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| **TESS Executive Committee**  | **February 01, 2019****Agenda****10:30 a.m. – 12:00p.m.****PDC 104** |
| **TOPIC** | **DISCUSSION** |
| Introductions |  |
| Review of the Minutes | Minutes are posted on District web-site: [http://www.sbccd.org/District\_Faculty\_,-a-,\_Staff\_Information-Forms/District\_Committee\_Minutes/TESS\_Committees.aspx](http://www.sbccd.org/District_Faculty_%2C-a-%2C_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx) |
| Committee Charge | Develop, monitor, and update the Technology Strategic Plan and District IT Prioritization Process, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives; Review, prioritize and monitor District-wide IT projects. |
| TESS New Hires – **TESS Managers** | * Chief Technology Officer – **Luke Bixler**
* Systems Analyst
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| District Technology Strategic Plan – **Luke Bixler** | * General update
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| Technology updates – **Jeremy Sims** | * Annex move to new building
* Print shop move to CHC
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| MIS updates | * Non-credit and the effect on MIS reporting
 |
| DE/Canvas updates – **Rhiannon Lares** | * General update
* EvalKit implementation progress (evaluation tool for Canvas)
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| Student Information System update – RFP (request for proposal) – **Andy Chang** | * Progress update
 |
| Project Prioritization – **Andy Chang** |  |
| Other Business – Open discussion (Anyone) |  |
| Future Meeting | April 26th, 2019 |