# TESS Web Standards Committee

## Agenda for January 17th, 2012

Time: 2pm – 4pm
Location: District Annex, Conference Room 2 & CCCConfer

## Attendees

|  |  |  |
| --- | --- | --- |
| \_ Jason Brady (Chair)\_ Rick Hrdlicka\_ District Marketing\_ Yvette Tram | \_ Ana Bojorquez\_ Craig Petinak\_ Jack Jackson\_ SBVC Student | \_ Milly Douthit\_ Kristi Simonson\_ CHC Marketing\_ CHC Faculty\_ Junior Gutierrez |

## Topics

* Approve/Revise Minutes for 11/8/2012 meeting
* IT Prioritization Process, Website, and List
	+ <http://tess.sbccd.org/Projects>
* Current, Recent, and Future Web Projects
	+ Jason Brady
		- Recent
			* Sitecore Upgrade to 6.5
		- Current
			* Program Review: Outcomes Update
		- Future
			* Calendar Updates or Replacement
			* Scholarship Updates or Replacement
			* PHP Upgrade
	+ Kristi Simonson
* An Event Apart Conference Summary: Mobile!
* Accessibility Workshop Report
* Question of Modernizing Job Descriptions
* Regular Trainings
	+ What trainings are needed?
		- Sitecore & SiteCheck
	+ Who can offer them?
	+ How Often? Flex Days?
* Review of Goals from District Technology Plan
	+ Are we lacking in any of these goals?
	+ Changes for Mobile?
* New/Old Business
* Next Meeting
	+ Suggested – 4/25/2013
	+ Before Executive Committee Meeting on 5/3/2013

## Goals

1. Recommend policies and develop procedures for acceptable use of social websites, in consultation with faculty, management, staff, and students at the colleges and other District sites.
2. Define standards for Student Email and student email delivery mechanisms.
3. Recommend policies and develop procedures for selection, implementation and management of online systems and services.
4. Define standards for development of web services for mobile devices.
5. Evaluate and approve web tools.
6. Define standards and appropriate use of external links from district-owned websites
7. Define standards and procedures for editing website content and managing currency of that content
8. Recommend policies and develop procedures and standards for best practices and compliance of accessibility/Section 508.

## CCCConfer Connection Instructions

Website: <http://www.cccconfer.org>

Click on the "Participant Log In" button under "Meet & Confer". Then find the meeting labeled "TESS Web Standards Committee" and click on the "Go" link to the right. Fill in our name, email, and the pin below. You should be able to test your access up to 24 hours before the meeting begins.

Participant Passcode/Pin: 122261
Presenter Passcode/Pin: 1146101
Phone: (888) 886-3951
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