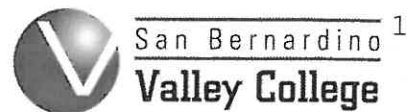


SBVC Facilities & Safety Minutes

2-04-2013
3:08 - 4:45 pm



Members:

Scott Stark	X	Janet Johnson	X	Lito Reyes	X
Mark Ikeda	X	Marianne Klingstrand	X	Julia Sanchez	
Whitney Fields	X	Gloria Kracher	X	Nori Sogomorian	
Parra Memo	X	Carolyn Lindsey		Ed Szumski	X
Elaine Akers	X	Marie Mestas		Chris Tamayo	X
Marcia Alfano-Wyatt	X	Reggie Metu			
Carolyn Allen-Roper		Sarah Miller			
Susan Bangasser	X	Kathleen Pryor			
Karen Deck	X	Zadock Reid			

Topic:

Discussion:

Review Minutes

Approved 12/03/12 Minutes.

Whitney F.

Workers Compensation Reports are looking better due to training and education. The goal is to get them back to work.

April National Emergency Preparedness Month is similar to the ShakeOut. SBVC is exploring the possibility of theatre art's students acting as Zombies for the event while handing out flyers. CHC has done this with great success. We need to remember to not do it on April 9th as that is a flex day and no students will be on campus.

Consider doing brown bag lunch trainings. Earth Quake, Lockdown, Active Shooter, AED/CPR/Evacuation Chairs Safety Equipment Tour. Perhaps on Thursday and just encourage any staff around and available to come learn. Most nursing faculty are here on Mondays; tentatively for April.

Continue to pursue a meeting for the New Vision Club; include Scott, Whitney, Kathy, Chris, Krysten and the club. No one showed up for the first meeting include in the next meeting how to egress.

Scott S.

Uniform unisex bathroom key currently being worked on by Memo, should take 4-6 weeks. Kathy Pryor will need to work on procedures for distribution and knocking before entering.

Scott will get a quote on an analog and 2 Data line SAT phones for the EOC.

AED boxes with the AED's are in place around the campus. Signage is in the process of being ordered. AED/CPR certification will be planned after researching campus equipment i.e. mannequins, etc. and what we need to be able to do our own training. Whitney and Elaine's daughter are certified AHA American Heart Association Instructors. Trainees will be spaced out to best cover all buildings. Building employees would conduct daily light check. Karen Deck is checking into who best could do the twice a month checks. Email out a reminder requesting a yes or no completion of check. Need to still notify EMS with our AED locations, maintenance log and training.

Plan is to proceed as designed with the PE renovation. HMC is in the process of being hired to review scope of work for campus improvements. Evaluation of VoTech - can we deliver a program safely then we can deliver a program - Glen Kuck.

Have the Emergency position check into SBVC being a POD site this would also help Nursing get Headboard in their clinical area.

Adjourned

4:45pm