

**Members:**

Scott Stark		Achala Chatterjee		Lito Reyes	
Mark Ikeda	X	Jeffrey Demsky		Julie Sanchez	
Whitney Fields	X	Marianne Klingstrand	X	Chris Tamayo	X
		Gloria Kracher	X	Laura Whitehead	X
Elaine Akers	X	Carolyn Lindsey		<i>Karol Pasillas</i>	X
Marcia Alfano-Wyatt	X	Marie Mestas			
Carolyn Allen-Roper		Reggie Metu			
Susan Bangasser	X	Sarah Miller	X		
Colleen Calderon		Zadock Reid			

**Topic:**

**Discussion:**

**Review Minutes**      Approved 3-3-14 Minutes

**Comments**              Urgent safety issues brought up.

1. Lighting for the campus outside when time changes. It takes about one week for the light timer to be reprogrammed, but during that time, people are coming into parking lots and building that is dark. Would like to have all the lights come on by 5am.

Laura Whitehead talked about CERT Training – 20 hours will be held in June 17, 18 & 19, 2014. An evacuation drill will be held on April 22, 2014 at 11:10am. Informcast will be used to announce over the phones. There will be two building captain trainings to be held on April 15, 2014, one from 11am to 12pm and the second one from 3pm to 4pm. Bull Horns will be used to start the evacuation. Also, will the evacuation area by the gyms need to be changed once the fencing for the PE construction goes up?

Chris Tamayo talked about how they are working on a new pocket sized emergency chart and that not all of our electronics can work with Black Board like the Code Blue Phones and the Marquee. Police would like everything to be on one platform. It was suggested that there be another building captain meeting after the drill on April 22, 2014, to find out how the drill went and what needs to be fixed. DSPS phone is up and going and that the DSPS students are the ones to say yes to providing their information so it can be entered into the phone.

Talked about vest and hats and if they should be provided to each building caption or put into a centralized area. It was determined to hand them out to the building captains but to also look into getting them a flash light or head lamps to use.

Chris Tamayo said that April is Sexual Assault Awareness Month and that District Police are doing several events to support it, one which is the Clothesline Project. Teal is the color for the month and that SBVC athletic department is wearing teal shoe lances in support of the month.

Provided a rough draft of the Facilities and Safety Committee Charge for members to review. Suggestions were made to take out some of the word "Facilities" in line three of the charge so it is not so repeated. Under membership it was suggested to change the word appointed to elected.

Discussed consideration for a separate Facilities and Safety Sub-Committee and will still need to be addressed next meeting.

Distributed the 2013-2014 Project Prioritized List and the Committee reviewed and approved it.

**Adjourned**              4:35pm