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| **TESS Executive Committee** | | **February 01, 2019**  **Agenda**  **10:30 a.m. – 12:00p.m.**  **PDC 104** |
| **TOPIC** | **DISCUSSION** | |
| Introductions |  | |
| Review of the Minutes | Minutes are posted on District web-site: <http://www.sbccd.org/District_Faculty_,-a-,_Staff_Information-Forms/District_Committee_Minutes/TESS_Committees.aspx> | |
| Committee Charge | Develop, monitor, and update the Technology Strategic Plan and District IT Prioritization Process, ensuring alignment between the District-wide use of technology and the Board of Trustee’s imperatives; Review, prioritize and monitor District-wide IT projects. | |
| TESS New Hires – **TESS Managers** | * Chief Technology Officer – **Luke Bixler** * Systems Analyst | |
| District Technology Strategic Plan – **Luke Bixler** | * General update | |
| Technology updates – **Jeremy Sims** | * Annex move to new building * Print shop move to CHC | |
| MIS updates | * Non-credit and the effect on MIS reporting | |
| DE/Canvas updates – **Rhiannon Lares** | * General update * EvalKit implementation progress (evaluation tool for Canvas) | |
| Student Information System update – RFP (request for proposal) – **Andy Chang** | * Progress update | |
| Project Prioritization – **Andy Chang** |  | |
| Other Business – Open discussion (Anyone) |  | |
| Future Meeting | April 26th, 2019 | |