|  |  |
| --- | --- |
| **TESS Executive Committee**  | **September 19, 2014****Agenda****10:30 a.m. – 12:00p.m.** |
| **TOPIC** | **DISCUSSION** |
| Introductions |  |
| Review of the Minutes | Minutes are posted on District web-site: [http://www.sbccd.org/District\_Faculty\_,-a-,\_Staff\_Information-Forms/District\_Committee\_Minutes/TESS\_Committees.aspx](http://www.sbccd.org/District_Faculty_%2C-a-%2C_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx) |
| Committee Charge | Develop, monitor, and update the Technology Strategic Plan and District IT Prioritization Process, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives; Review, prioritize and monitor District-wide IT projects. |
| Tentative Schedule | 09/19/14 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business01/30/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business05/08/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business Complete Annual Survey |
| Review of Committee Evalation |  |
| Written Reports | See handout |
| Project Prioritization | See handout |
| Revised “BYOD” and “Record Retention and Destruction” Policy/Administrative Procedures |  |
| District Technology Strategic Plan |  |
| Ellucian Mobile |  |
|  |  |
| Miscellaneous | * TESS Overview
* Catalog of Services
 |
| Future Meeting | January 30, 2015 |