



DISTRICT SITES SAFETY COMMITTEE
AGENDA
April 4th, 2014

Committee Members:

Colleen Leon – Annex
Appt. Pending – ATTC
Appt. Pending – FS/DS

Noemi Elizalde – FS/DS
Steve Sutorus – FS/DS
Cristina Bradley - PDC

Whitney Fields – EH&S
HR Rep. – Karla Trujillo

I. Introductions and Welcome

II. New Business

- Review/Approve DSSC Meeting Minutes – January 17th Meeting
- Spring 2014 – Emergency Evacuation Drill – Select April Date, District-sites
- Keenan Loss Control/Safety Contract Update
- Drafting of a District Sites Safety Committee Charter – Summer 2014 Project
- Campus Safety Training – April 2014 – M&O/Custodial/Grounds – Emergency Preparedness Overview – Conducted by: Emergency Preparedness Manager
- Reminder: Global Harmonized System training by December 1st 2013 – OSHA mandated training – Online – Review Feb. 2014 Statistics
- District Sites – SWACC Inspection Report 2014 – Review Results
- Review New Common Safety Violations In Office Spaces Poster
- Request for May 2014, Safety Committee Agenda Items
- District Sites Safety Routine Inspection – Conduct April 2014
- Workers' Comp. /Claim Report/First Aid Summary – Review March 2014 Report

III. Round Table (Safety Committee Comments/Feedback)

- **Annex**
- **ATTC/PDC**
- **Human Resources**
- **Fiscal Services**
- **Facilities**

IV. Upcoming Training

- Keenan Training Online - Ongoing

V. Injury/ Incident Review - Ongoing

- Summarized at each meeting

VI. Action Items



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- VII. Next Safety Committee Meeting Date: **May 16th 2014**, Friday 2PM, HR
Conference Room #1?