

# DETS Web Standards Committee

December 9th, 2011

Agenda

10:00am – 12:00pm

District 8<sup>th</sup> Street Annex, Conference Room & CCCConfer

\_ Ana Bojorquez  
X Jason Brady (Chair)  
X Rick Hrdlicka  
\_ Jack Jackson

\_ Marty Licerio  
\_ Alisa Moore  
X Craig Petinak  
\_ Snezana Petrovic

X Kristi Simonson  
X Yvette Tram

TOPIC	DISCUSSION	FURTHER ACTION
Approve Minutes – 9/23/2011	1 <sup>st</sup> – Yvette Tram 2 <sup>nd</sup> – Rick Hrdlicka	
Status of Recommendation for acceptable use of social websites policy	Approved on 10/20/2011 as part of the Computer Use policy  <a href="http://www.sbccd.org/~media/Files/SBCCD/District/Board/Board%20Procedures/3000/3720_AP.ashx">http://www.sbccd.org/~media/Files/SBCCD/District/Board/Board%20Procedures/3000/3720_AP.ashx</a>	
Discuss Plan of Action on Online Systems, Email, Accessibility Goals	<p>Student Email</p> <ul style="list-style-type: none"> <li>• Standards               <ul style="list-style-type: none"> <li>○ Can they opt out?                   <ul style="list-style-type: none"> <li>▪ Student Email: No opt out</li> <li>▪ Personal Email: Opt out required</li> </ul> </li> <li>○ What can be sent?                   <ul style="list-style-type: none"> <li>▪ Official: Service or notice to students, no third party advertisements</li> </ul> </li> <li>○ What email addresses are sent to?                   <ul style="list-style-type: none"> <li>▪ Student Email Address: Official email only</li> <li>▪ Personal Email: Official Notices only</li> </ul> </li> </ul> </li> <li>• Procedures</li> </ul> <p>Online systems and services</p> <ul style="list-style-type: none"> <li>• Recommend Policy               <ul style="list-style-type: none"> <li>○ selection</li> <li>○ implementation</li> <li>○ management</li> </ul> </li> <li>• develop procedures               <ul style="list-style-type: none"> <li>○ selection</li> <li>○ implementation</li> <li>○ management</li> </ul> </li> </ul> <p>Accessibility</p> <ul style="list-style-type: none"> <li>• Recommend Policy</li> <li>• Implement automated checks and review of reports</li> </ul>	Student Email: Ask what other colleges are doing about this? – Jason uWebD, Craig Marketing, Jason ask Everett Glen
Discuss Date/Time/Place for Next Meeting	Possible Dates: <ul style="list-style-type: none"> <li>• 2/2/2012 – 10 am or 2 pm for 2 hours – Crafton – Facilities use request form</li> <li>• 2/3/2012 - 10 am – At Annex</li> </ul>	
New/Old Business		

