

**Members:**

|                     |   |                      |   |                      |   |
|---------------------|---|----------------------|---|----------------------|---|
| Scott Stark         |   | Janet Johnson        | X | Lito Reyes           | X |
| Mark Ikeda          | X | Marianne Klingstrand |   | Julia Sanchez        | X |
| Whitney Fields      | X | Gloria Kracher       |   | Nori Sogomorian      |   |
| Parra Memo          |   | Carolyn Lindsey      |   | Ed Szumski           |   |
| Elaine Akers        |   | Marie Mestas         |   | Chris Tamayo         | X |
| Marcia Alfano-Wyatt |   | Reggie Metu          |   | <i>John Banola</i>   | X |
| Carolyn Allen-Roper |   | Sarah Miller         |   | <i>Kristin Hauge</i> | X |
| Susan Bangasser     | X | Kathleen Pryor       |   | <i>Alisha Hare</i>   | X |
| Karen Deck          | X | Zadock Reid          |   |                      |   |

**Topic:**

**Discussion:**

**Review Minutes** Approved 4/06/13 Minutes.

**Comments**

Alisha Hare a student that came to communicate about the designated smoking areas stated how the sites are supposed to be 20' from buildings which is difficult for convenience sake. The site outside the ADSS and ART is too close to the disabled parking spots. Alisha would like there to be covered/shaded designated spots that a disabled student can get to easily.

**Whitney F.**

Claims are trending down for SBCCD but up for SBVC. Will discuss strategies to reduce claims. Targeted training via webinars will be planned to address safety issues and repeated offenses. CERT Trainings dates will be planned with 3 sessions at each campus with a maximum of 50 trainees. Need to send out an updated list. Need to conduct CPR/AED training between for police and designated staff.

Need to consider moving of HLS Evacuation Site to the South in front of gym.

Need to request Building Captains/Campus to gather any emergency supplies so we can review and organize.

Program Review Matrix was reviewed and changes/additions suggested. A revised Matrix will be created and sent to the committee members along with the Program Review documents for ranking completion for our next meeting in fiscal year 13-14. Susan wanted to make sure that the Nursing space be remembered, she thought it was an item on the Program Review. Administrative Services will review Program Review documents to verify that all items were listed in Matrix. Would like staff/faculty notified if current items on Matrix will be covered with this Program Review so as not to repeat in next Program Review.

Chris T. asked what Scott's plan for the SBVC/MCHS Crosswalk was.

**Adjourned**

4:23pm