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| **TESS Technical Committee Meeting****Attendance:** Jeremy Sims, Rick Hrdlicka, Wayne Bogh, Osman Parada, Catherine Hendrickson, Dyann Walter | **May 6, 2015****Minutes****11:00 a.m. – 12:00 p.m.****TESS Conference Room 3** |
| **TOPIC** | **DISCUSSION** |
| Review and approval of minutes | Rick 1st DyAnn 2nd |
| Office 365 ProPlus Update | Jeremy updated the group that ProPlus was working and available for students. Faculty and staff will need training, that is currently being developed, before they are licensed for ProPlus. Rick requested that the installation of ProPlus should not be done on SBCCD computers as it can mess up the licensing and possible conflict with other applications. The group discussed the possibility of having different training for ProPlus that would concentrate on certain apps. Wayne requested that the training also include how to open the app online versus locally. Skype for business was discussed. Jeremy also answered questions from last meeting on ProPlus: Yes documents can be shared with groups. Faculty and students in OneDrive.Jeremy presented Office365 Groups. Groups are new to O365 and act as a collaboration space for file sharing and e-mail conversation. Currently Groups can be created by any SBCCD O365 user. Groups can have private membership where only the owner can modify membership or Public where anyone can join or leave the group. Jeremy will be looking into how to manage the proliferation of new groups, possible naming standards and how to change owner when owner no longer works with SBCCD. |
| E-mail Upgrade Status | Osman and Jeremy updated the group on e-mail upgrade. All Exchange 2003 servers have been decommissioned and 2 2010 exchange servers have been added to our environment for local SMTP relay. Osman will be working to test Exchange online spam/virus filter and changing our MX records to point to Microsoft. Once that is complete we will move all distribution groups to O365. Distribution group owners will then be able to manage the group from their outlook desktop client. |
| Project Prioritization | Andy discussed the priority and details of the below projects.Internal Projects: #1.  Gray Screen conversions#2.  CHC Recreational Fee#3.  Informer Dashboard reports available externally#4.  Automation of Pre-requisite and Co-requisite Drops  Vendor Projects: #1.  SARS Anywhere#2.  EPTDAS#3.  Processing Scholarship Checks via Colleague |
| Governance group technology issues\feedback |  TESS – Jeremy updated the group on the Generator project, Active Directory Domain Controller upgrade and Verasmart call accountingSBVC CTS – Student need to be communicated on how to add an additional Gmail (student e-mail) account to their browser. Rick has been approached on numerous occasions on this. A possible helpdesk KB article could be created also. Rick updated the group on SBVC purchase of NetlabCHC Faculty – Catherine brought up an incident of students gaming and being loud on the library. Wayne said that he was aware of the issue and students involved and are working on a solution to keep this from happening. |