

DETS Web Standards Committee

November 8th, 2012
 Minutes
 2:00pm – 4:00pm
 CHC, LRC135
 Room & CCCConfer

X Jason Brady (Chair) X Rick Hrdlicka _ District Marketing _ Yvette Tram	_ Ana Bojorquez X Craig Petinak _ Jack Jackson _ SBVC Student	X Milly Douthit X Kristi Simonson _ CHC Marketing _ CHC Faculty _ Junior Gutierrez
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TOPIC	DISCUSSION	FURTHER ACTION
Approve Minutes – 09/22/2012	1 st – Craig Petinak 2 nd – Milly Douthit	- Change Agenda to Minutes
Current & Recent Web Projects	<ul style="list-style-type: none"> - Jason Brady & Kristi Simonson - Sitecore Upgrade - Page Editor Usage, evaluating bugs, fixing issues 	
Discuss Online Systems, Email, Accessibilty Goals	<ul style="list-style-type: none"> - Student Email - Online Systems & Services <ul style="list-style-type: none"> - Calendar - Web Server Upgrade - Email Change for Staff - Accessibility <ul style="list-style-type: none"> - Kristi & Jason to review what would be required to regular use of SiteCheck. - Milly & Ana to work with High-Tech center to come out and do a training for staff @ CHC and SBVC <ul style="list-style-type: none"> ▪ Next Academic Year, Work with Professional Development 	
Explore doing Regular Training during Flex Days	- Job Description for Web Developer and training: No Problems	
Discuss Date/Time/Place for Next Meeting		

New/Old Business	<ul style="list-style-type: none"> • Outdated Job Descriptions, no listing of Web related stuff in job descriptions ○ Modernize Job Descriptions, add technologically relevant skills ○ Students already know a lot of these web skills ○ Standard language for a category of technical skills 	Talk with Tanya and Glen about it, possibly bring it up at Executive meeting
Next Meeting – 1/17/2013	Must be before Executive Committee Meeting on 1/25/2013	PS 153 @ SBVC