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| **TESS Technical Committee Meeting**  | **January 26, 2017****Agenda****9:30 p.m. – 10:30 p.m.****TESS Conference Room 3** |
| **TOPIC** | **DISCUSSION** |
| Review and Approve Minutes |  |
| Communication Plan Update |   |
| Adobe Sign Intro |  |
| Governance group technology issues\feedback |  |
| Schedule for the year | Proposed Dates* 1/26/2017: Update/Request for direction on emerging issues, Report on progress/challenges
* 5/4/2017: Summarize progress and recraft focus for fall
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| Committee Goals and Strategies |  * Develop Hardware and software standards for the core infrastructure
* Update the communication plan for the notification of all planned and unplanned events
* Start the creation of a Security Plan.
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