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| **TESS Executive Committee** | | **September 19, 2014**  **Agenda**  **10:30 a.m. – 12:00p.m.** |
| **TOPIC** | **DISCUSSION** | |
| Introductions |  | |
| Review of the Minutes | Minutes are posted on District web-site: <http://www.sbccd.org/District_Faculty_,-a-,_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx> | |
| Committee Charge | Develop, monitor, and update the Technology Strategic Plan and District IT Prioritization Process, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives; Review, prioritize and monitor District-wide IT projects. | |
| Tentative Schedule | 09/19/14 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business  01/30/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business  05/08/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business Complete Annual Survey | |
| Review of Committee Evalation |  | |
| Written Reports | See handout | |
| Project Prioritization | See handout | |
| Revised “BYOD” and “Record Retention and Destruction” Policy/Administrative Procedures |  | |
| District Technology Strategic Plan |  | |
| Ellucian Mobile |  | |
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| Miscellaneous | * TESS Overview * Catalog of Services | |
| Future Meeting | January 30, 2015 | |