



DISTRICT SITES SAFETY COMMITTEE

AGENDA

September 5th, 2014

Committee Members:

Colleen Leon – Annex/Redl.
Appt. Pending – ATTC
Jason Oberhelman – FS/Purc.

Noemi Elizalde – FS/DS
Steve Sutorus – FS/DS
Cristina Bradley - PDC

Whitney Fields – EH&S
HR Rep. – Karla Trujillo
HR Rep. – Cory Elmore

I. Introductions and Welcome

II. New Business

- Introduction of new District-Site, Safety Committee members
- Review/Approve DSSC Meeting Minutes – May 16th Meeting
- Update on new Loss Control/Safety vendor – Citadel Env. Services, Inc.
- Update on new Safety Trn. Database/MSDS Software/Ergo. Interactive Software
- Update on Emergency Preparedness Manager position
- Great California Shake Out Planning – October 16th at 10:16AM, Thursday
- Unplanned Emergency Evacuation Drill – Spring 2014 (Feb.?)
- Upcoming Trainings District (CPR/AED, Fire Extinguisher & etc.)
- Drafting of a District Sites Safety Committee Charter/Charge – Review SBVC's Provide Feedback by next meeting
- Campus Safety Training – Sept. 2014 – M&O/Custodial/Grounds – Ladder/Back Safety & Slips, Trips & Falls
- SBVC & CHC – CPR/AED & Fire Extinguisher Training – Nov. & Dec. 2014
- Community Emergency Response Training (CERT) Light Search & Rescue – Completion Update (SBVC & CHC)
- Request for October 2014, Safety Committee Agenda Items & Confirm Meeting Dates (Once Every Other Month?)
- District Sites Safety Routine Inspection –Turn-in Inspection Summaries by Nov.
- Workers' Comp. /Claim Report/First Aid Summary – Review August 2014 Report – Sept. Pending

III. Round Table (Safety Committee Comments/Feedback)

- **Annex**
- **ATTC/PDC**
- **Human Resources**
- **Fiscal Services**
- **Facilities**

IV. Upcoming Training

- Keenan Training Online - Ongoing

V. Injury/ Incident Review - Ongoing



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- Summarized at each meeting

VI. Action Items

VII. Next Safety Committee Meeting Date: **Friday November 14th, 2014, 2PM, District Offices, HR Conference Room#2**