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| **TESS Executive Committee** | | **January 30, 2015**  **Agenda**  **10:30 a.m. – 12:00p.m.** |
| **TOPIC** | **DISCUSSION** | |
| Introductions |  | |
| Review of the Minutes | Minutes are posted on District web-site: <http://www.sbccd.org/District_Faculty_,-a-,_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx>  Approval via email, motion to approve by Jeremiah Gilbert, seconded by Rick Hrdlicka | |
| Committee Charge | Develop, monitor, and update the Technology Strategic Plan and District IT Prioritization Process, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives; Review, prioritize and monitor District-wide IT projects. | |
| Tentative Schedule | 01/30/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business  05/08/15 – Review Committee Charge; Prioritize Projects; Review Committee Work/Progress, Review DTSP Progress; General Business Complete Annual Survey | |
| Written Reports | See handout | |
| Project Prioritization | No new projects requested. | |
| District Technology Strategic Plan |  | |
| Ellucian Mobile |  | |
| Office 365 |  | |
| Miscellaneous |  | |
| Future Meeting | May 8, 2015 | |