



Policies & Procedures Advisory Committee Meeting Minutes – May 15, 2025, 3:00 p.m.

Via Zoom: <https://sbccd-edu.zoom.us/j/84099644793>

Or Dial-In: 669-900-6833 | Meeting ID: 840 996 447 93

I. Welcome & Introductions

Jose F. Torres started the meeting shortly after 3:00 p.m. No introductions were necessary.

II. Confirmation of Quorum

1. Confirmation of Quorum

III. Approval of the Minutes – 04/17/2025

Jessy Lemieux made a motion to approve the 04/17/2025 minutes which Ray Carlos seconded. The motion was approved unanimously with one abstention from Natalie Lopez.

A. New Chapter Lead Recommendations

1. Level 1 - Information Only
 - i. None
2. Level 2
 - i. None
3. Level 3
 - i. 4103 Work Experience
 - ii. 4235 Credit for Prior Learning

A regular vote took place to affirm the review levels of items A.1.-A.3. and to continue moving all items through the review process. Carmen Rodriguez made a motion to affirm review levels and continue moving A.1. -A.3. through the review process which was seconded by Ray Carlos. The motion was approved by unanimous vote.

B. Information Only – Level 1

None

C. Feedback from Constituents and Academic Senate - Level 2

1. 3430 Prohibition of Harassment
2. 3530 Weapons on Campus
3. 6610 Local, Minority, Women, and Veteran Owned Enterprise Program
4. 6800 Occupational Safety
5. 7240 Confidential Employees

Discussion regarding the committee wanting more time to review 3430 Prohibition of Harassment before sending to the next step in the process took place. It was decided that 3430 Prohibition of Harassment will be pulled from the vote to move to the next level. 6610 Local, Minority, Women, and Veteran Owned Enterprise Program was also discussed and questions regarding the legally advised decision to strike language referring to minority/women

owned business were addressed. The sentence that was added under section 2. Goals 2, to affirm SBCCD support of the veterans, women, and disadvantage businesses is as follows:

~~The District encourages participation of all Veterans Owned Businesses, Women Owned Business, Small and Disadvantaged Businesses, as contractors on District Projects. Veteran-Owned Business Enterprise-Program: The Board establishes a goal of ten percent (10%) participation of veteran-owned certified-businesses as contractors on District Projects.~~ Bid documents will be amended to include these responsiveness requirements on a project-by-project Bid basis, but the goal will be evaluated based on an entire fiscal year assessment.

A regular vote took place to move items C.2-C.5 to the next level in the review process. Ray Carlos made a motion to affirm review levels and continue to move C.2. -C.5. through the review process which was seconded by Natalie Lopez. The motion was approved by unanimous vote.

D. Review of Initial Input from Academic Senate – Level 3

1. 3775 Artificial Intelligence (AI)
2. 4020 Program, Curriculum, and Course Development
3. 5015 Residence Determination
4. 5040 Student Records, Directory Information, and Privacy
5. 5075 Course Adds, Drops, and Withdrawals
6. 5410 Associated Student Elections
7. 5500 Standards of Student Conduct

Initial input from items D.1-D.7 was reviewed and discussed. All items will move to the next level in the process.

E. Review of Final Input from Academic Senate – Level 3

1. 2510 Local Decision Making
2. 4222 Remedial Coursework
3. 5130 Financial Aid
4. 5220 Shower Facilities for Homeless Students
5. 5510 Off-Campus Student Organization

Review of the final input from Academic Senate regarding items E.1- E.5 were reviewed and discussed. The committee decide to pull 2510 Local Decision making from moving to the next step to review further. A regular vote to continue E.2-E.5 through the review process took place. Ray Carlos made a motion to approve the review of feedback and move items E.2-E.5 through the PPAC review process. Th motion was seconded by Natalie Lopez. The motion was approved.

F. Adjournment & Next Meeting

The next PPAC meeting will be held on August 21, 2025, at 3:00pm.

The meeting adjourned at 4:30 p.m.

QUORUM: Definition of Quorum is established by Chancellor's Council. Committees cannot vote or make decisions unless they have met quorum, but in order to encourage participation, committee members can provide a designee or a proxy if they are not able to attend.

yes	1) 50% + one of appointed voting members (not 50% of members plus vacancies).		
yes	2) One faculty member from each campus		
yes	3) Two persons from each site (CHC, SBVC, DSO)		
yes	4) Three of four constituent groups represented (faculty, classified, student, management)		
1	Latino Faculty, Staff, & Administrators Association	Carmen Rodriguez	present
2	CSEA (appointed by CSEA President)	Cassandra Windhausen Ernest Guillen	
3	Faculty, CHC (appointed by Academic Senate President)	Natalie Lopez	present
4	Management Association	Christopher Crew	
5	ASG President or designee, SBVC	Dyami Ruiz-Martinez	
6	Police Officer's Association	James Quigley	
7	CTA (appointed by CTA)	Jeff Demsky	present
8	Faculty, SBVC (appointed by Academic Senate President)	Jessy Lemieux	present
9	Executive Vice Chancellor, Co-Chair	Jose Torres	present
10	Management, CHC (appointed by college president)	Keith Wurtz	
11	Confidential Group	Raquel Perez	present
12	Vice Chancellor, Human Resources & Police Services	Kristina Hannon	present
13	Classified, SBVC (appointed by Classified Senate President)	Nathan Yearyear Sarah Yearyear	present
14	Management, SBVC (appointed by college president)	Ray Carlos	present
15	Asian Pacific Islanders Association	Bethany Tasaka	
16	Black Faculty & Staff Association	Stephanie Lewis Veada Benjamin	present
17	ASG President or designee, CHC	Thalia Radillo	
18	Classified, CHC (appointed by Classified Senate President)	Karen Peterson	present
11			

Guests:

Christopher Olivera

Tatiana Vasquez