

SBVC Facilities & Safety Minutes

09-17-2012
3:05 – 4:20 pm



Members:

Scott Stark*	X	Mark Ikeda	X	Zadock Reid	X
Parra Memo*	X	Janet Johnson	X	Lito Reyes	
Whitney Fields	X	Marianne Klingstrand	X	Nori Sogomorian*	X
Elaine Akers	X	Gloria Kracher	X	Ed Szumski	X
Marcia Alfano-Wyatt	X	Carolyn Lindsey	X	Chris Tamayo*	X
Carolyn Allen-Roper		Marie Mestas*		Ashley Tone	
Susan Bangasser	X	Reggie Metu	X	Jon Kyle	X
Cheryl Burge		Sarah Miller	X	Visitor Math Dept.	X
Karen Deck	X	Kathleen Pryor*	X		

Topic:

Discussion:

Review Minutes

Approved 05/07/12 Minutes.

Scott S.

Campus signage going well, fencing coming down. Currently reviewing individual building signage. ADA pathway project progressing through design and the Division of State Architect’s office. Central Plant trenches are covered and fencing is down Next phase is the connection to buildings; hope to be online in January. Soccer field sink area will not be addressed this season.

Safety plan reviews need to be conducted by management with input from committee as necessary. Scott and Whitney will be reviewing plans; currently reviewing SBVC Hazardous Waste Management Program and SBVC Asbestos Operations & Maintenance Plan.

Next Meeting

Review accomplishments of committee from last year. Began developing list of desired accomplishments for this year with input from the committee. Email Scott and Cc... Janet if you would like to co-chair committee and with topics you would like to see accomplished this year.

Scott and Whitney will determine possible changes for Evacuation map Site 7; too crowded. Disaster preparation needs to occur; specific jobs, what they do, where is the EOC and what are the procedures.

Need to check into funding for lockdown hardware and benches.

Confirm bike racks and AED locations. District Assembly was suggested as appropriate committee to be in-charge of AED Program. Status of Business Building AED, lockdown and adaptive tables and chairs.

Great American ShakeOut. Various video trainings on District website.

Jon Kyle

911 Speakers need to be located inside buildings, need internet access – need to determine cost. Needs a list of staff needing access to create messages. Atlas Sound needs CD/DVD of building plans.

Chris Tamayo

Safety Fair went well with participation from outside agencies. Campuses can request topics for campus events. Website has training videos. Get very few smoking enforcement calls.

Whitney F.

ShakeOut 10:18am on 10/18/12 with Informacast message and Black Board Connect; Information will go out on how to update Black Board information. Workers Comp summary goes to managers to keep informed. Overall the WC Injury Summary Reports looks good. Whitney mentioned the Workers Comp and online and live training completed forms. Need to confirm posting of “Safety in the Classroom” poster.

New Business

Pathway sprinkler overspray safety concern. Desert Landscaping plan. Plans for rooms without phones. Reggie would like to see CPR offered. SBVC Crisis Intervention plan.

Adjourned

4:20 pm