# TESS Web Standards Committee: Special Meeting

## Agenda for November 7th, 2013

Time: 2pm – 4pm  
Location: District Annex Conference Room & Online Via CCCConfer

## Attendees

|  |  |  |
| --- | --- | --- |
| \_ Jason Brady (Chair)  \_ Rick Hrdlicka  \_ District Marketing  \_ Yvette Tram | \_ Ana Bojorquez  \_ Craig Petinak  \_ Jack Jackson  \_ SBVC Student  \_ Rania Hamdy | \_ Damaris Matthews  \_ Donna Hoffman  \_ Kristi Simonson  \_ Chase Acuna  \_ CHC Student |

## Topics

* Review, validate, and suggested changes to committee charges and name. From Draft of new plan:
* Review and update member list
* Develop Goals and Objectives for committee's area of focus that address the weaknesses and challenges of our District, and indicate how they align with the District Strategic Directions (the last page of the draft). Previous goals at the bottom.
* Next Meeting
  + January 17th, 2pm – 4pm @ CHC
  + Before Executive Committee Meeting on 1/24/2014

## Previous Goals

1. Recommend policies and develop procedures for acceptable use of social websites, in consultation with faculty, management, staff, and students at the colleges and other District sites.
2. Define standards for Student Email and student email delivery mechanisms.
3. Recommend policies and develop procedures for selection, implementation and management of online systems and services.
4. Define standards for development of web services for mobile devices.
5. Evaluate and approve web tools.
6. Define standards and appropriate use of external links from district-owned websites
7. Define standards and procedures for editing website content and managing currency of that content
8. Recommend policies and develop procedures and standards for best practices and compliance of accessibility/Section 508.

## CCCConfer Connection Instructions

Website: <http://www.cccconfer.org>

Click on the "Participant Log In" button under "Meet & Confer". Then find the meeting labeled "TESS Web Standards Committee" and click on the "Go" link to the right. Fill in your name, email, and the pin below. You should be able to test your access up to 24 hours before the meeting begins.

Participant Passcode/Pin: 395061  
Presenter Passcode/Pin: 4880033  
Phone: (888) 886-3951  
Cell phone users dial: 913-312-3202