



DISTRICT SITES SAFETY COMMITTEE

AGENDA

January 17th, 2014

Committee Members:

Colleen Leon – Annex
Appt. Pending – ATTC
Appt. Pending – FS/DS

Noemi Elizalde – FS/DS
Steve Sutorus – FS/DS
Appt. Pending - PDC

Whitney Fields – EH&S
HR Rep. – Karla Trujillo

I. Introductions and Welcome

II. New Business

- Review/Approve DSSC Meeting Minutes – November 1st Meeting
- Appointment of New Emergency Preparedness Manager – Starts 01/21/14
- Spring 2014 – Emergency Evacuation Drill – Select Date, District-sites
- Keenan Loss Control/Safety Contract Update
- Safety Plan Consolidation Update – Campus Plans/District Plans - not impacted
- Drafting of a District Sites Safety Committee Charter – underway – 2014/2015
- Campus Safety Training – September – M&O/Custodial/Grounds – IIPP/Slip, Trips & Falls
- Reminder: Global Harmonized System training by December 1st 2013 – OSHA mandated training – Online
- Annual Chemical Inventory – Keenan & Associates – Completed – Updated Chemical Inventory 2013/2014 Excel spreadsheet is online at <http://sbccd.keenan.schoolmsds.com/>
- SWACC – Property & Loss Insurance, Safety Inspection 2014 – Starts Tuesday, 9AM January 21st 2014 at the District Sites
- Request for November 2013, Safety Committee Agenda Items
- District Quarterly Inspection forms – Conduct February 2014 Inspection
- Workers' Comp. /Claim Report/First Aid Summary – Review January 2014 Report

III. Round Table (Safety Committee Comments/Feedback)

- **Annex**
- **ATTC/PDC**
- **Human Resources**
- **Fiscal Services**
- **Facilities**

IV. Upcoming Training

- Keenan Training Online - Ongoing

V. Injury/ Incident Review - Ongoing

- Summarized at each meeting



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- VI. Action Items
- VII. Next Safety Committee Meeting Date: **February 28th 2014**, Friday 2PM,
Conference Room#2?