faculty, SBVC (appointed by Academic Senate President)	Davena Burns-Peters	*present*
7	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	*present*
8	Classified, SBVC (appointed by Classified Senate President)	Nathan Yearyean	*present*
9	ASG President or designee, CHC	Enggie Ocampo	*present*
10	ASG President or designee, SBVC	Dyami Ruiz-Martinez | Nelva Ruiz-Martinez	*present*
11	Black Faculty & Staff Association	Veada Benjamin	*present*
12	Latino Faculty, Staff, & Administrators Association	Aida Gil (Proxy)	*present*
13	CTA (appointed by CTA)	Ryan Bartlett	*present*
14	CSEA (appointed by CSEA President)	Cassie Thomas	*absent*
15	Management Association	Christopher Crew	*present*
16	Confidential Group	Kelly Goodrich	*present*
17	Police Officer's Association	James Quigley | Angelica Arechavaleta	*present*
18	Asian Pacific Islanders Association	Rejoice Chavira	*present*