# TESS Web Standards Committee: Regular Meeting

## Agenda for September 16th, 2016

Time: 2pm – 4pm
Location: District Annex, TESS Conference Room 3 & CCCConfer

District Annex
1289 Bryn Mawr, Suite B
Redlands, CA 92374

## Attendees

|  |  |  |
| --- | --- | --- |
| \_ Jason Brady (Chair)\_ Rick Hrdlicka\_ District Marketing\_ Sean Houlihan\_ Yvette Tram | \_ Ana Bojorquez\_ Paul Bratulin\_ Diane Dusick\_ SBVC Student\_ Nicole Williams\_ Stephanie Briggs\_ Rania Hamdy | \_ CHC DSP&S\_ Donna Hoffman\_ Catherine Hendrickson\_ Beverly Rapouw\_ Kristi Simonson\_ Denise Allen-Hoyt |

## Topics

* Purpose
* Election of Co-Chair
* Approve/Revise Email in lieu of meeting for 4/22/2016
* Standing Item: Web Accessibility
	+ Legal Notices being sent to Community Colleges
	+ Status on Addressing Letter sent to CHC
	+ Discussion
* Web Content Management System (WCMS) Replacement Progress Update
* Mass Email System Replacement Status & Discussion
	+ Sending to Student & Private email
* Student Portal Project Status
* Staff Directory Update Status
* Current, Recent and Future Web Projects
	+ Jason Brady
	+ Kristi Simonson
* Schedule Next Meetings
	+ Usually a Friday before Executive Meeting. We can have more if necessary. Approximately:
		- January 13th @ SBVC (Executive Meeting on 1/27/2017)
		- April 14th @ CHC (Executive Meeting on 5/4/2017)
* New/Old Business

## CCCConfer Connection Instructions

Website: <http://www.cccconfer.org>

Click on the "Join a Class or Meeting" button. Then find the meeting labeled "TESS Web Standards Committee" and click on the "Connect" link to the right. Fill in your name, email, and the pin below. You should be able to test your access up to 24 hours before the meeting begins.

Participant Passcode/Pin: 255290
Presenter Passcode/Pin: 1241636
Phone: (888) 886-3951