# TESS Web Standards Committee: Special Meeting

## Minutes for May 2nd, 2014

Time: 2pm – 4pm
Location: SBVC, CTS 101 & Online Via CCCConfer

## Attendees

| | | |
|---|---|---|
| x Jason Brady (Chair) | _ Ana Bojorquez | _ Damaris Matthews |
| x Rick Hrdlicka | _ Greg Zerovnik | x Donna Hoffman |
| _ District Marketing | _ SBVC Faculty | x Kristi Simonson |
| x Yvette Tram | _ SBVC Student | _ Chase Acuna |
| x Sean Houlihan | x Rania Hamdy | |

## Topics

- Approve/Revise Minutes for 1/17/2014 meeting
    - Rania Hamdy
    - Rick Hrdlicka
- Feedback/Comments on Standard IIIC, Technology for Crafton
    - Odd that they listed Social Media, but it sounds alright
    - Is the Web Developer supposed to be on the Crafton Council Technology Committee? She used to be on there, but she isn't receiving any communication about being on it anymore
- Final Draft of 2014-2017 District Technology Strategic Plan
    - Looks Good!
- Mobile App Recommendation & Priority List of Features
    - Recommendation:
        1. Vote:
            - Ellucian: 6
            - Did not review: 1
    - Minimum:
        - Student Schedule
        - Course Schedule
        - Campus Maps
        - Help (specifically contact information and office hours)
        - Campus News
        - Campus Notifications
        - Blackboard e-Learn Link
        - Transit
    - Priority
        1. Registration
        2. Campus Events
        3. Student E-Mail
        4. Grades
        5. Staff Directory – Faculty Contact Info, Student Service Contact Info
        6. Library Catalog
        7. College Catalog

8. Campus Tours
9. Campus Videos
10. Athletics
- Content Management System (CMS) Replacement
  - Spreadsheet back by Mid June
  - Finalize Top 3 or 4 at Meeting with just workgroup
  - Setup for Campus Review
    1. Mid October, after Accreditation Leaves
    2. Month Review Time
  - Prepare Pricing and Resource Estimates
  - January to decide on CMS
- Current, Recent and Future Web Projects
  - Jason Brady
  - Kristi Simonson
  - Yvette Tram
- New/Old Business
- Next Meeting
  - Sometime in September
  - Before Executive Committee Meeting in September

# CCCConfer Connection Instructions

Website: http://www.cccconfer.org

Click on the "Participant Log In" button under "Meet & Confer". Then find the meeting labeled "TESS Web Standards Committee" and click on the "Go" link to the right. Fill in your name, email, and the pin below. You should be able to test your access up to 24 hours before the meeting begins.

Participant Passcode/Pin: 215274
Presenter Passcode/Pin: 3497504
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