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| **TESS Executive Committee**  | **January 30, 2015****Agenda****10:30 a.m. – 12:00p.m.** |
| **TOPIC** | **DISCUSSION** |
| Introductions |  |
| Review of the Minutes | Minutes are posted on District web-site: [http://www.sbccd.org/District\_Faculty\_,-a-,\_Staff\_Information-Forms/District\_Committee\_Minutes/TESS\_Committees.aspx](http://www.sbccd.org/District_Faculty_%2C-a-%2C_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx)Approval via email, motion to approve by Jeremiah Gilbert, seconded by Rick Hrdlicka |
| Committee Charge | Develop, monitor, and update the Technology Strategic Plan and District IT Prioritization Process, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives; Review, prioritize and monitor District-wide IT projects. |
| Tentative Schedule | 01/30/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business05/08/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business Complete Annual Survey |
| Written Reports | See handout |
| Project Prioritization | No new projects requested.  |
| District Technology Strategic Plan |  |
| Ellucian Mobile |  |
| Office 365 |  |
| Miscellaneous |  |
| Future Meeting | May 8, 2015 |