

San Bernardino Community College District POLICIES & PROCEDURES ADVISORY COMMITTEE (PPAC) November 13, 2023 3:00 pm-4:30 pm Pacific Time

MEETING AGENDA

Via Zoom: https://cccconfer.zoom.us/j/91470895848 Or Dial-In: 669-900-6833 | Meeting ID: 914 7089 5848

I. Welcome & Introductions

Kristina Hannon and Jose Torres, Co-Chairs

II. Approval of Minutes

- A. Confirmation of Quorum
- B. October 9, 2023

III. Items Continued from Last Month

- A. Level 3 Input from Academic Senate Final Review
 - o 2410 Board Policies and Administrative Procedures

IV. Brand New Items

- A. Approval of Items for Level 3 Review
 - o 4222 Remedial Coursework
 - o 5030 Fees
 - o 5011 Admission and Concurrent Enrollment of High School and Other Young Students
 - o 5700 Intercollegiate Athletics

∨. Where Are They Now?

- A. o 2023-24 Annual Review List
- B. November 9 BOT Agenda First Read
 - o 3560 Alcoholic Beverages (reflecting changes from previous PPAC meeting)
 - o 5070 Attendance Accounting
 - o 5700 Intercollegiate Athletics
- C. November 9 BOT Agenda Final Read & Approval
 - o 2330 Quorum and Voting
 - o 2340 Agendas
 - o 2365 Recording

- o 2712 Conflict of Interest Code
- o 3300 Public Records
- o 3410 Nondiscrimination
- o 4010 Academic Calendar
- o 5013 Students in the Military
- o 6250 Budget Management
- o 6400 Financial Audits
- o 6800 Occupational Safety

VI. See You Next Time

The next PPAC meeting is scheduled for Monday, December 11, 2023, at $3:00\ p.m.$



Policies & Procedures Advisory Committee

Meeting Minutes – October 9, 2023, 3:00 p.m.

Via Zoom: https://cccconfer.zoom.us/j/91470895848 Or Dial-In: 669-900-6833 | Meeting ID: 914 7089 5848

Welcome & Introductions

The meeting was called to order at approximately 3:10 p.m.

- II. Approval of Minutes
 - A. Confirmation of Quorum

Quorum was confirmed.

B. Approval of Minutes from September 18, 2023

Brandi Bailes made a motion to approve the minutes, which Davena Burns-Peters seconded. The motion passed by a majority vote.

- III. Items Continued from Last Month
 - A. Level 3 Feedback from Constituent Groups & Input from Academic Senate First Review
 - 2410 Board Policies and Administrative Procedures

No feedback was received prior to this meeting. Davena shared that while this recommendation did not make it to the SBVC Academic Senate agenda, she felt the legal update is of such a minor nature that there will be no issues submitting it on her next agenda as a final approval. She will reach out if there are any concerns with her constituents. This item was approved by consensus to move through the process.

- B. Level 3 Input from Academic Senate Final Review
 - 5050 Student Success & Support Program
 - 5070 Attendance Accounting
 - 5700 Intercollegiate Athletics

Feedback received prior to this meeting is that the SBVC Academic Senate reviewed them and had no concern with the recommendations moving to the next step in the process.

Regarding 5050 Student Success & Support Program, Brandi advised that the CHC Academic Senate was okay with the Legal Update change in the recommendation, however, AP 5050 still contains language pertaining to the student education plan which is now out of date. Chapter Lead Nohemy Ornelas, who was attending the meeting, advised that she would reach out to the Counseling Chairs and Vice Presidents to address this issue.

(It should be noted that subsequent to the meeting, it was decided that the process would be better served if the outdated student plan language was addressed prior to moving the Recommendation forward. A revised Recommendation will appear after this additional review is complete.)

Regarding 5070 Attendance Accounting, Brandi requested that "he/she/they" be changed to "he/she the student". This will be updated on the recommendation. The committee voted by consensus to move the recommendations through the process.

IV. Brand New Items

- **A.** Approval of Recommendations for Level 1 Review
 - 3560 Alcoholic Beverages

This recommendation reflects a request for review and documents that the review was completed and the P&P found to be in order. The Level 1 Review was approved by consensus.

V. Where are They Now?

- A. October 19 BOT Agenda First Read
 - 2330 Quorum and Voting
 - 2340 Agendas
 - 2365 Recording
 - 2712 Conflict of Interest Code
 - 3300 Public Records
 - 3410 Nondiscrimination
 - 4010 Academic Calendar
 - 5013 Students in the Military
 - 6250 Budget Management
 - 6400 Financial Audits
 - 6800 Occupational Safety
- B. October 19 BOT Agenda Final Approval
 - 2210 Officers
 - 2725 Board Member Compensation

There was no discussion or concerns with the items appearing on the BOT agenda for October 19.

VI. The Best is Yet to Come

A. Any suggestions to improve the process?

Christopher Crew posed the use of surveys for soliciting feedback on Chapter Lead recommendations. Jose Torres reminded the committee that he and the other Chapter Leads are always willing to attend constituent group meetings to train on and support the process or provide clarification on any P&P recommendations.

B. Any topics that need to be discussed?

Ray Carlos asked that the use of surveys be part of future agenda. Nohemy mentioned she had seen a similar procedure in another college and was tasked to present on it at a future meeting.

- C. Forward Momentum
 - 2023-24 Annual Review List

There was no discussion on this item.

VII. See You Next Time

The next meeting of the PPAC is scheduled for Monday, November 13, at 3:00 p.m. The meeting adjourned at approximately 4:15 p.m.

QUORUM: Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

| yes | 1) 50% + one of appointed voting members (not 50% of members) | ers plus vacancies). | | | |
|-----|--------------------------------------------------------------------------------------------|----------------------------------------------|---------|--|--|
| yes | 2) One faculty member from each campus | | | | |
| yes | 3) Two persons from each site (CHC, SBVC, DSO) | | | | |
| yes | 4) Three of four constituent groups represented (faculty, classified, student, management) | | | | |
| | | | | | |
| | | | | | |
| 1 | Executive Vice Chancellor, Co-Chair | Jose Torres | present | | |
| 2 | Vice Chancellor, Human Resources & Police Services | Kristina Hannon | present | | |
| 3 | Management, CHC (appointed by college president) | Keith Wurtz | present | | |
| 4 | Management, SBVC (appointed by college president) | Ray Carlos | present | | |
| 5 | Faculty, CHC (appointed by Academic Senate President) | Brandi Bailes | present | | |
| 6 | Faculty, SBVC (appointed by Academic Senate President) | Davena Burns-Peters | present | | |
| 7 | Classified, CHC (appointed by Classified Senate President) | Karen Peterson | present | | |
| 8 | Classified, SBVC (appointed by Classified Senate President) | Nathan Yearyean | present | | |
| 9 | ASG President or designee, CHC | Enggie Ocampo | present | | |
| 10 | ASG President or designee, SBVC | Dyami Ruiz-Martinez Nelva Ruiz-Martinez | present | | |
| 11 | Black Faculty & Staff Association | Veada Benjamin | present | | |
| 12 | Latino Faculty, Staff, & Administrators Association | Aida Gil (Proxy) | present | | |
| 13 | CTA (appointed by CTA) | Ryan Bartlett | present | | |
| 14 | CSEA (appointed by CSEA President) | Cassie Thomas | absent | | |
| 15 | Management Association | Christopher Crew | present | | |
| 16 | Confidential Group | Kelly Goodrich | present | | |
| 17 | Police Officer's Association | James Quigley Angelica Arechavaleta | present | | |
| 18 | Asian Pacific Islanders Association | Rejoice Chavira | present | | |
| | | | | | |

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step: PPAC Reviews 2nd AS Feedback

Point PersonDate RequestedAnticipated Date of Recommendation:Recommendation Received:J Torres8/7/2023Recommendation Received9/12/2023

Reason(s) for Review/Changes

> Legal Update 40: The Service updated this policy to clarify that in unusual circumstances the governing board may adopt changes at the same meeting at which they are introduced. (2022-23 carryover)

Review Level

Level 3

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

09/06/2023 BPPAC Approval

09/18/2023 PPAC Approves Review Level

09/20/2023 Level 3 First Anticipated AS Review

10/09/2023 Level 3 PPAC Reviews Constituent & Initial AS Feedback

10/18/2023 Level 3 Second Anticipated AS Review

11/13/2023 PPAC Reviews Second AS Feedback

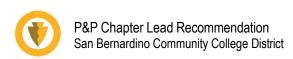
12/08/2023 BOT First Reading

01/11/2024 BOT Final Approval

Action Requested

- 1. Please review this Chapter Lead recommendation based on the reasons above.
- 2. Staff recommended changes are shown in red.
- 3. Legal changes are shown in blue and should only be considered optional if indicated.
- 4. If there are no changes showing, this item is being presented for information only.
- 5. For questions on this recommendation, please contact J Torres or kgoodric@sbccd.edu.

RECOMMENDATION STARTS ON NEXT PAGE



Current Step: PPAC Reviews 2nd AS Feedback

Reason(s) for Review/Changes

- > Legal Update 40: The Service updated this policy to clarify that in unusual circumstances the governing board may adopt changes at the same meeting at which they are introduced. (2022-23 carryover)
- > SBVC 2nd Academic Senate Feedback There was a vote of No Support for the changes with the following feedback. The update is identified as being due to Legal Update 40 and the faculty were unable to locate the legal advisement or wording that supports the changes. They were asking if this is coming from Ed Code, from CCL, or some other location. Given the legal update, does it require the addition of the words "normally" and "in unusual circumstances" or is this language optional? If there is required language, is there other wording that would indicate more specifically circumstances that qualify as emergent or unusual, or a way to incorporate notification to the constituent groups of an upcoming change. The overall concern of the body is that the words "normally" and "in unusual circumstances" provide an avenue for many things to fall into that category and procedures being changed without following the normal processes outlined in the policy. If the language is not required, our Senate asked to strike it. Either way, they voted No Support as it stands.

The Board may adopt such policies as are authorized by law or determined by the Board to be necessary for the efficient operation of the District. Board policies are intended to be statements of intent by the Board on a specific issue within its subject matter jurisdiction.

The policies have been written to be consistent with provisions of law, but do not encompass all laws relating to District activities. All District employees are expected to know of and observe all provisions of law pertinent to their job responsibilities.

Policies of the Board may be adopted, revised, added to or amended at any regular Board meeting by a majority vote. Proposed changes or additions shall <u>normally</u> be introduced not less than one regular meeting prior to the meeting at which action is recommended. <u>In unusual circumstances</u>, the Board may change, amend, or add to Board Policies at the same meeting at which they are introduced.

The Board shall regularly assess its policies for effectiveness in fulfilling the District's mission.

Administrative procedures are to be issued by the Chancellor as statements of method to be used in implementing Board Policy. Such administrative procedures shall be consistent with the intent of Board Policy. Administrative procedures may be revised as deemed necessary by the Chancellor through regular consultation processes and/or as required by revisions to laws and regulations. Administrative procedures are forwarded to the Board of Trustees. The Board reserves the right to direct revisions of the administrative procedures should they, in the Board's judgment, be inconsistent with the Board's own policies.

Board policies and administrative procedures are to be reviewed as per the schedule specified in AP 2410.

Board policies and administrative procedures shall be readily available on the District's website.

Reference:

Education Code Section 70902

;-ACCJC Accreditation Standards IV.C.7, IV.D.4, I.B.7, and I.C.5 (formerly IV.B.1.b & e)

End of Recommendation for BP 2410 Board Policies and Administrative Procedures

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step: PPAC Reviews 2nd AS Feedback

Point PersonDate RequestedAnticipated Date of Recommendation:Recommendation Received:J Torres8/7/2023Recommendation Received9/12/2023

Reason(s) for Review/Changes

> No Change; FYI Only (2022-23 carryover)

Review Level

Level 3

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

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11/13/2023 PPAC Reviews Second AS Feedback

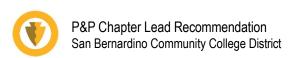
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RECOMMENDATION STARTS ON NEXT PAGE



Current Step: PPAC Reviews 2nd AS Feedback

Reason(s) for Review/Changes

> No Change; FYI Only (2022-23 carryover)

The Policies and Procedures Advisory Committee (PPAC) to the Chancellor's Council is charged with updating, creating, developing, and systematically reviewing Board Policies (BP)/ Administrative Procedures (AP), also known as Policies and Procedures (P&P). This task is accomplished through a cyclical schedule which begins each academic year. The process is intended to:

- Efficiently allow for regular evaluation of policies and procedures.
- Provide faculty, staff, and students an opportunity to express opinions, and give those opinions every reasonable consideration.
- Ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards.

I. STARTING POINT

- Policies & Procedures are incorporated into the *Review Schedule* in one of three ways: *Annual Review, Legal Updates*, or *Other Requests*.
- Policies & Procedures are reviewed in pairs, when applicable, to ensure the AP supports the direction outlined in the BP.
- BPs require Board approval. APs are submitted to the Board for informational purposes; however, the Board may direct revisions of any APs judged to be inconsistent with BPs.
- The Chancellor's designee facilitates this process.

A. Annual Review

The Board will receive a list annually and prioritize the policies that need to be reviewed. Prior to the start of each academic year, the Chancellor's designee will take the necessary steps to initiate review of 10% of SBCCD's P&Ps, including:

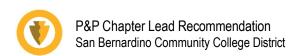
- 1. Identify appropriate P&Ps for review.
- Work with Academic Senate Presidents to determine which P&Ps fall under 10+1.
- 3. Notify Chapter Leads responsible for review.
- 4. Develop a timeline.
- Present a Review Schedule to PPAC in September.
- 6. Maintain and publish the Review Schedule on PPAC webpage throughout the year.

B. Legal Updates

SBCCD keeps current with changes in law or accreditation standards through a subscription to the Community College League of California. This service issues periodic legal updates which promote regulatory compliance and familiarity with industry best practices. Legal updates do not need Board review prior to going through the process.

Upon receipt of a Legal Update, the Chancellor's designee will take the necessary steps to initiate review of affected P&Ps, including:

- 1. Add P&Ps to the Review Schedule.
- 2. Work with Academic Senate Presidents to determine which P&Ps fall under 10+1.



Current Step: PPAC Reviews 2nd AS Feedback

Notify Chapter Leads responsible for review.

C. Other Requests

Other requests for P&P review may be Chapter Lead-initiated, or come from a trustee, a staff member, or a student. All such requests should be submitted to the Chancellor's designee who will take the necessary steps to initiate review, including:

- 1. Add P&Ps to the Review Schedule.
- Work with Academic Senate Presidents to determine which P&Ps fall under 10+1.
- Notify Chapter Leads responsible for review.

II. CHAPTER LEAD REVIEW & RECOMMENDATION

Chapter Leads are the responsible "owners" of SBCCD P&Ps. These individuals are charged with reviewing and making recommendations based on general correctness and operational feasibility, including alignment with current practices, legal considerations, mandates, etc. SBCCD Chapter Leads are listed in the Definitions section of AP 2410.

- Chapter Leads receive requests to review P&Ps, and/or suggestions to revise P&Ps, from the Chancellor's designee.
- Chapter Leads are encouraged to collaborate with appropriate constituent groups before making a recommendation to PPAC. ALL P&Ps designated 10+1 will use Academic Senate as the primary recommending body.
- Chapter Leads return a recommendation to the Chancellor's designee based on the outcome of the review (i.e., reviewed with no change, reviewed with minor revisions, reviewed with content change, suggested deletion, etc.)
- The Chancellor's designee assigns the recommendation a rating of Level 1 | Info Only, Level 2 | Minor Review (Non 10+1), or Level 3 | Extensive Review and includes item on the PPAC agenda.

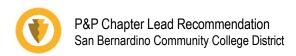
III. CONSTITUENT FEEDBACK TO FINAL APPROVAL

Constituent feedback is collected through the appointed PPAC representatives and reviewed at committee meetings. The *Review Schedule* is posted on the PPAC webpage, and a report of PPAC activity is sent districtwide to keep all SBCCD employees informed.

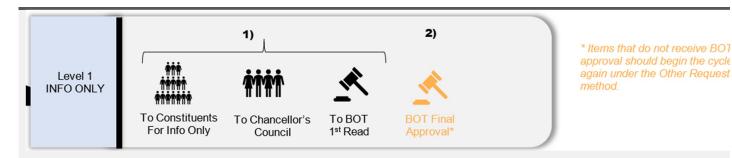
To promote efficiency and respect the time of PPAC and constituent group members, P&Ps are categorized by level of review. This is to streamline the process and promote efficiency. PPAC members will assess review levels to ensure appropriateness.

A. Level 1 | Info Only

- These appear on the PPAC agenda for confirmation of review level assignment and are generally comprised of items that are:
 - Reviewed with no changes.
 - Reviewed with only minor clerical edits or legal reference changes.
 - Chapter 2 Board of Trustees P&Ps that do not fall under 10+1.
- All items deemed appropriately placed in Level 1 by PPAC members are:
- 1. Simultaneously forwarded to constituent groups for information only, forwarded to Chancellor's Council, and scheduled for BOT first read.
- 2. The month following BOT first read, items should appear on the BOT agenda for second read and final approval.
- 3. Items that do not receive BOT approval should begin the cycle again under the *Other Requests* method.

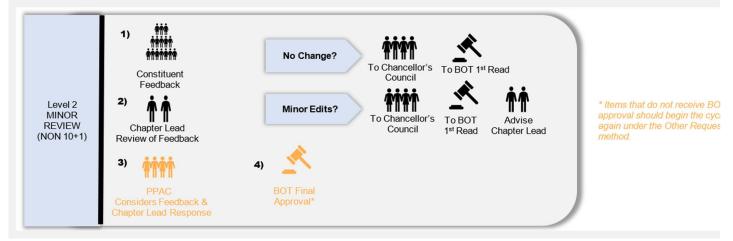


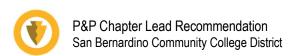
Current Step: PPAC Reviews 2nd AS Feedback



B. Level 2 | Minor Review (Non 10+1)

- These appear on the PPAC agenda for confirmation of review level assignment and are generally comprised of recommendations involving:
 - Existing P&Ps which are simple and non-controversial.
 - New P&Ps that are simple and non-controversial.
- All items deemed appropriately placed in Level 2 | Minor Review (Non 10+1) by PPAC members begin the following review process.
- 1. PPAC representatives solicit constituent feedback which is uploaded via Microsoft Teams.
- Constituent feedback is forwarded to Chapter Leads to be reviewed for operational applicability and feasibility, and a determination on any suggested edits is made.
- 3. At its next meeting, PPAC members review constituent feedback and the corresponding Chapter Lead determination, responding to the determination with No Changes or Minor Edits. (Substantial Edits are not expected for Level 2 | Minor Review recommendations.)
 - No Changes: Items with no changes are forwarded to Chancellor's Council and scheduled for BOT first read.
 - b. Minor Edits: When appropriate, minor edits are incorporated into P&Ps, and Chapter Leads made aware. These items are then forwarded to Chancellor's Council and scheduled for BOT first read.
 - c. Substantial Edits: Substantial edits are not expected for Level 2 | Minor Review recommendations. Any substantial edits will cause these items to be moved to Level 3 | Extensive Review.
- 4. The month following BOT first read, items should appear on the BOT agenda for second read and final approval.
- Items that do not receive BOT approval should begin the cycle again under the Other Requests method.

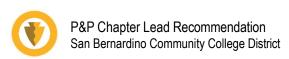




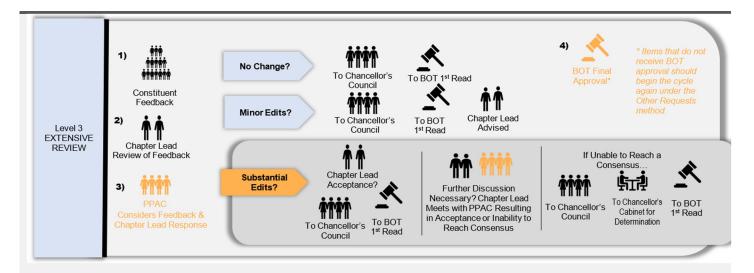
Current Step: PPAC Reviews 2nd AS Feedback

C. Level 3 | Extensive Review

- These appear on the PPAC agenda for confirmation of review level assignment and are generally comprised of recommendations involving:
 - Existing P&Ps with substantial changes and/or subject to 10+1
 - New P&Ps that are controversial, complex and/or subject to 10+1
- If consensus cannot be achieved on P&Ps falling under 10+1, Chancellor's Council will be informed, and the issue referred to Chancellor's Cabinet to make a determination.
- All items deemed appropriately placed in Level 3 | Extensive Review by PPAC members begin the following review
 process. Constituent review, especially for the Academic Senate, may take up to two sessions or four weeks. Constituent
 representatives should keep PPAC members updated as to the work of their constituent groups on these items.
- 1. PPAC representatives solicit constituent feedback which is uploaded via Microsoft Teams.
- 2. Constituent feedback is forwarded to Chapter Leads to be reviewed for operational applicability and feasibility, and a determination on any suggested edits is made.
- 3. At its next meeting, PPAC members review constituent feedback and the corresponding Chapter Lead determination, responding to the determination with *No Changes*, *Minor Edits*, or *Substantial Edits*.
 - a. No Changes: Items with no changes are forwarded to Chancellor's Council and scheduled for BOT first read.
 - b. Minor Edits: When appropriate, minor edits are incorporated into P&Ps, and Chapter Leads made aware. These items are then forwarded to Chancellor's Council and scheduled for BOT first read.
 - Substantial Edits: Any substantial edits will be forwarded to the Chapter Leads to be reviewed for operational applicability
 and feasibility.
 - Chapter Lead Acceptance of Edits results in P&Ps being forwarded to Chancellor's Council and scheduled for BOT first read.
 - ii. For *Edits Requiring Further Discussion*, Chapter Leads are invited to attend PPAC meeting to discuss, resulting in acceptance or failure to reach consensus.
 - iii. When Consensus Cannot be Reached on Edits, Chancellor's Council will be informed, and P&Ps referred to Chancellor's Cabinet for a determination, which will then be scheduled for BOT first read.
- 4. The month following BOT first read, items should appear on the BOT agenda for second read and final approval.
- 5. Items that do not receive BOT approval should begin the cycle again under the Other Requests method.



Current Step: PPAC Reviews 2nd AS Feedback



DEFINITIONS

10+1 or Academic and Professional: Relating to policy development and implementation matters for the following:

- 1. Curriculum, including establishing prerequisites and placing courses within disciplines;
- 2. Degree and certificate requirements;
- 3. Grading policies;
- Educational program development;
- 5. Standards or policies regarding student preparation and success;
- 6. District and college governance structures, as related to faculty roles;
- 7. Faculty roles and involvement in accreditation processes, including self-study and annual reports;
- 8. Policies for faculty professional development activities;
- 9. Processes for program review;
- 10. Processes for institutional planning and budget development; and
- 11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate.

AP: Administrative Procedure(s)

BOT: Board of Trustees

BP: Board Policy(ies)

Chapters and Chapter Leads: Chapter Leads are the responsible "owners" of SBCCD P&Ps. These individuals are charged with reviewing and making recommendations based on general correctness and operational feasibility, including alignment with current practices, legal considerations, mandates, etc. SBCCD Chapter Leads are listed below.

- Chapter 1: The District | BOT, Chancellor (Lead)
- Chapter 2: Board of Trustees | BOT, Chancellor (Lead)
- Chapter 3: General Institution | Chancellor (Lead) and Chancellor's Cabinet
- Chapter 4: Academic Affairs | Chancellor's Designee(s) and Academic Senate Presidents (Co-Leads)

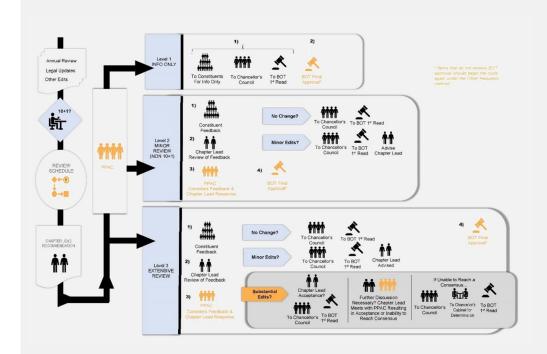


P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Reviews 2nd AS Feedback

- Chapter 5: Student Services | Chancellor's Designee(s) and Academic Senate Presidents (Co-Leads)
- Chapter 6: Business & Fiscal Services | Executive Vice Chancellor (Lead) and Vice Presidents of Administrative Services
- Chapter 7: Human Resources | Vice Chancellor of Human Resources and Police Services (Lead)

P&P: Board Procedure(s) and Administrative Policy(ies)

PPAC: Policies and Procedures Advisory Committee, an advisory body to the Chancellor's Council, charged with updating, creating, developing, and systematically reviewing BPs/APs.



References:

Education Code Section 70902;

ACCJC Accreditation Standards I.B.7; I.C.5; IV.C.7; and IV.D.4 (formerly IV.B.1.b & e)

End of Recommendation for AP 2410 Board Policies and Administrative Procedures

AP 4222 Remedial Coursework (no matching BP exists)

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step:

PPAC Approves Review Level

Point Person Date Anticipated Date of Recommendation Received: Recommendation:

N Ornelas 8/7/2023 Recommendation Received 11/1/2023

Reason(s) for Review/Changes

> Legal Update 42: The Service updated this procedure to incorporate new requirements related to placing students in transfer-level English and mathematics within the first year of matriculation pursuant to changes in the Education Code.

Review Level

Level 3

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

11/13/2023 PPAC Approves Review Level

11/15/2023 Level 3 First Anticipated AS Review

12/11/2023 Level 3 PPAC Reviews Constituent & Initial AS Feedback

12/20/2023 Level 3 Second Anticipated AS Review

02/12/2024 PPAC Reviews Second AS Feedback

03/14/2024 BOT First Reading

04/11/2024 BOT Final Approval

Action Requested

- 1. Please review this Chapter Lead recommendation based on the reasons above.
- 2. Staff recommended changes are shown in red.
- 3. Legal changes are shown in blue and should only be considered optional if indicated.
- 4. If there are no changes showing, this item is being presented for information only.
- 5. For questions on this recommendation, please contact J Torres or kgoodric@sbccd.edu.

RECOMMENDATION STARTS ON NEXT PAGE

AP 4222 Remedial Coursework (10+1)(no matching BP exists)

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Approves Review Level

Reason(s) for Review/Changes

> Legal Update 42: The Service updated this procedure to incorporate new requirements related to placing students in transfer-level English and mathematics within the first year of matriculation pursuant to changes in the Education Code.

Review Process Comments:

(Replaces current SBCCD AP 4222)

A. Course Definition

Remedial coursework refers to non - degree, pre - collegiate, basic skills offered for college credit to include reading, writing, computation, learning skills, study skills, and English as a Second Language designed to ensure acquisition of those skills necessary for successful completion of associate degree, transfer, and occupational courses. A student's need for remedial coursework shall be determined using appropriate assessment instruments, methods, or procedures.

B. Remedial English or Mathematics Coursework

No student shall be required to enroll in remedial English or mathematics coursework that lengthens their time to complete a degree unless placement research that includes consideration of high school grade point average and coursework, shows that those students are highly unlikely to success in transfer-level coursework in English and mathematics. The District may require aA student may be required to enroll in additional concurrent support, including additional language support for English as a Second Language students, during the same semester term that they take a transfer-level English or mathematics course, but only if the college determines the support will increase their the student's likelihood of passing the transfer-level English or mathematics course. The college shall minimize the impact on student financial aid and unit requirements for the degree by exploring embedded and low or noncredit support options.

C. Limits

A student enrolled in remedial coursework as identified above shall not receive credit for more than 30 units of such coursework earned in this District. Remedial coursework earned in another District shall not be counted toward the 30-unit limit. A student who exhausts this unit limitation shall be referred to appropriate adult noncredit education services.

The District shall maximize the probability that a student will enter and complete transfer-level coursework in English and mathematics within a one-year timeframe of the student's initial attempt in the discipline. For a student with a declared academic goal, the transfer-level coursework shall satisfy the English and mathematics courses course requirements of the intended certificate or associate degree, or a requirement for transfer within the intended major, within a one-year timeframe of their initial attempt in the discipline.

The District shall not recommend or require students to enroll in pretransfer-level English or mathematics coursework unless the student is highly unlikely to succeed in a transfer-level English or mathematics course based on their high school grade point average and coursework and the enrollment in pretransfer-level coursework will improve the student's probability of completing transfer-level coursework in English and mathematics within a one-year timeframe or, for credit English as a Second Language course students, completing transfer-level coursework in English within a three-year timeframe.

The District shall use, in the placement and enrollment of students into English and mathematics courses, one or more of the following measures: high school coursework, high school grades, and high school grade point average. When using multiple measures, the District shall apply multiple measures in the placement and enrollment of all students in such a manner that all of the following occur: (1) low performance on one measure shall be offset by a higher performance on another measure; (2) multiple measures shall be used to increase a student's placement recommendation and shall not be used to lower it; (3) any one measure may demonstrate a student's preparedness for transfer-level coursework; (4) the multiple measures placement

AP 4222 Remedial Coursework (10+1)(no matching BP exists)

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step:

PPAC Approves Review Level

shall not require students to repeat coursework that they successfully completed in high school or college or for which they demonstrated competency through other methods of credit for prior learning; and (5) the multiple measures placement gives students access to a transfer-level course that will satisfy a requirement for the intended certificate or associate degree, or a requirement for transfer within the intended major.

If the District places and enrolls students into transfer-level mathematics or English coursework that does not satisfy a requirement for the student's intended certificate or associate degree, or a requirement for transfer within the intended major, the college shall determine that (1) the student is highly unlikely to succeed in a transfer-level English or mathematics course that satisfies a requirement for the intended certificate or associate degree, or a requirement for transfer within the intended major and (2) the enrollment will improve the student's probability of completing transfer-level mathematics or English coursework that satisfies a requirement for the intended certificate or associate degree, or a requirement for transfer within the intended major, within a one-year timeframe.

D. Exemptions

All remedial courses taken by students enrolled in English as a Second Language courses and students identified by the District for learning disabled programs are exempted from the limitations imposed above.

E.D. Waivers

A student who shows significant, measurable progress toward the development of skills appropriate to enrollment in college-level courses may apply for a waiver of the 30-unit limit through the college petitions process. A waiver shall be subject to the following conditions:

- 1. A student must have been continuously enrolled and have completed at least 24 units of remedial coursework with a grade of C or better.
- 2. A petition for waiver must have the recommendation of a college counselor.
- 3. Additional remedial coursework shall be specified in a course list prepared by a college counselor.
- 4. Additional coursework shall be limited to two additional courses above the 30-unit limit not to exceed eight units.
- 5. Any coursework approved through the waiver process shall be completed within the semester that immediately follows the reaching of the 30-unit limit.
- 6. A grade of P (pass) constitutes satisfactory progress.

F.E. Academic Probation, Dismissal

A student enrolled in remedial coursework is subject to the District standards for academic probation and/or dismissal. In addition, a student who does not attain full eligibility status for college-level work within the 30-unit limit described above shall, unless provided with a waiver, be dismissed and referred to adult noncredit education courses. Students enrolled in remedial coursework shall be notified of unsuccessful progress through the regular college counseling and advising process.

G.F. Reinstatement

A student may, upon successful completion of appropriate remedial coursework elsewhere, or upon demonstration of skills levels that will reasonably assure success in college-level courses, request reinstatement to proceed with college-level coursework by filing a petition with the Vice-President of Student Services.

H.G. College Catalog

The SBVC and the CHC catalogs include a clear statement of the limited applicability of remedial coursework toward fulfilling degree requirements and any exemptions that may apply to this limitation.

Reference:

Education Code Section 78213;

AP 4222 Remedial Coursework (10+1)(no matching BP exists)

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step:
PPAC Approves Review Level

Title 5 Section 55035
ACCJC Accreditation Standard II.A.4

End of Recommendation for AP 4222 Remedial Coursework



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step:

PPAC Approves Review Level

Point Person Date Anticipated Date of Recommendation Received: Recommendation:

J Torres 8/7/2023 Recommendation Received 11/1/2023

Reason(s) for Review/Changes

> Clerical update of legal reference and pronouns

Review Level

Level 2

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

11/13/2023 PPAC Approves Review Level

11/14/2023 Levels 2 & 3 to Constituents for Feedback

01/11/2024 BOT First Reading

02/08/2024 BOT Final Approval

Action Requested

- 1. Please review this Chapter Lead recommendation based on the reasons above.
- 2. Staff recommended changes are shown in red.
- 3. Legal changes are shown in blue and should only be considered optional if indicated.
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RECOMMENDATION STARTS ON NEXT PAGE



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Approves Review Level

Reason(s) for Review/Changes

> Clerical update of legal reference and pronouns

Review Process Comments:

The Board of Trustees authorizes the following fees. All fees must comply with Education Code and Title 5 regulations. The Chancellor is responsible for establishing procedures for the collection, deposit, waiver, refund, and accounting for fees as required by law. The procedures shall also assure those who are exempt from or for whom the fee is waived are properly enrolled and accounted for. Fee amounts shall be published in **the college catalogs or class schedules (Schedule of Classes).**

Enrollment Fee (Education Code Section 76300)

Each student shall be charged a fee for enrolling in credit courses as required by law.

Baccalaureate Degree Pilot Program Fees (Title 5 Section 58520)

Each student shall be charged a fee in addition to an enrollment fee for upper division coursework in a baccalaureate degree pilot program.

Course Auditing Fees (Education Code Section 76370)

Persons auditing a course shall be charged a fee (see AP 5030). The fee amount shall be adjusted proportionally based upon the term length. Students enrolled in classes to receive credit for 10 or more semester credit units shall not be charged this fee to audit three or fewer units per semester.

Parking Fee (Education Code Section 76360)

Students shall be required to pay a fee (see AP 5030).

To encourage ride sharing, a student may certify in writing at the time of payment of the fee that hee-they-regularly-has-have-two or more passengers commuting with him-hee-they-regularly-has-have-two or more passengers commuting with him-hee-they-regularly-has-have-two or more passengers or mo

Instructional Materials (Education Code Section 76365; Title 5 Sections 59400 et seq.)

Students may be required to provide required instructional and other materials for a credit or non-credit course, provided such materials are of continuing value to the student outside the classroom and provided that such materials are not solely or exclusively available from the District. (See BP/AP 5031 titled Instructional Materials Fees)

Physical Education Facilities (Education Code Section 76395)

Where the District incurs additional expenses because a physical education course is required to use non-district facilities, students enrolled in the course may be charged a fee for participating in the course. Such fee shall not exceed the student's calculated share of the additional expenses incurred by the District.

Student Representation Fee (Education Code Section 76060.5)

Students will be charged a fee (see AP 5030) to be used to provide support for student governmental affairs representation. A student may refuse to pay the fee and shall submit such refusal on a form provided by the District to collect fees.

Student Transportation Costs (Education Code Section 76361)

Students shall be charged a fee (see AP 5030) for the purpose of recovering transportation costs incurred by the District for services provided by common carriers to students. These fees will only paid by students who use the transportation services, unless a vote of the students in accordance with the Education Code establishes otherwise.

Transcript Fees (Education Code Section 76223)

The District shall charge a reasonable amount for furnishing copies of any student record to a student or former student. The Chancellor is authorized to establish the fee (see AP 5030), which shall not to exceed the actual cost of furnishing copies of any student record. No charge shall be made for furnishing up to two transcripts of students' records, or for two verifications of various records. There shall be no charge for searching for or retrieving any student record.



P&P Chapter Lead Recommendation San Bernardino Community College District **Current Step:**

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International Students Application Processing Fee (Education Code Section 76142)

The District shall charge students who are both citizens and residents of a foreign country a fee to process his/her their application for admission. This processing fee and regulations for determining economic hardship may be established by the Chancellor. The fee shall not exceed the lesser of 1) the actual cost of processing an application and other documentation required by the U.S. government; or 2) one hundred dollars (\$100), which shall be deducted from the tuition fee at the time of enrollment.

Fee Refunds

The Board of Trustees authorizes refunds to be made according to administrative procedures established by the Chancellor. All refunds must comply with Education Code and Title 5 regulations, and the refund schedule shall be published in the college catalogs and class schedules.

References:

Education Code Sections <u>66025.3, 68120, 70902(b)(9), 76300 et seq.</u>; <u>76300.5, 76370, 76360, 76365, 76395, 76060.5, 76361, 76223, and 76142</u>

Title 5 Sections 51012, 58520;, 58629, and 59400 et seq

California Community College Chancellor's Office (CCCCO) Student Fee Handbook

ACCJC Accreditation Standard I.C.6

End of Recommendation for BP 5030 Fees



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step:

PPAC Approves Review Level

Point PersonDate RequestedAnticipated Date of Recommendation:Recommendation Received:J Torres8/7/2023Recommendation Received11/1/2023

Reason(s) for Review/Changes

- > Legal Update 42: The Service updated this procedure to provide an exemption to a nonresident student who enrolls in a credit English as a Second Language course if they met certain requirements pursuant to changes in the Education Code.
- > Chapter Lead: Removal of fees no longer being charged; clarification of parking violation fees.
- > VPI Wurtz: Addition of fee for upper division coursework

Review Level

Level 2

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

11/13/2023 PPAC Approves Review Level

11/14/2023 Levels 2 & 3 to Constituents for Feedback

01/11/2024 BOT First Reading

02/08/2024 BOT Final Approval

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RECOMMENDATION STARTS ON NEXT PAGE



Current Step: PPAC Approves Review Level

Reason(s) for Review/Changes

Click for CCLC Legal Update Info

- > Legal Update 42: The Service updated this procedure to provide an exemption to a nonresident student who enrolls in a credit English as a Second Language course if they met certain requirements pursuant to changes in the Education Code.
- > Chapter Lead: Removal of fees no longer being charged; clarification of parking violation fees.
- > VPI Wurtz: Addition of fee for upper division coursework

Review Process Comments:

Required fees include:

- Enrollment (Education Code Section 76300 and 76300.5; Title 5 Sections 58500 and 58509)
- Baccalaureate degree pilot program fees (Title 5 Section 58520)

As prescribed by state law.

• Nonresident tuition with these permissive exemptions (Education Code Sections 76140 and 76140.5):

As prescribed by state law and established by the Board of Trustees no later than March 1 for the succeeding fiscal year.

- All nonresident students enrolling for 6 or fewer units; or
- A student who is a citizen and resident of a foreign country who demonstrates financial need and this required exemption (Education Code Section 68130.5);
- All students, other than non immigrant aliens under 8 U.S. Code Section 1101(a)(15), who meet the following requirements:
 - o high school attendance in California for three or more years;
 - o graduation from a California high school or attainment of the equivalent thereof;
 - o registration or enrollment in a course offered for any term commencing on or after January 1, 2002;
 - completion of a questionnaire form prescribed by the California Community Colleges Chancellor's
 Office verifying eligibility for this nonresident tuition exemption; and
 - in the case of a student without lawful immigration status, the filing of an affidavit that the student has filed an application to legalize his/her/their immigration status, or will file an application as soon as he/she they is are eligible to do so.
- A nonresident student who enrolls in a credit English as a Second Language (ESL) course at the district and who is any of the following:
 - A recent immigrant, as defined in 8 U.S. Code Section 1101(a)(15);
 - A recent refugee, as defined in 8 U.S. Code Section 1101(a)(42); or
 - A person who has been granted asylum by the United States, as defined in 8 U.S. Code Section 1158.

This exemption applies only to individuals who, upon entering the United States, settled in California and who have resided in California for less than one year. This exemption applies only to the tuition fee for credit ESL courses.



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Approves Review Level

Student representation (Education Code Section 76060.5; Title 5 Section 54805)

Fees authorized by law include:

- Non-District physical education facilities (Education Code Section 76395)
- Noncredit courses (Education Code Section 76385)
- Community service courses (Education Code Section 78300)
- Auditing of courses (Education Code Section 76370)
- Instructional materials (Education Code Sections 73365, 81457, and 81458; Title 5 Sections 59400 and 59408)
- Athletic insurance (Education Code Section 70902 subdivision (b)(9))
- Cross-Enrollment with the California State University (CSU) or University of California (UC) (Education Code Section 66753)
- Health (Education Code Section 76355)
- Parking (Education Code Section 76360)
- Transportation (Education Code Sections 76361 and 82305.6)
- Student Center (Education Code Section 76375; Title 5 Section 58510)
- Copies of student records (Education Code Section 76223)
- Dormitory (Education Code Section 81670)
- Child care (Education Code Sections 79121 et seq. and 66060)
- Nonresident capital outlay (Education Code Section 76141)
- Nonresident application processing (Education Code Section 76142)
- Credit for Prior Learning (Education Code Section 76300; Title 5 Section 55050)
- Use of facilities financed by revenue bonds (Education Code Section 81901 subdivision (b)(3))
- Refund processing (Title 5 Section 58508)
- Telephone registration (Education Code Section 70902 subdivision (a))
- Physical fitness test (Education Code Section 70902 subdivision (b)(9))
- Instructional Tape Lease/Deposit (Education Code Section 70902 subdivision (b)(9))
- Credit Card Use (Education Code Section 70902 subdivision (b)(9))
- International Student Medical Insurance (Education Code Section 70902 subdivision (b)(9))

Prohibited fees include:

- Late application (CCCCO Student Fee Handbook)
- Add/drop (CCCCO Student Fee Handbook)
- Mandatory student activities (CCCCO Student Fee Handbook)
- Student Identification Cards (CCCCO Student Fee Handbook)

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AP 5030 Fees 11/06/23



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- Student Body Organization (CCCCO Student Fee Handbook)
- Nonresident application (CCCCO Student Fee Handbook)
- For dependents of certain veterans (Education Code Section 66025.3)
- For dependents of certain victims of the September 11, 2001, terrorist attacks (CCCCO Student Fee Handbook)
- For certain recipients of the Medal of Honor and certain children of the recipients of the Medal of Honor (Education Code Section 66025.3)
- For surviving spouses and children of a firefighter employed by the federal government whose duty assignment involved the performance of firefighting services in California (Education Code Section 68120)
- For students who have been exonerated of a crime though writ of habeas corpus or pardon that meet certain conditions (Education Code Section 69000)
- Required or funded services (CCCCO Student Fee Handbook)
- Refundable deposits (CCCCO Student Fee Handbook)
- Distance education (other than the statutorily authorized enrollment fee) (CCCCO Student Fee Handbook)
- Mandatory mailings (CCCCO Student Fee Handbook)
- Rental of practice rooms (CCCCO Student Fee Handbook)
- Apprenticeship courses (Education Code Section 76350)
- Technology fee (CCCCO Student Fee Handbook)
- Late payment fee (Title 5 Sections 58502 and 59410)
- Nursing/healing arts student liability insurance (Title 5 Section 55234)
- Cleaning (CCCCO Student Fee Handbook)
- Breakage (CCCCO Student Fee Handbook)
- Test proctoring (CCCCO Student Fee Handbook)

Collection and Refund of Fees

- A. Associated Students Discount Sticker\$9.50 CHC\$7.50 SBVC
- B. Breakage/Lost Property Fee Replacement cost of item(s) broken or lost
- C. Campus Center Fee \$1.00/unit (not to exceed \$10 per fiscal year)
- D. Capital Outlay Fee
 As allowed by law and approved by the Board of Trustees prior to March 1 for the succeeding fiscal year.
- E. Catalog \$6.00 purchased on campus
- F. Credit by Examination



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Approves Review Level

\$20.00 plus class unit fee

G. Document Fee Handling

\$40.00 per hour for personnel time to find, retrieve, copy and re-file requested documents;

minimum charge of 1 hour

\$0.15 per side copy cost

Fees must be paid prior to document release

H.F. Enrollment Fee

\$46.00/unit

L.G. Upper Division Coursework Fee \$84/unit

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J.H.Insufficient Funds Check

\$15.00

K.I. International Student Application

\$25.00 (nonrefundable)

Key Deposit/Replacement

\$15.00 plus cost of rekeying if needed (metal/electronic key)

M.K.____Learning Center Reproduction Fees, SBVC

\$0.20 - Laser printout: text, black and white printer

\$0.50 - Laser printout: graphics, black and white printer (over ½ page)

\$1.00 - Laser printout: graphics and/or text, color

\$2.00 - Scan text or graphics to disk, per scan

N.L. Library Fines – SBVC/CHC

\$0.10 - Books: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value \$0.25 - Reserve Books/Multimedia: per hour to a maximum of the replacement value of the reserve materials; after 14 days,

bill \$5 fine plus the replacement value

\$0.50 - Videos: per day for 50 days; after 50 days, bill \$5 fine plus the replacement value

\$0.10 - Per page for laser printout of Internet, CD ROM, Periodicals

\$2.00 - replacement for lost library card

O.M. Parking Permit Fees

\$45.00 - one semester (\$25 Promise Grant students)

\$24.00 - summer session

\$3.00 - daily

P. Parking Violation Fees

\$ 50.00 - illegal parking

\$50.00 - decal violation

\$275.00 - handicap violation

Q. Refund Processing Charge

A fee of \$10.00 will be charged for each refund transaction, not to exceed \$10.00 per student per semester as defined in the Fee Refund Policy.

R. Replacement – Diploma/Certificate

\$10.00

S.N. Student Health and Accident Insurance

\$26.00 - per semester (includes \$1.50 accident insurance)

\$22.00 - summer session (includes \$1.50 accident insurance)

\$1.50 - accident insurance only



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step:

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Student Representation
Ŧ.O.
    $2.00
U.P.
            Supplemental Health Services Fee
    At cost - TB skin test (one-step test)
   At cost - All Vaccines
    $25.00 - Physical Exams
    $50.00 - DMV Physical Exams
   At cost - Prescription medications
   At cost - In-house Lab Tests
   At cost - Lab Test sent to external lab
   At cost - Optional Medical Procedures
   At cost - Optional Medical Supplies
    $ 8.00 - Vision screening (Titmus vision tester)
    $ 2.00 per item - Duplication of medical records
    $10.00 - Hearing Screening (Audiometer)
   At cost - Birth Control Pills
V. Testing Fees
   At cost - Paramedic National Registry Testing
    $ 25.00 - Retest per skill
    $ 10.00 - CPR card
    Repeat course from Career Tech Department
    0.5 units - $12.00
   1.0 units - $23.00
   2.0 units - $46.00
    3.0 units - $70.00
           Transcripts/Verification
    No cost - First two transcripts
    $10.00 - Additional transcripts
    $20.00 - Immediate requests for transcripts
    $5.00 plus cost - Online transcripts
           Transportation Fee
    Students registering for Spring or Fall semester to pay:
    $9.00 for 6 or more credits/semester
    $8.00 for less than 6 credits/semester
    $6.00 for 6 or more credits/summer
    $5.00 for less than 6 credits/summer
            Crafton Hills College Recreation Fee
    Students registering for CHC for Spring, Fall, or Summer semesters have the option to pay for the use of the
    aquatic and fitness centers:
```

Fee Refunds

A. Designated Fees

\$8.00 per semester

This regulation covers the following fees:

- 1. Enrollment fee
- 2. Nonresident tuition
- 3. Parking fee
- 4. Health fee
- 5. Accident Insurance fee



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step: PPAC Approves Review Level

- 6. Student Services Card fee
- 7. Student Center fee
- 8. Student Representation Fee
- 9. Capital Outlay Fee
- 10. Student Transportation Fee

B. Conditions

If a refund is requested for parking or student services card fees, the parking decal or the student services card must be attached to the refund request.

C. Military Service Exception

If a student who is a member of an active or reserve military service receives orders compelling a withdrawal from courses, the District shall, upon petition and a copy of received orders of the affected student, refund the entire enrollment fee unless academic credit is awarded.

D. Refund Schedule

This refund schedule applies to all fees listed in Paragraph A, above.

- Fees collected in error
 Fees collected in error will be refunded in their entirety.
- 2. Class canceled by the college
 If a class is canceled by the college, enrollment and/or non-resident tuition fees will be refunded in
 their entirety. If that cancellation results in a student's withdrawal from the college, refunds of the
 appropriate fees listed in Paragraph "A" will apply.
- 3. Withdrawal from the College
 - a. Enrollment Fee/Nonresident Tuition
 If a student withdraws during the first two weeks of a full-term class or during the first 10% of a short-term class, enrollment fees or nonresident tuition fees will be refunded.
 - b. Parking Fee, Health Fee, Accident Insurance Fee, Student Services Card Fee, Student Center Fee, Student Representation Fee, Capital Outlay Fee, Student Transportation Fee. In order to be eligible for a refund, a student must withdraw prior to the first day of the term for a full-term class or prior to the first day of instruction for a short-term class.
- 4. Unit Reduction
 - If a change of program within the first two weeks of a full-term class or during the first 10% of a short-term class results in a reduction in the number of units taken, the enrollment fee or non-resident fee will be refunded at the per unit cost of the reduction.
- 5. A student who withdraws from a class or the college after the second week of instruction for a full-term class or the first 10% of a short-term class is not eligible for any refund.

E. Refund Processing Fee

A charge of \$10 will be collected for each refund transaction not to exceed \$10 per student per semester, except for canceled classes or overpayment.

Waiver of Fees

The District will waive campus fees for students participating in the California Virtual Campus (CVC). Students attending online courses through the California Community Colleges online course exchange will be responsible for the tuition of courses.

The District may also waive enrollment fees which were not collected in a previous session where the enrollment fees were not collected as a result of the District's error in awarding a Board of Governors Fee Waiver to an ineligible student and not through the fault of the student, and to collect the enrollment fee would cause the student undue hardship.



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step:

PPAC Approves Review Level

References:

Education Code Sections 66025.3, 68120, 70902(b)(9), 76300, and 76300.5 Title 5 Sections 51012, 58520, and 58629 California Community College Chancellor's Office (CCCCO) Student Fee Handbook ACCJC Accreditation Standard I.C.6

End of Recommendation for AP 5030 Fees

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District **Current Step:**

PPAC Approves Review Level

| Point Person | Date Requested | Anticipated Date of Recommendation: | Recommendation Received: |
|--------------|-------------------|-------------------------------------|--------------------------|
| N Ornelas | 8/7/2023 | Recommendation Received | 11/1/2023 |

Reason(s) for Review/Changes

> Legal Update 42: The Service updated this procedure to remove requirement that courses be certified for remedial purposes and require they be certified for pre-transfer level courses pursuant to changes in the Education Code.

Review Level

Level 3

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

11/13/2023 PPAC Approves Review Level

11/15/2023 Level 3 First Anticipated AS Review

12/11/2023 Level 3 PPAC Reviews Constituent & Initial AS Feedback

12/20/2023 Level 3 Second Anticipated AS Review

02/12/2024 PPAC Reviews Second AS Feedback

03/14/2024 BOT First Reading

04/11/2024 BOT Final Approval

Action Requested

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RECOMMENDATION STARTS ON NEXT PAGE

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District **Current Step:**

PPAC Approves Review Level

Reason(s) for Review/Changes

> Legal Update 42: The Service updated this procedure to remove requirement that courses be certified for remedial purposes and require they be certified for pre-transfer level courses pursuant to changes in the Education Code.

Review Process Comments:

Eligibility for Admissions

SBCCD authorizes the admission of K-12 students who can benefit from advanced scholastic or vocational work to take credit courses as special part-time students or special full-time students. The District may also admit K-12 students to take noncredit and community education classes. Courses in which high school and other young students are permitted to enroll will be open to the entire college population; and will be taught with the rigor appropriate to college-level courses in accordance with the approved course outline.

The student's K-12 school of attendance maintains the right to grant course credit for courses taken at SBCCD. Courses in which high school and other young students are permitted to enroll will be open to the entire college population, unless a legal exemption applies, and will be taught with the rigor appropriate to college-level courses in accordance with the approved course outline.

To be considered for admittance as a special <u>summer</u> part-time student, the student must meet the eligibility standards as established in Education Code Sections 48800 and 76001.

Definitions:

Special Part-Time or Full-Time Student: Any minor student (any elementary, secondary or homeschooled student) who attends community college courses during Fall or Spring Semesters and Summer Session(s) and meets certain eligibility standards. A special part-time student takes fewer than 12 units and a special full-time student takes 12 units or more. Dual enrollment students (see below) are a subset of special part-time or full-time students.

<u>Dual Enrollment and Concurrent Enrollment Student: For purposes of this administrative procedure, the terms dual enrollment student and concurrent enrollment student are used interchangeably.</u>

Special Summer Part-Time or Full-Time Students: To be considered for admittance as a special part-time or full-time student, the student must meet the eligibility standards as established in Education Code Sections 48800 and 76001. All special part-time and full-time students shall receive credit for the community college courses completed in the same manner as regularly enrolled community college students.

Admission Process: -Admission is subject to seat availability and locally approved college policies for concurrent dual enrollment. High school transcripts, grade point average (GPA) and Social Security numbers are not prerequisites for eligibility and should not be used as a condition for student access to dual enrollment.

The student must submit:

- District application for admission;
- written and signed parental or guardian consent; When parental or guardian consent is required to admit a
 student to a community college dual enrollment course, the consent obtained shall apply to all community
 college dual enrollment courses attempted by the student until parental or guardian consent is withdrawn in
 writing.

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step:

PPAC Approves Review Level

- Written and signed approval of his/her/their principal (NOTE: A parent or guardian of a pupil who is not enrolled in a public or private school may petition directly without the signature of a principal.)
- Demonstration that the student is capable of profiting from instruction.
- High school transcripts and Social Security Numbers are not prerequisites for eligibility and should not be used as a condition for student access to dual enrollment
- The director of admissions and records or designee has the authority to make the final decision <u>on</u> whether a student can benefit from instruction.

To be considered for admission as a special full-time student, the student must meet the eligibility standards as established in Education Code Section 48800.05.

Admission is subject to seat availability and locally approved college policies for concurrent enrollment. The student must submit:

- college application for admission;
- written and signed parental or guardian consent; When parental or guardian consent is required to admit a
 student to a community college dual enrollment course, the consent obtained shall apply to all community
 college dual enrollment courses attempted by the student until parental or guardian consent is withdrawn in
 writing.
- written and signed acknowledgment of his/her principal. (NOTE: A pupil who is not enrolled in a public or private school does not need to provide written acknowledgment from his/her school principal.);
- demonstration that the student is capable of profiting from instruction;
- written approval of the governing board of the school district of attendance.
- High school transcripts and Social Security Numbers are not prerequisites for eligibility and should not be used as a condition for student access to dual enrollmen
- The director of admissions and records or designee has the authority to make the final decision-on whether a student can benefit from instruction.

To be considered for admission as a special summer session student, the student must meet the eligibility standards as established in Education Code Sections 48800 and 76001. Students will not be admitted unless they have availed themselves of all opportunities to enroll in equivalent courses at their schools of attendance.

The student must submit:

- college application for admission;
- written and signed parental or guardian consent; When parental or guardian consent is required to admit a student to a community college dual enrollment course, the consent obtained shall apply to all community college dual enrollment courses attempted by the student until parental or guardian consent is withdrawn in writing.written and signed approval of his/her principal that the student has availed himself/herself of all opportunities to enroll in an equivalent course at his/her school of attendance; (NOTE: A pupil who is not enrolled in a public or private school does not need to provide written acknowledgment from his/her school principal.)
- demonstration that the student has adequate preparation in the disciplines to be studied.
 The director of admissions and records or designee has the authority to make the final decision whether a student can benefit from instruction.

All required documents shall be sent to the office of admissions and records at the college campus.

High School Students:

For students attending high school, the director of admissions and records or designee will review the materials, and will determine if the student has the abilities and sufficient preparation to benefit from instruction at a community college. The decision of the director of admissions and records or designee shall be final. This determination may be

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done by one or more of the following options:

- a review of the materials submitted by the student;
- meeting with the student and his/her parent or guardian;
- consultation with discipline faculty as needed;
- consideration of the welfare and safety of the student and others; and/or
- consideration of local, state, and/or federal laws.

Middle and Lower School Students:

For students attending middle and lower schools, the determination shall be made by director of admissions and records or designee. The school must provide transcripts and a letter signed by the principal indicating how in his/her opinion the student can benefit from instruction. The director of admissions and records or designee will determine if the student has the abilities and sufficient preparation to benefit from instruction at a community college, and that the student's safety and that of others will not be affected. The decision of the director of admissions and records or designee shall be final. Once a decision has been made, the student, his/her/their parent or guardian and the school principal shall be informed of the decision. This determination may be done by applying the following criteria one or more of the following options:

- a review of the materials submitted by the student;
- meeting with the student and his/her/their parent or guardian;
- consultation with discipline faculty as needed;
- consideration of the welfare and safety of the student and others;
- consideration of local, state, and/or federal laws;
- review of the content of the class in terms of sensitivity and possible effects on the minor;
- requirements for supervision of the minor; and/or
- times the class(es) meet and the effect on the safety of the minor.

Courses in which high school and other young students are permitted to enroll will be open to the entire college population, and will be taught with the rigor appropriate to college-level courses in accordance with the approved course outline.

If a request for special part-time or full-time enrollment is denied for a pupil who has been identified as highly gifted, the Board shall provide written findings and reasons for the denial within 60 days. A recommendation regarding the request for admission, and the denial shall be submitted to the Board at a regularly scheduled meeting that falls at least 30 days after the request for admission has been submitted.

College and Career Access Pathways (CCAP)

The governing board had adopted all the legal requirements of Education Code Section 76004 in order to participate in the College and Career Access Pathways (CCAP) partnership with the governing board of a school district for the purpose of offering or expanding dual enrollment opportunities for students who may not already be college bound or who are underrepresented in higher education, with the goal of developing seamless pathways from high school to community college for career technical education or preparation for transfer, improving high school graduation rates, or helping high school pupils achieve college and career readiness.

The district may enter into a CCAP partnership with a school district partner that is governed by a CCAP partnership agreement approved by the governing boards of both districts. As a condition of, and before adopting, a CCAP partnership agreement, the governing board of each district, at an open public meeting of that board, shall present the dual enrollment partnership agreement as an informational item. The governing board of each district, at a subsequent open public meeting of that board, shall take comments from the public and approve or disapprove the proposed agreement.

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The CCAP partnership agreement shall be filed with the office of the Chancellor of the California Community Colleges and with the department before the start of the CCAP partnership, and shall:

- Outline the terms of the CCAP partnership and shall include, but not necessarily be limited to, the total number
 of high school students to be served and the total number of full-time equivalent students projected to be
 claimed by the community college district for those students; the scope, nature, time, location, and listing of
 community college courses to be offered; and criteria to assess the ability of pupils to benefit from those
 courses.
- Establish protocols for information sharing, in compliance with all applicable state and federal privacy laws, joint facilities use, and parental consent for high school pupils to enroll in community college courses.
- Identify a point of contact for the participating community college district and school district partner.
- Certify that any community college instructor teaching a course on a high school campus has not been convicted of any sex offense as defined in Section 87010, or any controlled substance offense as defined in Section 87011.
- Certify that any community college instructor teaching a course at the partnering high school campus has not displaced or resulted in the termination of an existing high school teacher teaching the same course on that high school campus.
- Certify that a qualified high school teacher teaching a course offered for college credit at a high school campus
 has not displaced or resulted in the termination of an existing community college faculty member teaching the
 same course at the partnering community college campus.
- Include a certification by the participating community college district of all of the following:
 - A community college course offered for college credit at the partnering high school campus does not reduce access to the same course offered at the partnering community college campus;
 - A community college course that is oversubscribed or has a waiting list shall not be offered in the CCAP partnership; and
 - Participation in a CCAP partnership is consistent with the core mission of the community colleges pursuant to Education Code Section 66010.4, and that pupils participating in a CCAP partnership will not lead to enrollment displacement of otherwise eligible adults in the community college.
- Certify that both the school district and community college district partners comply with local collective bargaining agreements and all state and federal reporting requirements regarding the qualifications of the teacher or faculty member teaching a CCAP partnership course offered for high school credit.
- Specify both of the following:
 - Which participating district will be the employer of record for purposes of assignment monitoring and reporting to the county office of education; and
 - Which participating district will assume reporting responsibilities pursuant to applicable federal teacher quality mandates
- Certify that any remedial course taught by community college faculty at a partnering high school campus shall be offered only to high school students who do not meet their grade level standard in math, English, or both on an interim assessment in grade 10 or 11, as determined by the partnering school district, and shall involve a collaborative effort between high school and community college faculty to deliver an innovative remediation course as an intervention in the student's junior or senior year to ensure the student is prepared for college-level work upon graduation.

A community college district participating in a CCAP partnership shall not provide physical education course opportunities to high school pupils or any other course opportunities that do not assist in the attainment of at least one of the following goals:

- Developing seamless pathways from high school to community college for career technical education or preparation for transfer;
- · Improving high school graduation rates; or
- Helping high school pupils achieve college and career readiness.

The district will not enter into a CCAP partnership with a school district within the service area of another community

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college district, except where an agreement exists, or is established, between those community college districts authorizing that CCAP partnership.

A high school pupil enrolled in a course offered through a CCAP partnership shall not be assessed any fee that is prohibited by Education Code Section 49011.

The district may assign priority for enrollment and course registration to a pupil seeking to enroll in a community college course that is required for the pupil's CCAP partnership program that is equivalent to the priority assigned to a pupil attending a middle college high school as described in Education Code Section 11300 and consistent with middle college high school provisions in Education Code Section 76001.

The district may limit enrollment in a community college course solely to eligible high school students if the course is offered at a high school campus during the regular school day and the community college course is offered pursuant to a CCAP partnership agreement.

The district may allow a special part-time student to participate in a CCAP partnership agreement established pursuant to this article to enroll in up to a maximum of 15 units per term if all of the following circumstances are satisfied:

- The units constitute no more than four community college courses per term;
- The units are part of an academic program that is part of a CCAP partnership agreement established pursuant to this article; and
- The units are part of an academic program that is designed to award students both a high school diploma and an associate degree or a certificate or credential.

The governing board of the district exempts special part-time students from the following fee requirements:

- Student representation fee (Education Code Section 76060.5)
- Nonresident tuition fee and corresponding permissible capital outlay fee and/or processing fee (Education Code Section 76140)
- Transcript fees (Education Code Section 76223)
- Course enrollment fees (Education Code Section 76300)
- Apprenticeship course fees (Education Code Section 76350)
- Child development center fees (Education Code Section 79121)

The district shall not receive a state allowance or apportionment for an instructional activity for which the partnering district has been, or shall be, paid an allowance or apportionment.

The attendance of a high school pupil at a community college as a special part-time or full-time student pursuant to this section is authorized attendance for which the community college shall be credited or reimbursed pursuant to Education Code Section 48802 or 76002, provided that no school district has received reimbursement for the same instructional activity.

For each CCAP partnership agreement entered into pursuant to this section, the district shall report annually to the office of the Chancellor of the California Community Colleges, the Legislature, the Director of Finance, and the Superintendent all of the following information:

- The total number of high school pupils by school site enrolled in each CCAP partnership, aggregated by gender and ethnicity, and reported in compliance with all applicable state and federal privacy laws.
- The total number of community college courses by course category and type and by school site enrolled in by CCAP partnership participants.
- The total number and percentage of successful course completions, by course category and type and by school site, of CCAP partnership participants.

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• The total number of full-time equivalent students generated by CCAP partnership community college district participants.

References:

Education Code Sections 48800, 48800.5, 76001, 76002, and 76004

Approved: 6/9/16

END OF RECOMMENDATION

BP 5700 Intercollegiate Athletics-2

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step:

PPAC Approves Review Level

Point Person Date Anticipated Date of Recommendation Received:

Requested Recommendation:

N Ornelas 9/13/2023 Recommendation Received 11/1/2023

Reason(s) for Review/Changes

> Second 2023-24 Review - FYI Only in support of the review of AP 5700.

Review Level

Level 3

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

11/13/2023 PPAC Approves Review Level

11/15/2023 Level 3 First Anticipated AS Review

12/11/2023 Level 3 PPAC Reviews Constituent & Initial AS Feedback

12/20/2023 Level 3 Second Anticipated AS Review

02/12/2024 PPAC Reviews Second AS Feedback

03/14/2024 BOT First Reading

04/11/2024 BOT Final Approval

Action Requested

- 1. Please review this Chapter Lead recommendation based on the reasons above.
- 2. Staff recommended changes are shown in red.
- 3. Legal changes are shown in blue and should only be considered optional if indicated.
- 4. If there are no changes showing, this item is being presented for information only.
- 5. For questions on this recommendation, please contact J Torres or kgoodric@sbccd.edu.

RECOMMENDATION STARTS ON NEXT PAGE

Recommended Changes (shown in red); if there are no changes showing, this item is being presented for information purposes only. Legally required changes (shown in blue) should not be considered optional unless so indicated. For more on SBCCD's process, visit https://sbccd.edu/ap2410.

BP 5700 Intercollegiate Athletics-2 (10+1)

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Approves Review Level

Reason(s) for Review/Changes

> Second 2023-24 Review - FYI Only in support of the review of AP 5700.

Review Process Comments:

The District shall maintain an organized program for students in intercollegiate athletics. The District will offer opportunities to participate equally on male or female athletic teams consistent with their gender identity, state and federal law, and California Community College Athletic Association standards.

The Chancellor shall assure that the athletics program complies with state and federal law, the California Community College Athletic Association (CCCAA) Constitution, Bylaws, and Sport Championship Handbooks, and appropriate Conference Constitution regarding student athlete participation.

References:

Education Code Sections, 66271.6, 66271.8, 67360, and 78223 et seq 20 U.S. Code Sections 1681 et seq.;. ACCJC Accreditation Standard II.C.4 California Community College Athletic Association (CCCAA) Constitution and CCCAA Bylaws

End of Recommendation for BP 5700 Intercollegiate Athletics-2

AP 5700 Intercollegiate Athletics-2

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step:

PPAC Approves Review Level

Point Person Date Anticipated Date of Recommendation Received: Recommendation:

N Ornelas 9/13/2023 Recommendation Received 11/1/2023

Reason(s) for Review/Changes

> Second 2023-24 Review. SBCCD does not currently have AP 5700. Chapter Lead will revised CCLC version and adapt for SBCCD and bring forward for PPAC review at a later date.

Review Level

Level 3

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

11/13/2023 PPAC Approves Review Level

11/15/2023 Level 3 First Anticipated AS Review

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AP 5700 Intercollegiate Athletics-2 (10+1)

11/06/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: PPAC Approves Review Level

Reason(s) for Review/Changes

> Second 2023-24 Review. SBCCD does not currently have AP 5700. Chapter Lead will revised CCLC version and adapt for SBCCD and bring forward for PPAC review at a later date.

Review Process Comments:

The District is a member of the California Community College Athletic Association (CCCAA) and is governed by the rules of the CCCAA constitution and bylaws. The college will provide an athletics program and physical education curriculum based on the most recent constitution and bylaws of CCCAA and conference(s) in which the District is a member. SBCCD complies with any local, state, and federal athletic reporting requirements.

The Athletics Department is committed to student-athlete academic success and shall monitor and track student-athlete academic performance. The Athletics Department is committed to nondiscrimination and providing equitable opportunities, benefits, and resources to all students. This commitment promotes an atmosphere that is free from harassment or discrimination within all athletic program activities and classes. SBCCD adheres to Board Policy 3410, Nondiscrimination.

Academic Programs

Changes to the Intercollegiate Athletics program curriculum will follow the procedures outlined in Board Policy 4021 Establishing, Modifying, or Discontinuing Programs. Athletic programmatic procedures are contained in the Athletics Department Staff Handbook and information is located in the Athletics Director's Office.

Name, Image, Likeness, and Athletic Reputation

<u>Prospective Student Athlete</u>: The District will not provide a prospective student athlete with compensation in relation to the athlete's name, image, likeness, or athletic reputation.

Student Athletes: The District will not prevent a student participating in intercollegiate athletics from either earning compensation as a result of the use of the student athlete's name, image, likeness, or athletic reputation, or from obtaining professional representation by duly licensed athletic agents or attorneys. However, a student athlete may not enter into a contract that provides compensation to the student athlete for their name, image, likeness, or athletic reputation if the contract conflicts with a provision of the student athlete's team contract.

A student who enters into a contract providing compensation for use of the student's name, image, likeness, or athletic reputation must disclose the contract to A*thletic director/dean*. If the District determines that a conflict between the student athlete's contract and the student athlete's team contract, the A*thletic director/dean* will disclose the conflict to the student or student's legal representative, if any, and identify the contractual provisions that conflict.

Recommended Changes (shown in red); if there are no changes showing, this item is being presented for information purposes only. Legally required changes (shown in blue) should not be considered optional unless so indicated. For more on SBCCD's process, visit https://sbccd.edu/ap2410.

AP 5700 Intercollegiate Athletics-2 (10+1)

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Any team contract entered into, modified or renewed on or after September 1, 2021 will not prevent a student athlete from using their name, image, likeness, or athletic reputation for a commercial purpose when the athlete is not engaged in official team activities.

A student athlete's scholarship eligibility will not be impacted as a result of the student earning compensation for their name, image, likeness, or athletic reputation.

The District will not revoke a student-athlete's scholarship that provides the student-athlete with the cost of attendance as a result of the student athlete earning compensation or obtaining legal representation in accordance with state law.

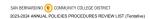
References:

Education Code Sections 66271.6, 66271.8, 67360 et seq., 67456, and 78223;

20 U.S. Code Sections 1681 et seq.;

ACCJC Accreditation Standard II.C.4;

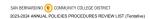
Community College Athletic Association (CCCAA) Constitution and CCCAA Bylaws



| Links Title | No Matching BP or AP Exists | References | Point 10+ | 1? Reason(s) for Review | Review Level Assigned | Point Person Notified | BPPAC Reviewed | Anticipated Receipt of Recommendation | Recommendation Received | PPAC Approves Review Level | Level 1 To Constituents FYI | Level 2 To Constituents for Feedback | Level 2 PPAC Reviews Constituent Feedback | Level 3 To Constituents for Feedback | Level 3 First Anticipated AS Review | Level 3 PPAC Reviews Constituent & Initial AS Feedback | Level 3 Anticipated AS Final Review | Level 3 PPAC Reviews 2nd AS Feedback | BOT 1st Reading | BOT Final Approval | Current Step Date | Current Step | Days Under Review | Days from Start of Review to BOT Approval | Total Days from Point Person Assigned to BOT Final Approval | t OT Posted Online |
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| 100 BP1100 BP 1100 The San Bernardino Community College D 200 BP1200 BP 1200 District Mission Statement | D (no metching AP exists) (no metching AP exists) | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| | (no metching AP exists) (no metching AP exists) | Legally Required Legally Required Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 016 BP2106 BP 2016 Student Trustees 1100 BP2100 BP 2100 Board Elections 1105 BP2106 BP 2105 Election of Student Trustees | (no matching AP exots) | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2105 BP2105 BP 2105 Election of Student Trustees | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2105 AP2105 AP 2105 Election of Student Trustees 2110 BP2110 BP 2110 Vacancies on the Board | | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2110 AP2110 BP 2110 Vacancies on the Board 2110 BP2130 BP 2130 Term Limits | (no metching AP exists) | Legally Advised Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2200 BP2200 BP 2200 Board Duties and Responsibilities | (no metching AP exists) | Good Practice/Optional | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2210 BP2210 BP 2210 Officers | (no metching AP exists) | Legally Required | J Tornes J T | > BOT requested change to during the Jar | Level 1 | 02/06/2023 | 08/02/2023 | | 04/01/2023 | 04/10/2023 | 04/11/2023 | | | | | | | | 09/14/2023 | 10/19/2023 | 10/19/2023 | Complete | 54 | 192 | 255 | 11/03/2023 |
| 2210 BP220 BP 2220 Committees of the Board 2305 BP2305 BP 2305 Annual Organizational Meeting 2310 BP2310 BP 2310 Regular Meetings of the Board 2315 BP2315 BP 2315 Closed Sessions | (no metching AP exists) (no metching AP exists) | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2310 BP2310 BP 2310 Regular Meetings of the Board | (no metching AP exists) (no metching AP exists) | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2315 BP2315 BP 2315 Closed Sessions 2320 BP2320 BP 2320 Special and Emergency Meetings | (no metching AP exists) | Legally Required Legally Required | J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2220 BP2320 BP 2320 Special and Emergency Meetings 2320 AP2320 AP 2320 Special and Emergency Meetings 2325 New AP 2325 Teleconferenced Meetings | | Legally Required Legally Required Good Practice/Optional | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2325 New AP 2325 Teleconferenced Meetings 2330 BP2330 BP 2330 Quorum and Voting | (no matching BP exists) | Good Practice/Optional Legally Required | J Torres | > Legal Update 42: The Service created th > Legal Update 42: The Service updated | Level 1 Level 1 | 08/07/2023 08/07/2023 | 12/05/2023 | 11/25/2023 | 09/12/2023 | 12/11/2023 | 12/12/2023 09/19/2023 | | | | | | | | 01/11/2024 10/19/2023 | 02/08/2024 | 11/25/2023 | Recommendation Requested BOT Final Approval | 91 | 59 62 | 185 | |
| 2330 AD2330 AD 2330 Oursell and Vision | | Legally Required Good Practice/Optional | J Torres | Minor Clarical Edit | Level 1 | 08/07/2023 | 09/06/2023 09/06/2023 | | 09/12/2023 | 09/18/2023 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 11/09/2023 | 11/09/2023 11/09/2023 | BOT Final Approval | 36 | 52 | 94 | |
| 2340 BP2340 BP 2340 Agendas 2340 AP2340 AP 2340 Agendas 2345 BP2345 BP 2345 Public Participation at Board Meetings | | Good Practice/Optional Legally Advised | J Torres | > Legal Update 42: The Service updated t > Chapter Lead: To remove repetitive lane | Level 1 Level 1 Level 1 | 08/07/2023 08/07/2023 | 09/06/2023 | | 09/12/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval BOT Final Approval | 36 36 | 52 62 | 94 94 | |
| 2345 BP2345 BP 2345 Public Participation at Board Meetings | (no metching AP exists) | Legally Advised Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2350 BP2350 BP 2350 Speakers | (no metching AP exists) (no metching AP exists) | Legally Required Good Practice/Optional | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2360 RP2360 RP 2360 Minutes | In marriage access | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2365 BP2365 BP 2365 Recording 2365 AP2365 AP 2365 Recording | | Legally Required | J Torres | > Legal Update 42: The Service updated | Level 1 Level 1 | 08/07/2023 | 09/06/2023 09/06/2023 | | 09/12/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval BOT Final Approval | 36 | 52 | 94 | |
| 2365 AP 2365 AP 2365 Recording 2410 BP2410 BP 2410 Board Policies and Administrative Procedu 2410 AP2410 AP 2410 Board Policies and Administrative Procedu | lures | Legally Advised Good Practice/Optional | J Torres 10+1 J Torres 10+1 | > To match changes to BP from Legal Upc > Legal Update 40: The Service updated | Level 3 | 08/07/2023 08/07/2023 | 09/06/2023 | | 09/12/2023 | 09/18/2023 | 09/19/2023 | | | 09/19/2023 | 09/20/2023 | 10/09/2023 | 10/18/2023 10/18/2023 | 11/13/2023 | 10/19/2023 | 11/09/2023 01/11/2024 | 11/13/2023 pv | el 3 PPAC Reviews 2nd AS Feedba | x 36 | 115 | 157 | |
| 2410 AP2410 AP 2410 Board Policies and Administrative Procedu | ures | Good Practice/Optional | J Torres 10+1 | > No Change; FYI Only (2022-23 carryove | Level 3 | 08/07/2023 | 09/06/2023 | | 09/12/2023 | 09/18/2023 | | | | 09/19/2023 | 09/20/2023 | 10/09/2023 | 10/18/2023 | 11/13/2023 | 12/08/2023 | 01/11/2024 | 11/13/2023 ev | el 3 PPAC Reviews 2nd AS Feedbe | c 36 | 115 | 157 | |
| 2430 BP2430 AP 2430 Delegation of Authority to the Chancellor 2431 BP2431 BP 2431 Chancellor Selection | | Good Practice/Optional Legally Required | J Torres K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2431 BP2431 BP 2431 Chancellor Selection 2431 AP2431 AP 2431 Chancellor Selection 2432 BP2432 BP 2432 Chancellor Succession | (no matchina AP exists) | Legally Required Legally Required Good Practice/Optional | K Hannon K Hannon J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2435 BP2435 BP 2435 Evaluation of the Chancelor | (IN Metching AP exists) | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2435 BP2436 BP 2436 Evaluation of the Chancellor 2435 AP2436 AP 2435 Evaluation of the Chancellor | | Legally Required Good Practice/Optional | K Hannon | > Academic Senate Request (2022-23 ca | | 4004000 | | | | 10111000 | | | | 401400000 | ********* | 40140.0007 | 0014110001 | 201412001 | | ********* | | | | 400 | *** | |
| 2510 BP2510 BP 2510 Participation In Local Decision-Making 2510 AP2510 AP 2510 Participation In Local Decision-Making | | Legally Advised Legally Advised | K Hannon K Hannon J Torres 10+1 J Torres 10+1 | > Academic Senate Request (2022-23 ca > Academic Senate Request (2022-23 ca | Level 3 Level 3 | 10/01/2023 | | 11/28/2023 | | 12/11/2023 12/11/2023 | | | | 12/12/2023 12/12/2023 | 12/20/2023 12/20/2023 | 02/12/2024 | 02/14/2024 02/14/2024 | 03/11/2024 | 04/11/2024 | 05/09/2024 05/09/2024 | 11/28/2023 11/28/2023 | Recommendation Requested Recommendation Requested | 36 36 | 150 150 | 221 221 | |
| 2610 BP2610 BP 2610 Presentation of Initial Collective Bargaining | ng Proposals | Legally Required Legally Required Legally Advised | K Hannon K Hannon K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2810 BP2610 BP 2610 Presentation of Initial Collective Bargaining 2610 AP2610 AP 2610 Presentation of Initial Collective Bargaining 2710 BP2710 BP 2710 Conflict of Interest | ig Proposals (no matching AP exists) | Legally Required Legally Advised | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| | (no metching AP exists) | | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2712 AP2712 AP 2712 Conflict of Interest Code 2714 RP2714 RP 2714 Distribution of Tickets or Presser | (no metching BP exists) | Legally Advised Legally Required Legally Required | K Hannon | > Legal Update 42: The Service updated | Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 | |
| 2712 AP2712 AP 2712 Conflict of Interest Code 2714 BP2714 BP 2714 Distribution of Tickets or Passes 2714 AP2714 AP 2714 Distribution of Tickets or Passes | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2715 BPZ715 BP Z715 Code of Ethics/Standards of Practice | (no metching AP exists) (no metching AP exists) | Legally Required Legally Required | K Hannon J Torres J Torres K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2716 BP2716 BP 2716 Pollocal Activity 2717 BP2717 BP 2717 Personal Use of Public Resources 2720 BP2720 BP 2720 Communications Among Board Members 2725 BP2725 BP 2725 Board Member Compensation 2730 BP2730 BP 2730 Board Member Health Benefits | (no matching AP exists) (no matching AP exists) (no matching AP exists) | Legally Required Legally Required Legally Required Good Practice/Optional Legally Required | K Hannon J Torres J Torres K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2720 BP2720 BP 2720 Communications Among Board Members | (no metching AP exists) | Legally Required | J Torres | | | 02/27/2023 | 08/02/2023 | | 04/01/2023 | 04/10/2023 | 04/11/2023 | | | | | | | | 09/14/2023 | 10/19/2023 | 10/19/2023 | | | 400 | | 11/03/2023 |
| 2725 BP2725 BP 2725 Board Member Compensation 2730 BP2730 BP 2730 Board Member Health Benefits | (no metching AP exists) | Good Practice/Optional Legally Required | J Torres K Hannon | > Chapter Lead: To create efficiency in an | Level 1 | 02/27/2023 | 08/02/2023 | | 04/01/2023 | 04/10/2023 | 04/11/2023 | | | | | | | | 09/14/2023 | 10/19/2023 | 10/19/2023 | Complete | 33 | 192 | 234 | 11/03/2023 |
| 2730 AP2730 AP 2730 Board Member Health Benefits | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2735 BP2735 BP 2735 Board Member Travel 2735 AP2735 AP 2735 Roard Member Travel | | Legally Required Good Practice/Ontional | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 2730 AP2730 AP 2730 Board Member Health Benefits 2735 BP2735 BP 2735 Board Member Travel 2735 AP2735 AP 2735 Board Member Travel 2740 BP2740 BP 2740 Board Education | (no metching AP exists) | Legally Required Legally Required Good Practice/Optional Legally Required | K Hannon J Torres J Torres K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 2790 BP2750 BP 2750 Board Member Absence from the State 3050 BP3050 BP 3050 Institutional Code of Ethics 3050 AP3050 AP 3050 Institutional Code of Ethics | In marriage access | Legally Required Legally Advised Legally Required Legally Required | K Harmon K Harmon J Torres J Torres J Torres N Ornelas N Ornelas N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3050 AP3050 AP 3050 Institutional Code of Ethics | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 3100 BP3100 BP 3100 Organizational Structure 3200 BP3200 BP 3200 Accreditation | | Legally Required Legally Required Legally Required Legally Advised | N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3200 AP3200 AP 3200 Accreditation 3225 BP3225 BP 3225 Institutional Effectiveness | | Legally Required | N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3225 AP3225 AP 3225 Institutional Effectiveness | | Legally Advised | N Omelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3226 BP3226 BP 3226 Awards | (no metching AP exists) | Legally Advised Legally Required | N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3250 BP3250 BP 3250 Institutional Planning 3250 AP3250 AP 3250 Institutional Planning | | Legally Required Legally Required | N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3280 BP3280 BP 3280 Grants 3280 AP3280 AP 3280 Grants | | Legally Advised Good Practice/Optional | N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 3280 AP3280 AP 3280 Grants 3300 BP3300 BP 3300 Public Records | | Good Practice/Optional Legally Required | N Ornelas J Torres | > Legal Update 42: The Service updated > FYI Only | Level 1 | 08/07/2023 08/07/2023 | | | 09/06/2023 | 09/18/2023 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval BOT Final Approval | 30 | 52 | 94 | |
| 3300 BP3300 BP 3300 Public Records 3300 AP3300 AP 3300 Public Records 3310 BP3310 BP 3310 Records Retention and Destruction | | Legally Required Legally Required Legally Required | J Torres | > FYI Only | Level 1 Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 | |
| 3310 BP3310 BP 3310 Records Retention and Destruction 3310 AP3310 AP 3310 Records Retention and Destruction | | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 3410 DD3410 DD 3410 Nondersimination | | Legally Required Legally Required Legally Required | K Hannon | > Legal Update 41: The Service updated t | Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 | |
| 3410 AP3410 AP 3410 Nondiscrimination 3415 AP3415 AP 3415 Immigration Enforcement Activities 3420 BP3420 BP 3420 Equal Employment Opportunity | (no matching DD aviete) | Legally Required | K Hannon | > Legal Update 42: The Service updated | Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 | |
| 3420 BP3420 BP 3420 Equal Employment Opportunity | Into makes in the second | Legally Required | K Hannon | > Legal Update 42: The Service updated | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 | |
| 3420 AP3420 AP 3420 Equal Employment Opportunity 3430 BP3430 BP 3430 Prohibition of Harassment 3430 AP3430 AP 3430 Prohibition of Harassment | | Legally Required | K Hannon | > Legal Update 42: The Service updated | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 | |
| 3430 AP3430 AP 3430 Prohibition of Harassment | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3433 BP3433 BP 3433 Prohibition of Sexual Harassment under Tr | Title IX | Legally Required Legally Required Legally Required Legally Required | N Omelas N O | > FYI Only | Level 2 | 08/07/2023 | | 01/04/2024 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 01/04/2024 | Recommendation Requested | 91 | 87 | 276 | |
| 3433 AP3433 AP 3433 Prohibition of Sexual Harassment under Tr 3434 AP3434 AP 3434 Responding to Harassment Based on Sex | κ (no metching BP exists) | Legally Required Legally Required | K Hannon | > Legal Update 42: The Service updated t > Legal Update 42: The Service updated th | Level 2 Level 2 | 08/07/2023 08/07/2023 | | 01/04/2024 01/04/2024 | | 02/12/2024 | | 02/13/2024 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 05/09/2024 | 01/04/2024 01/04/2024 | Recommendation Requested Recommendation Requested | 91 91 | 87 87 | 276 276 | |
| 3434 AP3434 AP 3434 Responding to Harassment Based on Sex 3435 AP3435 AP 3435 Discrimination and Harassment Resolution | n (no metching BP exists) | Legally Required | K Hannon | > Legal Update 42: The Service updated t | Level 2 | 08/07/2023 | | 01/04/2024 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 01/04/2024 | Recommendation Requested | 91 | 87 | 276 | |
| 340 BP340 BP 3440 Senice Animals 340 BP340 BP 340 Senice Animals 340 AP340 AP 340 Senice Animals 3500 BP3500 BP 3500 Campus Safety | | Legally Required Legally Required | r. Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3500 BP3600 BP 3600 Campus Safety | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 3500 AF 3500 AP 3500 Campus Safety 3501 BP 3501 BP 3501 Campus Security and Access | | Legally Required Legally Required | J Torres K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3500 AP3500 AP 3600 Campus Safety 3501 BP3601 BP 3601 Campus Security and Access 3501 AP3501 AP 3501 Campus Security and Access | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3505 BP3005 BP 3005 Emergency Response Procedures 3505 AD3505 AD 3505 Emergency Personne Procedures | | Legally Required Legally Required | J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 3510 BP3510 BP 3510 Workplace Violence | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3510 BP3510 BP 3510 Workplace Violence 3510 AP3510 AP 3510 Workplace Violence 3515 BP3515 BP 3515 Reporting of Crimes | | Legally Required | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3515 AP3515 AP 3515 Reporting of Crimes | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3516 AP3516 AP 3516 Registered Sex Offender Information | (no metching BP exists) | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3315 AP3515 AP 3515 Reporting of Crimes 3516 AP3516 AP 3516 Registered Sex Offender Information 3518 BP3518 BP 3518 Child Abuse Reporting 3318 AP3518 AP 3518 Child Abuse Reporting | | Legally Required Legally Required Legally Required Legally Required Legally Required Legally Required Legally Advised Legally Advised Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3520 BP3520 BP 3520 Local Law Entorcement | | Legally Required Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3530 BP3530 BP 3530 Weapons on Campus | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3530 AP3630 AP 3630 Weapons on Campus | | Good Practice/Optional | K Hannon | | | | | | | | | | | | | | | | | | | | | | | |
| 3530 BP3530 BP3530 BP3530 Weapons on Campus 3530 BP3530 BP3530 Weapons on Campus 3540 AP3530 AP3530 Weapons on Campus 3540 BP3540 BP 3540 Sexual and Other Assaults on Campus 3540 AP3540 AP3540 Sexual and Other Assaults on Campus | | Legally Required Good Practice/Optional Legally Required Legally Required | K Hannon K Hannon | > Legal Update 42: The Service updated t > Legal Update 42: The Service updated t | Level 2 Level 2 | 08/07/2023 08/07/2023 | | 02/03/2024 02/03/2024 | | 02/12/2024 | | 02/13/2024 02/13/2024 | 03/11/2024 03/11/2024 | | | | | | 04/11/2024 04/11/2024 | 05/09/2024 05/09/2024 | 02/03/2024 02/03/2024 | Recommendation Requested Recommendation Requested | 91 91 | 87 87 | 276 276 | |
| 3550 BP3550 BP 3550 Drug Free Environment and Drug Preventi | tion Program | Legally Required Legally Required Legally Required Legally Required | K Harmon J Tornes | > Legal Update 42: The Service updated | Level 2 | 08/07/2023 | | 12/11/2023 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 10/11/2000 | Recommendation Requested | 91 | 87 | 276 276 | |
| 8590 BP3550 BP3550 Drug Free Environment and Drug Preventi 8590 AP3550 AP3550 Drug Free Environment and Drug Preventi 8560 BP3560 BP3560 Alcoholic Beverages | tion Program | Legally Required Legally Required | K Hannon J Torres | > Legal Update 42: The Service updated > Legal Update 42: The Service updated > Review requested by Board Executive C | Level 2 Level 2 Level 1 | 08/07/2023 08/07/2023 10/02/2023 | 10/03/2023 | 12/11/2023 | 10/06/2023 | 02/12/2024 02/12/2024 10/09/2023 | 10/10/2023 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 04/11/2024 11/09/2023 | 05/09/2024 05/09/2024 12/08/2023 | 12/11/2023 12/11/2023 11/09/2023 | Recommendation Requested Recommendation Requested BOT 1st Reading | 91 | 87 60 | 276 67 | |
| | | Legally Required | J Torres | > Review requested by Board Executive C | Level 1 | 10/02/2023 | 10/03/2023 | | 10/06/2023 | 10/09/2023 | 10/10/2023 | | | | | | | | 11/09/2023 | 12/08/2023 | 11/09/2023 | BOT 1st Reading | 4 | 60 | 67 | |
| 9570 BP3570 BP 3570 Smoking on Campus 9570 AP3570 AP 3570 Smoking on Campus 9590 BP3580 BP 3580 Sustainability 9590 AP3580 AP 3580 Sustainability | | Good Practice/Optional | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 3580 BP3580 BP 3580 Sustainability | | Legally Required Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 9580 AP3580 AP 3580 Sustainability | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| | | Legally Required Legally Required Legally Required Legally Required Legally Required | J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| ISSO AP3550 AP 3590 Energy Conservation ISSO BP3600 BP 3600 Auxiliary Organizations ISSO AP3600 AP 3600 Auxiliary Organizations | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 9600 AP3600 AP 3600 Auxiliary Organizations | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 3710 BP3710 BP 3710 Securing of Copyright 3710 AP3710 AP 3710 Securing of Copyright | | Legally Advised Legally Advised | K Hannon 10+1 | | | | | | | | | | | | | | | | | | | | | | | |
| | | Legally Required Legally Advised Legally Required | K Hannon 10+1 K Hannon 10+1 K Hannon 10+1 K Hannon 10+1 N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 715 BP3715 BP 3715 Intellectual Property | | Legally Advised | K Hannon 10+1 | | | | | | | | | | | | | | | | | | | | | | | |
| 715 BP3715 BP 3715 Intellectual Property 715 AP3715 AP 3715 Intellectual Property 720 BP3720 BP 3720 Computer and Metapok Line | | Legally Required | N Ornelar | | | | | | | | | | | | | | | | | | | | | | | |
| 715 BP3715 BP 3715 Intellectual Property 715 AP3715 AP 3715 Intellectual Property 720 BP3720 BP 3720 Computer and Metapok Line | | Legally Required Legally Advised | N Ornelas N Ornelas | | | | | | | | | | | | | | | | | | | | | | | |
| 115 BP3/15 BP 3/15 Intellectual Property 115 BP3/15 BP 3/15 Intellectual Property 115 BP3/16 | logy Accessibility & Acceptable Us | Legally Required Legally Advised e Good Practice/Optional | N Ornelas N Ornelas N Ornelas N Ornelas | > Legal Update 38: The Service updated t > Legal Update 42: The Service updated t | Level 2 Level 2 | 08/07/2023 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 276 | |



| Links Title No Matching BP or AP Exit | sts References | Point 1 | 0+17 Reason(s) for Review | Review Level Assigned | Point Person Notified BPF | Anticipal PAC Reviewed | ed Receipt Re | ecommendation Received | PPAC Level 1 1 Approves Constituent Review Level Constituent | Level 2 To Constituents for | Level 2 PPAC Reviews Constituent | Level 3 To Constituents for | Level 3 First Anticipated AS | Level 3 PPAC Reviews Constituent & Initial | Level 3 Anticipated AS Final Review | Level 3 PPAC Reviews 2nd AS | BOT 1st Reading | BOT Final Approval | Current Step Date | Current Step | Days Under Review | Days from Start of Review to BOT | Total Days from Point Person Assigned to BOT Posted Online |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------|----------------------------------------|---------------------------|----------------------------|---------------------------|--------------------------------------------------------------------|--------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|--------------------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------|----------------------------------------------------------------------|----------------------|-------------------------------------|------------------------------------------------------------|
| # 8810 BP3810 BP 3810 Claims Against the District 8810 AP3810 AP 3810 Claims Against the District | Legally Required Good Practice/Optional | | | Adagree | 100100 | Recom | nendation | | Review Level Communities | Feedback | Feedback | Feedback | Review | AS Feedback | | Feedback | | | | | - Contract | Approval | Final Approval |
| | | | | | | | | | | | | | | | | | | | | | | | |
| 200 AP3820 AP 3820 Gifts and Donations 900 BP3900 BP 3900 Speech: Time, Place, and Manner 900 AP3900 AP 3900 Speech: Time, Place, Manner | Good Practice/Optional Legally Required Legally Advised | J Torres K Hannon 10+ K Hannon 10+ | 4 | | | | | | | | | | | | | | | | | | | | |
| | | | 1 | | | | | | | | | | | | | | | | | | | | |
| 915 AP3915 AP 3915 Printing 9920 BP3920 BP 3920 Electronic Mail 9920 AP3920 AP 3920 Electronic Mail | Legally Required Legally Required Legally Required | N Ornelas N Ornelas N Ornelas | | | | | | | | | | | | | | | | | | | | | |
| 9920 AP3920 AP 3920 Electronic Mail 8000 BP4000 BP 4000 Instructional Programs (no metching AP exists) | Legally Required Legally Required | N Ornelas N Ornelas 10- | 1 | | | | | | | | | | | | | | | | | | | | |
| 1010 BP4010 BP 4010 Academic Calendar | Legally Required | N Ornelas 10+ N Ornelas 10+ | Minor Clerical Edit (2022-23 carryover No. The Construction of the Cons | Level 3 | 08/01/2023 | | | 04/01/2023 | 04/10/2023 | | | 04/11/2023 | 04/19/2023 | 05/08/2023 | 05/17/2023 | 09/18/2023 | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | -122 | 213 | 100 |
| 8010 PAP400 DP 4020 Program, Curriculum, and Course Development 8020 AP4020 AP 4020 Program, Curriculum, and Course Development 8020 AP4020 AP 4020 Program, Curriculum, and Course Development | Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | >1 > Legal Update 39: The Service update >1 > FYI Only >1 > Legal Update 42: The Service update | Level 3 Level 3 | 08/01/2023 08/07/2023 | 12/1 | 1/2023 | 04/01/2023 | 02/12/2024 02/12/2024 | | | 04/11/2023 02/13/2024 | 04/19/2023 02/14/2024 | 05/08/2023 03/11/2024 | 05/17/2023 03/20/2024 | 09/18/2023 04/15/2024 | 10/19/2023 05/09/2024 | 11/09/2023 06/13/2024 | 11/09/2023 12/11/2023 | BOT Final Approval BOT Final Approval Recommendation Requested | 91 | 213 213 122 | 311 |
| 4020 AP4020 AP 4020 Program, Curriculum, and Course Development 4021 AP4021 AP 4021 Program Discontinuance (no metching BP exists) 4022 AP4022 AP 4022 Course Approval (no metching BP exists) | Legally Required Legally Required Good Practice/Optional | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | >1 > Legal Update 42: The Service updated >1 | t Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4022 AP4022 AP 4022 Course Approval (no metching BP exists) 4025 BP4025 BP 4025 Philosophy and Criteria for Associate Degree and General Education 4025 AP4025 AP 4025 Philosophy and Criteria for Associate Degree and General Education | Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| 4026 BP4026 BP 4026 Philosophy and Criteria for International Education | Legally Required Legally Required | N Omelas 10+ | -1 | | | | | | | | | | | | | | | | | | | | |
| 4026 AP4026 AP 4026 Philosophy and Criteria for International Education | Good Practice/Optional | N. Ossalas 10- | 1 | | | | | | | | | | | | | | | | | | | | |
| 4000 BP400 BP4001 BP4000 BP400 | Legally Required Good Practice/Optional | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | 1 | | | | | | | | | | | | | | | | | | | | |
| 4050 BP4050 BP 4050 Articulation | Legally Required | N Ornelas 10+ N Ornelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| 4050 AP4050 AP 4050 Articulation 4060 BP4060 BP 4060 Delineation of Functions Agreements | Legally Required Good Practice/Optional | N Omelas 10- | -1 | | | | | | | | | | | | | | | | | | | | |
| 4070 BP4070 BP 4070 Course Auditing and Auditing Fees | Good Practice/Optional Legally Required | N Ornelas 10- N Ornelas 10- | 1 | | | | | | | | | | | | | | | | | | | | |
| 4070 AP4070 AP 4070 Course Auditing and Auditing Fees 4100 BP4100 BP 4100 Graduation Requirements for Degrees and Certificates | Legally Advised Legally Required | N Omelas 10+ N Omelas 10+ | +1 +1 > Minor Clerical Edit | Level 3 | 08/07/2023 | 12/1 | 1/2023 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested Recommendation Requested | 91 | 122 | 311 |
| 4100 BP4100 BP4100 Graduation Requirements for Degrees and Certificates 4100 AP4100 AP4100 Graduation Requirements for Degrees and Certificates 4101 BP4101 BP4101 Independent Study | Legally Required Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | Legal Update 42: The Service updates | t Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4101 AP4101 AP 4101 Independent Study 4102 BB4102 BB 4102 Career and Technical Education Programs | Legally Required | N Ornelas 10+ | *1 | | | | | | | | | | | | | | | | | | | | |
| 4102 AP4102 AP 4102 Career and Technical Education Programs 4103 BP4103 BP 4103 Work Experience 4103 AP4103 AP 4103 Work Experience | Legally Required BP Not in CCLC Datab | N Ornelas 10+ ase N Ornelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| | Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | -1 | | | | | | | | | | | | | | | | | | | | |
| 4105 BP4105 BP 4105 Distance Education (no matching BP exists) | Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | +1 > Legal Update 39 & Academic Senate I | te Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 100 Metuning Princip Central Education (Int Section 2015) (Int Section | Legally Required Legally Required Good Practice/Optional | N Ornelas 10+ N Ornelas 10+ | Legal Update 42: The Service updated | B Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4220 BP4220 BP 4220 Standards of Scholarship - Delegation 4220 AP4220 AP 4220 Standards of Scholarship - Delegation | Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | | | | | | | | | | | | | | | | | | | | | |
| APL20 APL200 By APL20 Standards of Scholarship - Delegation 4222 APL222 Re 4222 Remedial Coursework (no matching BP exists) 4225 APL222 Re 4225 Course Repetition 4225 APL225 AP 4225 Course Repetition | Legally Required Legally Required Legally Required | N Ornelas 10- | Legal Update 42: The Service update Minor Clerical Edit Legal Update 42: The Service update Legal Update 42: The Service update | Level 3 | 08/07/2023 08/07/2023 | 1920 | 1/2023 | 11/01/2023 | 11/13/2023 | | | 11/14/2023 | 11/15/2023 02/14/2024 02/14/2024 | 12/11/2023 | 12/20/2023 03/20/2024 | 02/12/2024 | 03/14/2024 | 04/11/2024 06/13/2024 | 11/13/2023 12/11/2023 | PPAC Approves Review Level Recommendation Requested | 86 91 | 150 | 248 |
| | Legally Required Legally Required | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | Ninor Clericial Edit Legal Update 42: The Service update | Level 3 | 08/07/2023 | | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4226 AP4226 AP 4226 Multiple and Overlapping Errollments 4226 AP4226 AP 4226 Multiple and Overlapping Errollments | Cond Description (Outland | N Omelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| **ZOD 07-4220 08-4220 NO CARD BOOK DESTRUCTION OF TO CONTROLL OF THE CARD BOOK DESTRUCTION OF THE CARD | Legally Required Legally Advised | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | 4 | | | | | | | | | | | | | | | | | | | | |
| 4229 AP4229 AP 4229 Course Repetition - Variable Units (no metching BP exists) 4230 BP4230 BP 4230 Grading and Academic Record Symbols | Legally Advised | N Ornelas 10+ N Ornelas 10+ | 1 > Legal Update 39: The Service update | Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| ACES NAVEZ NA ACES DOUBLE REQUESTOR SERVICE CHIEF OF RECORD STATES OF RESEASE OF RESEASE OF RECORD STATES OF RESEASE OF RECORD STATES OF RESEASE OF RECORD STATES OF RESEASE OF | Legally Required Legally Required | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | 1 > Legal Update 42: The Service update | t Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| | Legally Required Legally Required | | | Level 3 | 08/07/2023 | 1971 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 06/10/2024 | 06/13/2024 | 12/11/2023 | Decompandation Decuarted | 01 | 122 | 311 |
| 4232 AP4233 AP 4232 PassNo Pass 4235 BP4235 BP 4235 Credit for Prior Learning 4235 AP4235 AP 4235 Credit for Prior Learning | Cond Developi Ontingal | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | >1 > Legal Update 42 Addendum: The Sen >1 > Legal Update 39: The Service update >1 > Legal Update 39: The Service update | ic Level 3 I Level 3 I Level 3 | 08/07/2023 08/07/2023 08/07/2023 | 12/1 | 1/2023 1/2023 | | 02/12/2024 02/12/2024 | | | 02/13/2024 02/13/2024 | 02/14/2024 02/14/2024 02/14/2024 | 03/11/2024 03/11/2024 | 03/20/2024 03/20/2024 | 04/15/2024 04/15/2024 | 05/09/2024 05/09/2024 | 06/13/2024 06/13/2024 | 12/11/2023 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4236 AP4236 AP 4236 Credit for Prior Learning 4236 New to \$AP 4236 Advanced Placement Credit (no matching BP exists) | Legally Required Good Practice/Optional | N Ornelas 10+ | Legal Update 39: The Service update Service update | Level 3 | 08/07/2023 | 12/1 | /2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4236 New to 5 AP 4236 Advanced Placement Credit (no matching BP exists) 4240 BP4240 BP 4240 Academic Renewal | Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ | Legal Update 39: The Service updates | t Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 4200 Person 19-74 Auton Puransuror Practicinai Lieuti, più matutang pri astasy 4240 BPA240 BPA240 Personal 4240 Anadrim Renewal 4240 Anadrim Renewal 4240 Anadrim Renewal 4240 Anadrim Renewal 4240 Personal 4240 Pe | Legally Required Legally Required Legally Required | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | 1 > Minor Clerical Update | Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| | Legally Required | N Ornelas 10- N Ornelas 10- | > Minor Clerical Update 1 > Legal Update 42: The Service update 1 > SBCCD has not yet adopted this legal | t Level 3 | 08/07/2023 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 05/09/2024 | 06/13/2024 06/13/2024 | 12/11/2023 | Recommendation Requested Recommendation Requested | 91 91 | 122 122 | 311 311 |
| 4260 BH4260 BH 4260 Prerequisites and Co-requisites 4260 AP4260 AP 4260 Prerequisites and Co-requisites 4300 BP4300 BP 4300 Field Trips and Excursions | Legally Required Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | 4 | | | | | | | | | | | | | | | | | | | | |
| 4300 BP4300 BP 4300 Field Trips and Excursions 4300 AP4300 AP 4300 Field Trips and Excursions | Legally Required | N Omelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| 4320 BP4320 BP 4320 Off-Campus Speakers | Legally Advised Legally Required | N Ornelas 10+ N Ornelas 10+ | 4 | | | | | | | | | | | | | | | | | | | | |
| 4320 BH4320 BH 4320 Off-Campus Speakers 4320 AP4320 AP 4320 Off-Campus Speakers 4400 BP4400 BP 4400 Community Services Programs | Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ | el el | | | | | | | | | | | | | | | | | | | | |
| 4400 AP4400 AP 4400 Community Services Programs 4600 BD4600 BD 4600 Student Nave Marks | Good Practice/Optional Legally Required | N Ornelas 10+ N Ornelas 10+ | 4 | | | | | | | | | | | | | | | | | | | | |
| 4500 AP4500 AP 4500 Studen News Media 4800 BP4800 BP 4800 Human Remains 4800 AP4800 AP 4800 Human Remains | Legally Advised Legally Required | N Ornelas 10+ N Ornelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| | Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | 4 | | | | | | | | | | | | | | | | | | | | |
| 5010 APS010 AP 5010 Admissions 5011 APS011 AP 5011 Admission and Concurrent Enrollment of H (no metching BP exists) | Legally Required Legally Required | N Ornelas 10- N Ornelas 10- | +1 +1 > Legal Update 42: The Service update | Level 3 | 08/07/2023 | | | 11/01/2023 | 11/13/2023 | | | 11/14/2023 | 11/15/2023 | 12/11/2023 | 12/20/2023 | 02/12/2024 | 03/14/2024 | 04/11/2024 | 11/13/2023 | PPAC Account Review Level | RI. | 150 | 248 |
| 2011 Are to 5 AP 5012 International Students (no metching BP exists) 5013 AP5013 AP 5013 Students in the Military (no metching BP exists) | Legally Required Good Practice/Optional | N Ornelas 10- N Ornelas 10- | SBCCD has not yet adopted this legal | | 08/07/2023 08/07/2023 01/31/2024 | 12/1 | 1/2023 | | 02/12/2024 04/10/2023 | | | 02/13/2024 04/11/2023 | 02/14/2024 04/19/2023 | 03/11/2024 05/08/2023 | 03/20/2024 05/17/2023 | 04/15/2024 09/18/2023 | 05/09/2024 10/19/2023 | 06/13/2024 11/09/2023 | 12/11/2023 11/09/2023 | Recommendation Requested BOT Final Approval | 91 | 122 213 | 311 -83 |
| 5015 APS015 AP 5015 Sesidence Determination 5016 APS016 BP 5016 Residence Determination 5016 APS016 AP 5016 Residence Determination | Legally Required | N Ornelas 10+ | Legal Update 42: The Service updates | t Level 3 | 08/07/2023 08/07/2023 | 12/1 | 1/2023 | 04/01/2023 | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | -63 311 |
| 8015 APS015 AP 5015 Residence Determination 8017 APS017 AP 5017 Responding to Inquiries of Immigration Sta (no matching BP exists) | Legally Required | N Ornelas N Ornelas J Torres J Torres J Torres | | | | | | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | | Recommendation Requested | 91 | 122 | 311 |
| 2013 APS013 APS013 Annaberic Commissions S017 APS0117 APS0117 Responding to Inquiries of Immigration Sta (no metching &P exists) 9020 BPS020 BP 5020 Normesident Tuition 9020 APS020 AP 5020 Normesident Tuition | Legally Required Legally Required Legally Required | J Torres J Torres | > Legal Update 42: The Service update > Legal Update 42: The Service update | Level 2 Level 2 | 08/07/2023 08/07/2023 | 12/0 | 5/2023 5/2023 | | 12/11/2023 12/11/2023 | 12/12/2023 12/12/2023 | 02/12/2024 02/12/2024 | | | | | | 03/14/2024 03/14/2024 | 04/11/2024 04/11/2024 | 12/05/2023 12/05/2023 | Recommendation Requested Recommendation Requested | 91 91 | 122 122 | 248 248 185 |
| 5030 BP5030 BP 5030 Fees 5030 AP5030 AP 5030 Fees | Legally Required Legally Required | J Torres J Torres | > Clerical update of legal reference and > Legal Update 42: The Service update | r Level 2 Level 2 | 08/07/2023 08/07/2023 | | | 11/01/2023 | 11/13/2023 | 11/14/2023 11/14/2023 | 12/11/2023 | | | | | | 01/11/2024 | 02/08/2024 02/08/2024 | 11/13/2023 11/13/2023 | PPAC Approves Review Level PPAC Approves Review Level | 86 86 | 87 87 | 185 185 |
| | | | > Legal update 42: The Service update > Legal Update 42: The Service update > Clierical update of legal reference and > Legal Update 42: The Service update this procedure to provide an exemption in a nonresident student who emolls in a credit English as a Second Language course if they mel condain men internetic. | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |
| | | | pursuant to changes in the Education Code. | | | | | | | | | | | | | | | | | | | | |
| | | | > Chapter Lead: Removal of fees no longer being charged; clarification of | | | | | | | | | | | | | | | | | | | | |
| | | | longer being charged; clarification of parking violation fees. > VPI Wurtz: Addition of fee for upper division coursework. | | | | | | | | | | | | | | | | | | | | |
| 9031 BP\$031 BP \$031 Instructional Materials Fees | Legally Required | N Omelas 10- | Gridon Coursework | | | | | | | | | | | | | | | | | | | | |
| 9031 APS031 AP 5031 Instructional Materials Fees | Legally Required Legally Required Legally Advised | N Omelas 10+ | 1 | | | | | | | | | | | | | | | | | | | | |
| 9031 AP9031 AP 9031 Instructional Materials Fees 9036 BP9035 BP 9035 Witholding of Student Records 9036 BP9040 BP 9049 Witholding of Student Records 9040 BP9040 BP 9040 Student Records, Directory Information, and Privacy | Legally Advised Legally Required Legally Required | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | Legal Update 42: The Service update FYI Only Legal Update 42: The Service update | Level 3 Level 3 | 08/07/2023 08/07/2023 | 12/1 12/1 | 1/2023 1/2023 1/2023 | | 02/12/2024 02/12/2024 | | | 02/13/2024 02/13/2024 | 02/14/2024 02/14/2024 | 03/11/2024 03/11/2024 | 03/20/2024 03/20/2024 | 04/15/2024 04/15/2024 | 05/09/2024 05/09/2024 | 06/13/2024 06/13/2024 06/13/2024 | 12/11/2023 12/11/2023 | Recommendation Requested Recommendation Requested | 91 91 | 122 122 | 311 311 |
| | Legally Required Legally Required | N Omelas 10- N Omelas 10- | Legal Update 42: The Service update Legal Update 42: The Service update | t Level 3 t Level 3 | 08/07/2023 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 02/12/2024 | | | 02/13/2024 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 05/09/2024 | 06/13/2024 06/13/2024 | 12/11/2023 | Recommendation Requested Recommendation Requested | 91 91 | 122 122 | 311 311 311 |
| 2005 AP5005 AP 5005 Student Retords - Challenging Content & /(no metching &P exists) 2006 BP5050 BP 5050 Student Success and Support Program 2009 AP5050 AP 5050 Student Success and Support Program | Legally Required Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | 1 > Legal Update 19: The Service contests | | | | | | | | | 03/12/2024 | 03/20/2024 | 04/15/2024 | 04/17/2024 | 05/13/2024 | 06/13/2024 | 07/11/2024 | 02/14/2024 | Recommendation Requested | 26 | 122 | 274 |
| 150 AP5050 AP 5050 Student Success and Support Program | Legally Required | N Ornelas 10+ | | Level 3 | 10/11/2023 10/11/2023 | 02/1 | 1/2024 1/2024 | | 03/11/2024 03/11/2024 | | | 03/12/2024 | 03/20/2024 | 04/15/2024 | 04/17/2024 | 05/13/2024 | 06/13/2024 | 07/11/2024 | 02/14/2024 | Recommendation Requested | 26 | 122 | 274 274 |
| | | | 1 > Legal update set: This Service update this procedure add optional language to highlight diversity, equity, and inclusion issues. (2022-22 carryover) > Chapter Lead Request to address cutdated Student Plan language per PPAC meeting on 10/09/2023. | | | | | | | | | | | | | | | | | | | | |
| | | | > Chapter Lead Request to address | | | | | | | | | | | | | | | | | | | | |
| | | | PPAC meeting on 10/09/2023. | | | | | | | | | | | | | | | | | | | | |
| 052 BP5052 BP 5052 Open Enrollment | Legally Advised | N Ornelas 10- | 4 | | | | | | | | | | | | | | | | | | | | |
| 5052 APS052 AP 5052 Open Enrollment 5055 BPS055 BP 5055 Enrollment Priorities | Legally Advised Legally Required | | -1 -1 > FYI Only | Level 3 | 08/07/2023 | 19/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| EDER ADEDER AD EDER Frankrich Drivière | Legally Required Good Practice/Optional Legally Required Legally Required | N Ornelas 10- N Ornelas 10- N Ornelas 10- N Ornelas 10- | Legal Update 42: The Service update Chapter Lead: BP 5070 updated in co Chapter Lead: AP 5070 Attendance A | Level 3 | 08/07/2023 04/25/2023 04/25/2023 | | 1/2023 | 07/31/2023 | 02/12/2024 02/12/2024 08/25/2023 08/25/2023 | | | 02/13/2024 08/26/2023 | 02/14/2024 09/06/2023 09/06/2023 | 03/11/2024 09/18/2023 09/18/2023 | 03/20/2024 09/20/2023 09/20/2023 | 04/15/2024 10/09/2023 10/09/2023 | 05/09/2024 11/09/2023 11/09/2023 | 06/13/2024 12/08/2023 12/08/2023 | 12/11/2023 11/09/2023 11/09/2023 | Recommendation Requested | 91 | 122 | 311 |
| 5000 PP-5000 PP-5000 PP-5000 Attendance Accounting 5000 New to 5 AP-5000 Attendance Accounting 5000 New to 5 AP-5000 Attendance Accounting 50075 BP-5075 BP-5075 Course Adds. Dross, and Withdrawals | Legally Required Legally Required | N Ornelas 10+ | Chapter Lead: BP 5070 Attendance A Chapter Lead: AP 5070 Attendance A Minor Clerical Edit | x Level 3 Level 3 | 04/25/2023 04/25/2023 08/07/2023 | | 1/2023 | 07/31/2023 07/31/2023 | 08/25/2023 08/25/2023 02/12/2024 | | | 08/26/2023 08/26/2023 02/13/2024 | 09/06/2023 09/06/2023 02/14/2024 | 09/18/2023 09/18/2023 03/11/2024 | 09/20/2023 09/20/2023 03/20/2024 | 10/09/2023 10/09/2023 04/15/2024 | 11/09/2023 11/09/2023 05/09/2024 | 12/08/2023 12/08/2023 06/13/2024 | 11/09/2023 11/09/2023 12/11/2023 | BOT 1st Reading BOT 1st Reading | 97 | 105 | 227 227 |
| SONE ADSONE AD SONE Course Adds Down and Milk Sounds | Legally Required Legally Required | N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ N Ornelas 10+ | Minor Clerical Edit Legal Update 42: The Service updates | t Level 3 | 08/07/2023 | 12/1 | 1/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 122 | 311 311 |
| 5110 AP5110 AP 5110 Courseling | Legally Required Legally Advised | N Ornelas 10+ N Ornelas 10+ | n d | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | | |



| | Exists Reference: | Perso | | Reason(s) for Review | Review Level Assigned | Point Person Notified | BPPAC Reviewed | Anticipated Receipt of Recommendation | Recommendation Received | PPAC Approves Review Level Co | Level 1 To onstituents FYI | Level 2 To Constituents for Feedback | Level 2 PPAC Reviews Constituent Feedback | Level 3 To Constituents for Feedback | Level 3 First Anticipated AS Review | Level 3 PPAC Reviews Constituent & Initial AS Feedback | Level 3 Anticipated AS Final Review | Level 3 PPAC Reviews 2nd AS Feedback | BOT 1st Reading | BOT Final Approval | Current Step Date | Current Step | Days Under Review | Days from Start of Review to BOT Approval | Total Days from Point Person Assigned to BOT Final Approval |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------------------------------|----------------------------------------|----------------|---------------------------------------------|----------------------------------------|-------------------------------------|-------------------------------|--------------------------------------------|----------------------------------------------------|--------------------------------------------|-------------------------------------------|-----------------------------------------------------------------|----------------------------------------|--------------------------------------------|--------------------------|----------------------------------------|--------------------------|------------------------------------------------------|----------------------|-------------------------------------------------|-------------------------------------------------------------------|
| P5120 BP 5120 Transfer Center P5120 AP 5120 Transfer Center P5130 BP 5130 Financial Aid | Legally Required Legally Required | N Ornel N Ornel | as 10+1 as 10+1 | > Legal Update 42: The Service updated | Level 2 | 08/07/2023 | | 12/05/2023 | | 12/11/2023 | | 12/12/2023 | 02/12/2024 | | | | | | 03/14/2024 | 04/11/2024 | 12/05/2023 | December of the Commented | 01 | 122 | 240 |
| Pol 30 RP 5130 Financial Aid Pol 30 RP 5130 Financial Aid Pol 40 RP 5140 Student Accessibility Services | Legally Required Legally Required | J Torres J Torres N Ornel N Ornel | | > Legal Update 42: The Service updated > Legal Update 42: The Service updated | Level 2 | 08/07/2023 | | 12/05/2023 | | 12/11/2023 | | 12/12/2023 | 02/12/2024 | | | | | | 03/14/2024 | 04/11/2024 | 12/05/2023 | Recommendation Requested Recommendation Requested | 91 | 122 122 | 248 248 |
| P5140 BP 5140 Student Accessibility Services P5140 AP 5140 Student Accessibility Services | Legally Required Legally Required | N Orneli N Orneli | as as | | | | | | | | | | | | | | | | | | | | | | |
| PS150 BP 5150 Extended Opportunity Programs and Services PS150 AP 5150 Extended Opportunity Programs and Services | Legally Required Legally Required | N Omel | as 10+1 as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| P5200 BP 5200 Student Health Services | Legally Required Legally Required Good Practice/Oct | N Orneli | as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| AP5200 AP 5200 Student Health Services | | | as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| PS203 AP 5203 Lactation Accommodation (no matching BP exists) PS205 BP 5205 Student Accident Insurance (no matching AP exists) | Good Practice/Opt Legally Required | onal N Ornel N Ornel | as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| P5210 BP 5210 Communicable Disease, Students | Legally Required | N Omel | as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| APS210 AP S210 Communicable Disease, Students January 1n SPR 5220 Shower Familities for Homeless Students | Legally Advised Good Practice/Ont | N Omel | as 10+1 as 10+1 | > Chanter Learl: Good Practice RP being E | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| New to 18P 5220 Shower Facilities for Horneless Students New to 18P 5220 Shower Facilities for Horneless Students | Good Practice/Opt | onal N Omeli onal N Omeli | as 10+1 | > Chapter Lead: Good Practice BP being F > Chapter Lead: Good Practice AP Preser > Minor Clerical Edit | Level 3 | 08/07/2023 08/07/2023 | | 12/11/2023 12/11/2023 | | 02/12/2024 02/12/2024 | | | | 02/13/2024 02/13/2024 | 02/14/2024 02/14/2024 | 03/11/2024 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| BP5300 BP 5300 Student Equity | Legally Required | N Ornel | as 10+1 | > Minor Clerical Edit > Legal Update 42: The Service updated | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| PESCO RP 2000 Sescribed Students Organization PS410 BP 9400 Associated Students Disparization PS410 BP 9410 Associated Students Electrons leve to AP 9410 Associated Students Electrons PS420 BP 5420 Associated Students Finance | Legally Required Legally Required | N Omel | as 10+1 as 10+1 as 10+1 | | DEVELO O | 00/01/2023 | | 12/11/2020 | | 02/12/2024 | | | | 02/02024 | 02742024 | 001112024 | 00/20/2024 | 04132024 | 00/00/2024 | 00102024 | 12/11/2020 | Total Indiana Total | | 122 | 511 |
| IP5410 BP 5410 Associated Students Elections | Legally Required | N Omel | as 10+1 | > Legal Update 42: The Service updated | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| PS420 BP 5420 Associated Students Finance | Legally Required Legally Required | N Omel | as 10+1 as 10+1 | > Please note SBCCD has not adopted thi > Minor Clerical Edit (2022-23 carryover) | Level 3 Level 3 | 08/07/2023 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 02/13/2024 | 02/14/2024 02/14/2024 | 03/11/2024 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 05/09/2024 | 06/13/2024 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 311 |
| | Legally Required Legally Required | N Omel | as 10+1 | | Level 3 Level 3 | 08/07/2023 08/07/2023 | | 12/11/2023 12/11/2023 | | 02/12/2024 | | | | | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| SP5500 BP 5500 Standards of Student Conduct NP5500 AP 5500 Standards of Student Conduct New to EBP 5510 OF-Campus Student Organizations | Legally Required | N Ornel | as 10+1 as 10+1 as 10+1 | > Legal Update 42: The Service updated > Minor Clerical Edit | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| lew to 5BP 5510 Off-Campus Student Organizations lew to 5AP 5510 Off-Campus Student Organizations | Legally Required Legally Required Legally Required | N Omel | as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| DEEDO AD EEDO Dandard Discipling December - Consended - On and the Discipling Discipling | Legaly Required | N Ornel | as 10+1 as 10+1 | > Legal Update 40: The Service updated t | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| P5630 RP 5630 Student Rights and Grievances P5630 AP 5630 Student Rights and Grievances | Legally Required Legally Required Legally Required | N Omel | as 10+1 as 10+1 as 10+1 | > Legal Update 40: The Service updated t > Minor Clerical Edit (2022-23 carryover) > Legal Update 39: The Service updated t | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| APSS30 AP 5530 Student Rights and Grievances New to SBP 5570 Student Credit Card Solicitations | Legally Required Legally Required | N Ornel | as 10+1 as 10+1 | > Legal Update 39: The Service updated t | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| Secretar CAD 6670 Charlest County Count Cultivitations | Legally Advised | M Owner | 10-5 | | | | | | | | | | | | | | | | | | | | | | |
| PS700 BP S700 Intercollegiate Athletics iew to 5 AP S700 Intercollegiate Athletics | Legally Required Legally Advised | N Omel | as 10+1 as 10+1 | > Legal Update 39: The Service updated > Legal Update 39: Chanter Lead advised | Level 3 | 10/20/2022 | | | 07/31/2023 | 08/25/2023 | | | | 08/26/2023 08/26/2023 | 09/06/2023 | 09/18/2023 09/18/2023 | 09/20/2023 | 10/09/2023 | 11/09/2023 | 12/08/2023 | 11/09/2023 | BOT 1st Reading BOT 1st Reading | 284 | 105 | 414 414 |
| en to AP 5010 sitemolilegiste Affetics ew to SAP 5700 Intercollegiste Affetics ew to SAP 5700 Intercollegiste Affetics PS700 BP 5700 Intercollegiste Affetics-2 | Legally Required | N Omel | as 10+1 as 10+1 as 10+1 | > Legal Update 39: The Service updated > Legal Update 39: Chapter Lead advised > Second 2023-24 Review - FYI Only in st. | Level 3 Level 3 Level 3 | 10/20/2022 10/20/2022 09/13/2023 | | | 07/31/2023 07/31/2023 11/01/2023 | 08/25/2023 11/13/2023 | | | | 08/26/2023 11/14/2023 | 09/06/2023 11/15/2023 | 12/11/2023 | 09/20/2023 12/20/2023 | 10/09/2023 10/09/2023 02/12/2024 | 11/09/2023 03/14/2024 | 12/08/2023 12/08/2023 04/11/2024 | 11/09/2023 11/13/2023 | PPAC Approves Review Level | 49 | 150 | 211 |
| ew to 5 AP 5700 Intercollegiate Athletics-2 | Legally Advised Legally Required | N Omel | as 10+1 as 10+1 | > Second 2023-24 Review. SBCCD does | Level 3 | 09/13/2023 | | | 11/01/2023 | 11/13/2023 | | | | 11/14/2023 | 11/15/2023 | 12/11/2023 | 12/20/2023 | 02/12/2024 | 03/14/2024 | 04/11/2024 | 11/13/2023 | PPAC Approves Review Level | 49 | 150 | 211 |
| ew to 5BP 5800 Prevention of Identity Theft in Student Financial Transactions ew to 5AP 5800 Prevention of Identity Theft in Student Financial Transactions | Legally Required Legally Required | N Omel | as 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| P6100 BP 6100 Delegation of Authority, Business and Fiscal Affairs P6100 AP 6100 Delegation of Authority Business and Fiscal Affairs | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6150 BP 6150 Designation of Authorized Signatures | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6150 AP 6150 Designation of Authorized Signatures P6200 RP 6200 Burdnet Preparation | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| PB100 AP 6100 Debigation of Authority, Business and Fiscal Affairs PB100 AP 6100 Debigation of Authorited Signatures PB100 AP 6100 Designation of Authorited Signatures PB100 AP 6100 Designation of Authorited Signatures PR | Legally Required | N Ornel N Ornel Vornel J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6250 BP 6250 Budget Management P6250 AP 6250 Budget Management | Legally Required | J Torres | | > Legal Update 42: The Service updated > Minor Clerical Edit | Level 1 Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval BOT Final Approval | 30 30 | 52 52 | 94 94 |
| PG300 AP G300 Fiscal Management PG300 AP G300 Fiscal Management | Legally Required | J Torres | | > Million Collical Edit | Level I | 00/01/2023 | | | 03/00/2023 | 03/10/2023 | 03/13/2023 | | | | | | | | 10/13/2023 | 11/03/2023 | 11/03/2023 | BOT Filial Apploval | 30 | 52 | 24 |
| AP6300 AP 6300 Fiscal Management | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6305 AP 6305 Reserves (no matching BP exists) P6307 BP 6307 Debt Issuance and Management (no matching AP exists) | Legally Required | onal J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6310 AP 6310 Accounting (no matching &P exists) P6315 AP 6315 Warrants (no matching &P exists) P6320 BP 6320 Investments | Good Practice/Oct | onal J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6315 AP 6315 Warrants (no matching BP exists) | Good Practice/Opt | onal J Torres | | Annual Deview required by DD | Level 2 | 08/07/2023 | | 12/05/2023 | | 12/11/2023 | | 12/12/2023 | 02/12/2024 | | | | | | 03/14/2024 | 04/11/2024 | 12/05/2023 | Decommendation Decusered | 91 | 122 | 248 |
| 76320 AP 6320 Investments | Legally Required Legally Required | J Torres | | > Annual Review required by BP. > Annual Review required by BP. | Level 2 Level 2 | 08/07/2023 | | 12/05/2023 | | 12/11/2023 | | 12/12/2023 | 02/12/2024 | | | | | | 03/14/2024 03/14/2024 | 04/11/2024 | 12/05/2023 | Recommendation Requested Recommendation Requested | 91 91 | 122 122 | 248 248 |
| 16325 BP 6325 Payroll 16325 AP 6325 Payroll | Legally Required Good Practice/Oct | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 96330 BP 6330 Purchasing | Legally Required Good Practice/Opt | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6330 AP 6330 Purchasing P6340 BP 6340 Bids and Contracts | Good Practice/Opt | onal J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| DESAN AD ESAN Bide and Contracts | Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| NP6345 AP 6345 Bids and Contracts - UPCCAA (no matching BP exists) NP6350 AP 6350 Contracts - Construction (no matching BP exists) | Legally Required Legally Advised | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| PB345 AP 6345 Bids and Contracts - UPCCAA (no metching BP exists) PB350 AP 6345 Contracts - Construction (no metching BP exists) lew to 1 AP 6355 Job Order Contracts (no metching AP exists) | Legally Advised Legall Advised | J Torres | | > Legal Update 40: The Service updated t | Level 2 | 08/07/2023 | | 12/05/2023 | | 12/11/2023 | | 12/12/2023 | 02/12/2024 | | | | | | 03/14/2024 | 04/11/2024 | 12/05/2023 | Recommendation Requested | 91 | 122 | 248 |
| | Legall Advised Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| PB310 AP 6310 Contracts - Personal Services (no metching BP exists) PB400 BP 6400 Financial Audits PB400 AP 6400 Financial Audits | Legally Required Legally Required | J Torres | | > Minor Clerical Edit | Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 62 | 94 |
| P6400 AP 6400 Financial Audits | Legally Required Legally Advised | J Torres | | > Legal Update 42: The Service updated | Level 1 | 08/07/2023 | | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 |
| P6450 BP 6450 Wireless or Cellular Telephone Use | Legally Advised | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| IP6500 BP 6500 Property Management | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6600 P600 Property Management P6600 AP 6600 Property Management P6600 AP 6600 Property Management | Legally Advised Legally Required Good Practice/Opt Legally Required Good Practice/Opt | J Torres J Torres onal J Torres J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| | Good Practice/Opt | onal J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6630 BP 6630 District Vehicles P6630 AP 6630 District Vehicles P6636 BP 6636 Use of District Equipment | Legally Required Legally Advised Legally Required Good Practice/Opt | J Torres J Torres J Torres anal J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6535 BP 6535 Use of District Equipment | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| NP6S35 AP 6S35 Use of District Equipment | Good Practice/Opt | onal J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| DES 40 AD 6540 Incomes | Legally Required Legally Required Legally Required Legally Advised | J Torres J Torres J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| IP6550 BP 6550 Disposal of Property IP6550 AP 6550 Disposal of Property | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6550 AP 6550 Disposal of Property P6600 BP 6600 Capital Construction | | | | | | | | | | | | | | | | | | | | | | | | | |
| DESSO AD 6500 Carillel Caratavativa | Legally Required | J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6610 BP 6610 Local, Minority, Women, and Veteran Owns (no metching AP exists). P6620 BP 6620 Naming of Buildings and Other Properties. | Legally Required BP Not in CCLC D Good Practice/Opt | tabase J Torres | | > Chapter Lead: Requested changes to a > For information only to support review of A | Level 2 AP 6620 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested Not Yet Under Review | 91 | 87 | 276 |
| P6620 AP 6620 Naming of Buildings and Other Properties | Good Practice/Opt | | | > Request from CHC VPI Wurtz and CHC D | levelopment Directs | 11/06/2023 | | 12/04/2023 | | 12/11/2023 | | | | | | | | | | | 12/04/2023 | Recommendation Requested | 0 | | |
| P6700 BP 6700 Civic Center and Other Facilities Use P6700 AP 6700 Civic Center and Other Facilities Use | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6740 BP 6740 Citizens' Bond Oversight Committee P6740 BP 6740 Citizens' Bond Oversight Committee P6740 AP 6740 Citizens' Bond Oversight Committee | Legally Advised | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6740 AP 6740 Citizens' Bond Oversight Committee | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| P6750 AP 6750 Parking | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| POTSO BP 61750 Parking POSSO AP 61750 Parking POSSO AP 61750 Parking Carlon Payment Plan POSS 1 AP 61751 Parking Citation Payment Plan | Good Practical/Did Legally Required Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| | Legally Required Legally Required | J Torres J Torres | | > Legal Update 42: The Service updated | Level 1 | 08/07/2023 | 09/12/2023 | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 |
| P6800 AP 6800 Occupational Safety P6800 AP 6800 Roskstores | Legally Required | J Torres | | > Minor Clerical Edit | Level 1 | 08/07/2023 | 09/12/2023 | | 09/06/2023 | 09/18/2023 | 09/19/2023 | | | | | | | | 10/19/2023 | 11/09/2023 | 11/09/2023 | BOT Final Approval | 30 | 52 | 94 94 |
| reesus air eesu acoxistores ew to SBP 6910 Housing | Legally Required Legally Required | J Torres J Torres | | > Legal Update 42: The Service updated th | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 |
| resolution to establishesses ew to \$ 8.9 69.01 Housing ew to \$ AP 6910 Housing P6925 BP 6925 Refreshments or Meals Served at Meetings and District Events | Legally Advised | J Torres | | > Legal Update 42: The Service updated th | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 91 | 87 | 276 |
| P6925 BP 6925 Refreshments or Meals Served at Meetings and District Events P6925 AP 6925 Refreshments or Meals Served at Meetings and District Events | | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| | | J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| 76930 AP 6930 Vending Machines w to 5 AP 6930 Vending Machines w to 5 AP 6950 Drug and Alcohol Testing (U.S. Departmen (no matching BP exists) | Legally Required | J Torres J Torres J Torres J Torres | | | | | | | | | | | | | | | | | | | | | | | |
| ow to IAP 6950 Drug and Alcohol Testing (U.S. Departmen (no matching BP exists) P7100 BP 7100 Commitment to Diversity P7100 AP 7100 Commitment to Diversity | Legally Required Legally Required Good Practice/Opt | K Hanno | 20 | | | | | | | | | | | | | | | | | | | | | | |
| 7100 AP 7100 Commitment to Diversity | Good Practice/Opt | and K Manag | 20 | | | | | | | | | | | | | | | | | | | | | | |
| 110 BP 7110 Delegation of Authority, Human Resources 1110 AP 7110 Delegation of Authority, Human Resources | Legally Required Legally Advised | K Hanno K Hanno | on on | | | | | | | | | | | | | | | | | | | | | | |
| 1120 BP 7120 Recruitment and Hiring 1120 AP 7120 Recruitment & Hiring | Legally Required Legally Advised | K Hanno | on 10+1 on 10+1 | > Legal Update 42: The Service updated > FYI Only | Level 3 Level 3 | 08/07/2023 | | 03/04/2024 | | 03/11/2024 | | | | 03/12/2024 | 03/20/2024 | 04/15/2024 04/15/2024 | 04/17/2024 04/17/2024 | 05/13/2024 05/13/2024 | 06/13/2024 06/13/2024 | 07/11/2024 07/11/2024 | 03/04/2024 | Recommendation Requested Recommendation Requested | 91 91 | 122 | 339 |
| 1120 AP 7120 Recruitment & Hiring 1125 AP 7125 Verification of Fligibility for Employment | Legally Advised | K Hanno | on 10+1 | > FYI Only | Level 3 | 08/07/2023 | | 03/04/2024 | | 03/11/2024 | | | | 03/12/2024 | 03/20/2024 | 04/15/2024 | 04/17/2024 | 05/13/2024 | 06/13/2024 | 07/11/2024 | 03/04/2024 | Recommendation Requested | 91 | 122 | 339 |
| 77125 BP 7125 Verification of Eligibity for Employment 77125 AP 7125 Verification of Eligibity for Employment 77126 AP 7126 Applicant Background Investigations and R(no matching BP exists) | Legally Required | K Hanno | on | | | | | | | | | | | | | | | | | | | | | | |
| | Legally Required Legally Required Legally Advised Legally Required | K Harno K Harno K Harno K Harno | on on | | | | | | | | | | | | | | | | | | | | | | |
| 271 40 RD 7140 Cellestine Demokrine | Legally Required | K Hanno | on on | | | | | | | | | | | | | | | | | | | | | | |
| 7140 AP 7140 Collective Bargaining | Legally Required Legally Required Legally Advised | K Hanno K Hanno K Hanno | on | | | 60.00 | | 400447777 | | 001404 | | 00110-777 | 0014415777 | | | | | | A41447777 | 461047777 | 4014 477777 | | | 4" | |
| 7145 AP 7145 Personnel Files (no matching BP exists) 7150 BP 7150 Evaluation | Legally Advised | K Hanno | on on 10+1 | > Legal Update 42: The Service updated > Academic Senate Request at 11/14/202 > Academic Senate Request at 11/14/202 | Level 2 Level 3 | 08/07/2023 | | 12/11/2023 05/03/2024 | | 02/12/2024 | | 02/13/2024 | 03/11/2024 | 05/14/2024 | 05/15/2024 | 08/12/2024 | 09/04/2024 | 09/09/2024 | 04/11/2024 10/10/2024 | 05/09/2024 11/14/2024 | 12/11/2023 | Recommendation Requested Recommendation Requested | 91 | 87 185 | 276 465 465 |
| 1150 AP 7150 Evaluation | Legally Required Legally Required | K Hanno | on 10+1 | Academic Senate Request at 11/14/202 Academic Senate Request at 11/14/202 | Level 3 Level 3 | 08/07/2023 | | 05/03/2024 | | 05/13/2024 05/13/2024 | | | | 05/14/2024 | 05/15/2024 | 08/12/2024 | 09/04/2024 | 09/09/2024 | 10/10/2024 | 11/14/2024 | 05/03/2024 | Recommendation Requested | 91 | 185 | 465 |
| HED DD 7160 Desferoised Development | Good Practice/Opt | onal K Hanno | | | | | | | | | | | | | | | | | | | | | | | |
| 1160 AP 7160 Professional Development 1210 BP 7210 Academic Employees | Legally Advised No Reference in O | K Hanno | on 10+1 on 10+1 | > Legal Update 42: The Service updated | Level 3 | 08/07/2023 | | 05/03/2024 | | 05/13/2024 | | | | 05/14/2024 | 05/15/2024 | 08/12/2024 | 09/04/2024 | 09/09/2024 | 10/10/2024 | 11/14/2024 | 05/03/2024 | Recommendation Requested | 91 | 185 | 465 |
| 7210 AP 7210 Academic Employees (Academic Rank) (no matching BP exists) | No Reference in O | LC K Hanns | on 10+1 | | | | | | | | | | | | | | | | | | VAVA2024 | | 34 | 100 | -00 |
| 7210 AP 7210 Academic Employees | Good Practical Oct | and Village | 10-5 | > FYI Only | Level 3 | 08/07/2023 | | 05/03/2024 | | 05/13/2024 | | | | 05/14/2024 | 05/15/2024 | 08/12/2024 | 09/04/2024 | 09/09/2024 | 10/10/2024 | 11/14/2024 | 05/03/2024 | Recommendation Requested | 91 | 185 | 465 |
| 210 AP 7210 Academic Employees | | | nn 10+1 | | | | | | | | | | | | | | | | | | | | | | |
| 210 AP 7210 Academic Employees 2211 AP 7211 Faculty Service Areas, Minimum Qualificati (no matching BP exists) 7215 AP 7212 Temporary Faculty (no matching BP exists) 7216 AP 7216 Academic Employees: Grievance Procedur (no matching BP exists) | Legally Required Legally Advised | K Harno K Harno K Harno | nn 10-1 | > Legal Update 41: The Service updated t | | | | 05/03/2024 | | 05/13/2024 | | | | | | | | | | | | | | | |



| | | | | | | | | | Anticipated Receipt on | | PPAC | Level 2 To | Level 2 PPAC | Level 3 To | Level 3 First | Level 3 PPAC | | Level 3 PPAC | | | | | | | |
|--------------------------------------------------------------|------------------------------|-----------------------------|--------------------------------------------|------------------------|------------------------------------------------------------------------------------|--------------------------|--------------------------|-------------------------|------------------------|----------|------------------------------------------------------|------------------------------|------------------------------------|------------------------------|----------------|-------------------------------------------------|----------------------------------------|--------------|-------------------|-----------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------------------------------------|---------------------------------------------------------------------------|
| Links | Title | No Matching BP or AP Exists | References | Point Person | 10+1? Reason(s) for Review | Review Level Assigned | Point Person Notified | BPPAC Reviewed | of Recommendation | Received | Approves Level 1 To Review Level Constituents FYI | Constituents for Feedback | Reviews Constituent Feedback | Constituents for Feedback | Antininated AC | Reviews Constituent & Initial AS Feedback | Level 3 Anticipated AS Final Review | | BOT 1st Reading 8 | BOT Final Approva | Current Step Date | Current Step | Days Under Review | Days from Start of Review to BOT Approval | Total Days from Point Person Assigned to BOT Posted Online Final Approval |
| * 1230 BP7230 BP 7230 Classifi | fied Employees | (no matching AP exists) | Legally Required | K Hannon | > Legal Update 42: The Service updated t | Level 2 | 08/07/2023 | | 05/03/2024 | | 05/13/2024 | 05/14/2024 | 08/12/2024 | | | AS FEEDBOX | | | 09/12/2024 | 10/10/2024 | 05/03/2024 | Recommendation Requested | 91 | 150 | 430 |
| 232 AP7232 AP 7232 Classifi | | | Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7233 AP7233 AP 7233 Claims | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 1234 AP7234 AP 7234 Overtire | me | (no matching BP exists) | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7236 BP7236 BP 7236 Substit. | | | Good Practice/Optional | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7236 AP7236 AP 7236 Substitu | | | | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 235 New to SAP 7235 Probabi | | | | K Hannon | > Legal Update 42: The Service updated the | | 08/07/2023 | | 05/03/2024 | | 05/13/2024 | 05/14/2024 | 08/12/2024 | | | | | | 09/12/2024 | 10/10/2024 | 05/03/2024 | Recommendation Requested | 91 | 150 | 430 |
| 1237 New to ! AP 7237 Layoffs 1240 BP7240 BP 7240 Confide | | | Good Practice/Optional Legally Required | K Hannon K Hannon | > Legal Update 40: The Service updated t > Legal Update 42: The Service updated | Level 2 Level 2 | 08/07/2023 | | 05/03/2024 01/04/2024 | | 05/13/2024 02/12/2024 | 05/14/2024 02/13/2024 | 08/12/2024 | | | | | | 09/12/2024 | 10/10/2024 05/09/2024 | 05/03/2024 | Recommendation Requested Recommendation Requested | 91 91 | 150 | 430 276 |
| 1240 BP7240 BP 7240 Comide 1240 AP7240 AP 7240 Confide | | | Good Practice/Optional | K Hannon K Hannon | > Legal Update 42: The Service updated > FYI Only | Level 2 | 08/07/2023 | | 01/04/2024 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 01/04/2024 | Recommendation Requested | 91 | 87 | 276 |
| 1250 BP7250 BP 7250 Educati | | | Legally Required | K Hannon 10 | | | 08/07/2023 | | 03/04/2024 | | 03/11/2024 | 02/13/2024 | 03/11/2024 | 03/12/2024 | 03/20/2024 | 04/15/2024 | 04/17/2024 | 05/13/2024 | 06/13/2024 | 07/11/2024 | 03/04/2024 | Recommendation Requested | 91 | 122 | 339 |
| 1250 AP7250 AP 7250 Educati | | | Good Practice/Optional | |)+1 > Minor Clerical Edit | Level 3 | 08/07/2023 | | 03/04/2024 | | 03/11/2024 | | | 03/12/2024 | 03/20/2024 | 04/15/2024 | 04/17/2024 | 05/13/2024 | 06/13/2024 | 07/11/2024 | 03/04/2024 | Recommendation Requested | 91 | 122 | 319 |
| 260 BP7260 BP 7260 Classifi | | | Legally Required | K Hannon | > Legal Update 42: The Service updated t | | 08/07/2023 | | 03/04/2024 | | 03/11/2024 | 03/12/2024 | 04/15/2024 | | | | | | 05/09/2024 | 06/13/2024 | 03/04/2024 | Recommendation Requested | 91 | 94 | 311 |
| 260 AP7260 AP 7260 Classifi | | | Good Practice/Optional | K Hannon | > FYI Only | Level 2 | 08/07/2023 | | 03/04/2024 | | 03/11/2024 | 03/12/2024 | 04/15/2024 | | | | | | 05/09/2024 | 06/13/2024 | 03/04/2024 | Recommendation Requested | 91 | 94 | 311 |
| 7270 BP7270 BP 7270 Student | nt Employees | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7270 AP7270 AP 7270 Student | nt Employees | | Good Practice/Optional | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7310 BP7310 BP 7310 Nepotis | | | Legally Advised | K Hannon | > Chapter Lead review to expand and inclu | | 08/22/2023 | | 12/20/2023 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/20/2023 | Recommendation Requested | 76 | 87 | 261 |
| 7310 AP7310 AP 7310 Nepotis | | | Legally Advised | K Hannon | > Chapter Lead review to expand and inclu | Level 2 | 08/22/2023 | | 12/20/2023 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/20/2023 | Recommendation Requested | 76 | 87 | 261 |
| 7330 BP7330 BP 7330 Commu | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7330 AP7330 AP 7330 Commu | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7335 BP7335 BP 7335 Health | | | Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7335 AP7335 AP 7335 Health | | | Good Practice/Optional | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7336 AP7336 AP 7336 Certifics 7337 AP7337 AP 7337 Fingerp | | | Legally Required Legally Required | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7337 AP7337 AP 7337 Hingerp 7340 BP7340 BP 7340 Leaves | | | Legaly Required | K Hannon 10 | 0+1 > Legal Update 42: The Service updated t | Level 3 | 08/07/2023 | | 04/03/2024 | | 04/15/2024 | | | 04/16/2024 | 04/17/2024 | 05/13/2024 | 05/15/2024 | 08/12/2024 | 09/12/2024 | 10/10/2024 | 04/03/2024 | Recommendation Requested | 01 | 178 | 430 |
| 7340 AP7340 AP 7340 Leaves | | | Good Practice/Optional | | 0+1 > EYI Only | Level 3 | 08/07/2023 | | 04/03/2024 | | 04/15/2024 | | | 04/16/2024 | 04/17/2024 | 05/13/2024 | 05/15/2024 | 08/12/2024 | 09/12/2024 | 10/10/2024 | 0403/2024 | Recommendation Requested | 91 | 178 | 430 |
| 7343 AP7343 AP 7343 Industri | | | Legally Required | K Hannon | -111009 | Level 5 | 00/0//2020 | | OTTO E SEA | | 04102024 | | | 041012024 | 0-0111202-4 | 00/10/2024 | 00/10/2024 | 00/12/2024 | 00112/2024 | 1011012024 | 04032024 | Tracer I Tra | | 110 | 450 |
| 7344 AP7344 AP 7344 Notifyin | | | Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7345 BP7345 BP 7345 Catastr | | | Legally Required | K Hannon 10 | D+1 | | | | | | | | | | | | | | | | | | | | |
| 7346 AP7346 AP 7346 Employ | yees Called to Military Duty | (no metching BP exists) | Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 1347 New to £AP 7347 Paid Fa | amily Leave | (no metching BP exists) | Good Practice/Optional | K Hannon | > Legal Update 40: The Service updated the | Level 2 | 08/07/2023 | | 04/03/2024 | | 04/15/2024 | 04/16/2024 | 05/13/2024 | | | | | | 06/13/2024 | 07/11/2024 | 04/03/2024 | Recommendation Requested | 91 | 87 | 339 |
| 1348 AP7348 AP 7348 Accoms | | | Good Practice/Optional | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7350 BP7350 BP 7350 Resigna | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 1360 BP7360 BP 7360 Discipli | | | Legally Required | K Hannon 10 | | Level 3 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 7360 New to EAP 7360 Discipli | | | Good Practice/Optional | K Hannon 10 | | | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | | | 02/13/2024 | 02/14/2024 | 03/11/2024 | 03/20/2024 | 04/15/2024 | 05/09/2024 | 06/13/2024 | 12/11/2023 | Recommendation Requested | 91 | 122 | 311 |
| 7365 BP7365 BP 7365 Discipli | | | Legally Required | K Hannon | > Minor Clerical Edit | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 |
| 7365 AP7365 AP 7365 Discipli 7370 BP7370 BP 7370 Politica | | | Legally Required | K Hannon | > Legal Update 42: The Service updated t | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 |
| 7370 BP7370 BP 7370 Politica 7370 AP7370 AP 7370 Politica | | | Legally Required Legally Advised | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7371 AP7371 AP 7371 Person | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7380 BP7380 BP 7380 Retiree | | | Legally Required | K Hannon | x Change is n/a> Legal Update 40: The Si | souine undated this not | ling to add a urana | note that the notice of | | | | | | | | | | | | | | Not Yet Under Review | | | |
| 7380 AP7380 AP 7380 Retiree | | | Legally Required | K Hannon | x Change is n/a> Legal Update 40: The Si | | | | | | | | | | | | | | | | | Not Yet Under Review | | | |
| 7381 AP7381 AP 7381 Health | | | Good Practice/Optional | K Hannon | | | , | | | | | | | | | | | | | | | | | | |
| 7385 BP7385 BP 7385 Salary I | Deductions | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7385 AP7385 AP 7385 Salary I | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7400 BP7400 BP 7400 Travel | | | Legally Required | J Torres | | | | | | | | | | | | | | | | | | | | | |
| 7400 AP7400 AP 7400 Travel | | | Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7420 BP7420 BP 7420 Authori | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7420 AP7420 AP 7420 Authori | | | Legally Required | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7450 BP7450 BP 7450 Mileage | | | BP Not in CCLC Databas | | | | | | | | | | | | | | | | | | | | | | |
| 7450 AP7450 AP 7450 Mileage 7500 BP7500 BP 7500 Volunte | | | AP Not in CCLC Databas | e J Torres K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7500 BP7500 BP 7500 Volunte 7500 AP7500 AP 7500 Volunte | | | Legally Required | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7500 AP7500 AP 7500 Volunte 7510 BP7510 BP 7510 Domesi | | | Legally Advised Legally Required | K Hannon K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7600 BP7600 BP 7600 District | | | | K Hannon K Hannon | > Legal Update 42 Addendum: The Servic | Level 2 | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 |
| 7600 AP7600 AP 7600 District | | | Legally Advised | K Hannon | > Legal Update 42 Addendum: The Servic | | 08/07/2023 | | 12/11/2023 | | 02/12/2024 | 02/13/2024 | 03/11/2024 | | | | | | 04/11/2024 | 05/09/2024 | 12/11/2023 | Recommendation Requested | 91 | 87 | 276 |
| 7700 BP7700 BP 7700 Whistle | | | Legally Advised | K Hannon | angue openio de Pladellabili. I lie del lie | | | | | | | | | | | | | | | | | · · · · · · · · · · · · · · · · · · · | 31 | - | |
| | | | Legally Advised | K Hannon | | | | | | | | | | | | | | | | | | | | | |
| 7700 AP7700 AP 7700 Whistle | | | | | | | | | | | | | | | | | | | | | | | | | |

BP 3560 Alcoholic Beverages

10/25/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: BOT 1st Read

| Point Person | Date Requested | Anticipated Date of Recommendation: | Recommendation Received: |
|--------------|----------------|-------------------------------------|--------------------------|
| J Torres | 10/2/2023 | Recommendation Received | 10/6/2023 |

Reason(s) for Review/Changes

> Review requested by Board Executive Committee.

Review Level

Level 1

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

10/03/2023 BPPAC Approval

10/09/2023 PPAC Approves Review Level

10/10/2023 Level 1 to Constituents for Information Only

11/02/2023 BPPAC Review of Feedback

11/09/2023 BOT First Reading

12/08/2023 BOT Final Approval

Action Requested

- 1. Please review this Chapter Lead recommendation based on the reasons above.
- 2. Staff recommended changes are shown in red.
- 3. Legal changes are shown in blue and should only be considered optional if indicated.
- 4. If there are no changes showing, this item is being presented for information only.
- 5. For questions on this recommendation, please contact J Torres or kgoodric@sbccd.edu.

RECOMMENDATION STARTS ON NEXT PAGE

BP 3560 Alcoholic Beverages

10/25/23



P&P Chapter Lead Recommendation San Bernardino Community College District Current Step: BOT 1st Read

Reason(s) for Review/Changes

- > Review requested by Board Executive Committee.
- > Review Process Comments:
 - At the request of the Board Executive Committee, the Board Policies & Procedures Ad Hoc Committee reviewed the P&P and determined that it is legally compliant and fulfills the needs of SBCCD. It is being moved through the process with no recommended changes.

The Chancellor is authorized to enact procedures as appropriate and permitted by law regarding serving alcoholic beverages on campus or at fund-raising events held to benefit non-profit corporations. Alcoholic beverages shall not be served on campus except in accordance with these procedures.

References:

Business and Professions Code Section 25608; 34 Code of Federal Regulations Part 668.46 subdivision (b)

End of Recommendation for BP 3560 Alcoholic Beverages

AP 3560 Alcoholic Beverages

10/25/23



P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step: BOT 1st Read

| Point Person | Date Requested | Anticipated Date of Recommendation: | Recommendation Received: |
|--------------|----------------|-------------------------------------|--------------------------|
| J Torres | 10/2/2023 | Recommendation Received | 10/6/2023 |

Reason(s) for Review/Changes

> Review requested by Board Executive Committee.

Review Level

Level 1

Anticipated AP2410 Schedule (for info on this process, visit https://sbccd.edu/ap2410)

10/03/2023 BPPAC Approval

10/09/2023 PPAC Approves Review Level

10/10/2023 Level 1 to Constituents for Information Only

11/02/2023 BPPAC Review of Feedback

11/09/2023 BOT First Reading

12/08/2023 BOT Final Approval

Action Requested

- 1. Please review this Chapter Lead recommendation based on the reasons above.
- 2. Staff recommended changes are shown in red.
- 3. Legal changes are shown in blue and should only be considered optional if indicated.
- 4. If there are no changes showing, this item is being presented for information only.
- 5. For questions on this recommendation, please contact J Torres or kgoodric@sbccd.edu.

RECOMMENDATION STARTS ON NEXT PAGE

Recommended Changes (shown in red); if there are no changes showing, this item is being presented for information purposes only. Legally required changes (shown in blue) should not be considered optional unless so indicated. For more on SBCCD's process, visit https://sbccd.edu/ap2410.

AP 3560 Alcoholic Beverages

P&P Chapter Lead Recommendation San Bernardino Community College District

Current Step:

BOT 1st Read

10/25/23

Reason(s) for Review/Changes

Click for CCLC Legal Update Info

- > Review requested by Board Executive Committee.
- > Review Process Comments:
 - At the request of the Board Executive Committee, the Board Policies & Procedures Ad Hoc Committee reviewed the P&P and determined that it is legally compliant and fulfills the needs of SBCCD.
 - During the feedback process, changes were recommended to allow events to take place when students are on the campus and to
 include terminology for beer making classes, allowing the foundation the flexibility to have events when students may be on
 campus. The ABC daily use permit requires that the alcohol is only available in the area designated for the event and not permitted to
 leave the area. No alcohol beyond this point signs are posted. Campus police sign off on the permits and areas designated for events
 with alcohol to make sure that it is in a space that is designated for the function and not available to anyone other than attendees.
 - CHC Academic Senate rep requested that "zymurgy" be included which would be related to beer-making classes.

The possession, sale or furnishing of alcohol on campus is governed by California state law and these procedures and controlled by the California Department of Alcohol and Beverage Control. However, the enforcement of alcohol laws on-campus is the primary responsibility of the District Police Department. The campus has been designated "drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the District Police Department. Violators are subject to disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of this policy for anyone to consume or possess alcohol in any public or private area of campus without prior District approval. Organizations or groups violating alcohol or substance policies or laws may be subject to sanctions by the District.

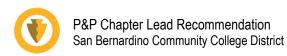
Alcoholic beverages on campus are permitted if:

- The alcoholic beverage is beer or wine for use in connection with a course of instruction, sponsored dinner, or meal demonstration given as part of a culinary arts program at a community college campus, and the instructor or individual has been authorized by the governing board to acquire, possess, use, sell, or consume it.
- A student at least 18 years of age tastes, but does not swallow or consume, an alcoholic beverage
 for educational purposes as part of the instruction in a hotel management, culinary arts, or enology
 or brewing degree program, and the alcoholic beverage remains in the control of the instructor.
- The alcoholic beverage is for use during a non-college event at a performing arts facility built on District property and leased to a nonprofit public benefit corporation.
- The alcoholic beverage is wine produced by a bonded winery owned or operated as part of an
 instructional program in viticulture and enology; or beer produced by a bonded brewery owned or
 operated as part of an instructional program in zymurgy.
- The alcoholic beverage is wine or beer_that is for use during an event sponsored by the District, or an organization operated for the benefit of the District, in connection with the District's instructional program in viticulture, or enology, or zymurgy.
- The alcoholic beverage is possessed, consumed, or sold, pursuant to a license or permit obtained for special events held at the facilities of a public community college during the special event.

Recommended Changes (shown in red); if there are no changes showing, this item is being presented for information purposes only. Legally required changes (shown in blue) should not be considered optional unless so indicated. For more on SBCCD's process, visit https://sbccd.edu/ap2410.

AP 3560 Alcoholic Beverages

10/25/23



Current Step: BOT 1st Read

"Special event" means events that are held with the permission of the governing board of the community college district that are festivals, shows, private parties, concerts, theatrical productions, and other events held on the premises of the public community college and for which the principal attendees are members of the general public or invited guests and not students of the public community college.

- The alcoholic beverage is acquired, possessed, or used during an event sponsored by the
 District, or an organization operated for the benefit of the District, at a community college-owned
 facility in which any grade from kindergarten to grade 12, inclusive, is taught, if the event is held at a
 time when students in any grades from kindergarten to grade 12, inclusive, are not present at the
 facility.
- The alcoholic beverage is for use during a fundraiser held to benefit a nonprofit corporation that has
 obtained a license under the Business and Professions Code to do so provided that no alcoholic
 beverage can be acquired, possessed, or used at a football game or other athletic contest
 sponsored by the District.
- The alcoholic beverage is acquired, possessed, or consumed pursuant to a license or permit
 obtained for special events held at facilities of a community college district at a time when pupils are
 not on the grounds. "Facilities" includes, but are not limited to, office complexes, conference
 centers, or retreat facilities.

As the population of San Bernardino and Riverside Counties is greater than 250,000, no alcoholic beverage is allowed at any professional minor league baseball game played on the District's athletic facilities.

References:

Business and Professions Code Sections 24045.4, 24045.6, 25608, 25658 and 25668;

34 Code of Federal Regulations Part 668.46 subdivision (b)

End of Recommendation for AP 3560 Alcoholic Beverages