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| **TESS Executive Committee** | | **September 7, 2012**  **Agenda**  **2:00 p.m. –4:00 p.m.** |
| **TOPIC** | **DISCUSSION** | |
| Introductions |  | |
| Review of the Minutes |  | |
| Recap of Work Completed Last Year | Project Prioritization Criteria (Handout)  Project Prioritization Process (Handout) | |
| Committee Charge | Current Charge:  Develop, monitor, and update the Technology Strategic Plan, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives;  Recommended Changes:   * ADD:   + Develop, monitor, and update the District IT Prioritization Process;   + Review, prioritize and monitor District-wide IT projects. | |
| Schedule | 09/07/12 – Review Committee Charge/Review Progress to Date/Discuss Prioritization Criteria  11/09/12 – Update/Review Progress/Request Direction on Emerging Issues/Prioritize Projects  01/25/13 – Update/Review Progress/Start work on 2013-2016 IT Strategic Plan/Prioritize Projects  05/03/13 – Summarize Progress Towards Goals and Recraft Focus for NextYear/Prioritize  Projects/ Evaluate Committee | |
| Project Prioritization | Recommended Prioritization of Projects:   1. Prerequisite Drops 2. XWOB modification 3. Calculation of Faculty Load 4. Colleague UI Software Install 5. ImageNow for Fiscal Services | |
| District Strategic Plan  Progress Update | Recommendation to extend District IT Strategic Plan to 2014 | |
| Committee Reports | Minutes are posted on District web-site: <http://www.sbccd.org/District_Faculty_,-a-,_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx> | |
| CHC Technology Services Report |  | |
| SBVC Technology Services Report |  | |
| Administrative Computing Report |  | |
| Technical Services Report |  | |
| Edustream |  | |
| Distance Education |  | |
| Future Meeting | November 9, 2012, January 25th, May 3rd | |