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| **TESS Technical Committee Meeting** | | **January 26, 2017**  **Agenda**  **9:30 p.m. – 10:30 p.m.**  **TESS Conference Room 3** |
| **TOPIC** | **DISCUSSION** | |
| Review and Approve Minutes |  | |
| Communication Plan Update |  | |
| Adobe Sign Intro |  | |
| Governance group technology issues\feedback |  | |
| Schedule for the year | Proposed Dates   * 1/26/2017: Update/Request for direction on emerging issues, Report on progress/challenges * 5/4/2017: Summarize progress and recraft focus for fall | |
| Committee Goals and Strategies | * Develop Hardware and software standards for the core infrastructure * Update the communication plan for the notification of all planned and unplanned events * Start the creation of a Security Plan. | |
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