



DISTRICT SITES SAFETY COMMITTEE MEETING

AGENDA July 27, 2011

2:00PM – 3:00PM District Admin. Offices - HR/Conference Room #1

Committee Members:

Colleen Leon - Annex

Ben Gamboa – FS/DS

Steve Sutorus – FS/DS

Mary Bender – ATTC

Noemi Elizalde – FS/DS

Whitney Fields – EH&S

Jeremiah McFarland – HR/DS

Cheryl Burge – HR/DS

I. Introductions and Welcome

I. New Business

- Review District Site - Monthly Safety Inspection Checklist
- District Site Emergency Supply/Equipment Location Summary Review
- Request for September Site Agenda Items
- Review Site Safety Rep. Responsibilities Summary
- GE Surge Protector Update
- Reporting Facilities Concerns Refresher
- Reporting Site Safety Hazards Concerns Refresher (Site Rep./Online)
- Site Chemical Inventory/MSDS Refresher
- Safety Topic of the Month Review – Back Safety August 2011

II. Agenda Items Continued To 09/16/11 Meeting

- Select DS/Safety Committee Chair/Co-Chair
- Approve Meeting Minutes – July 2011
- Safety Committee Organization Training Video/Hand-outs
- Select District Site Emergency Evacuation Dates/Evacuation Map Update
- Review Accident Trends July-Sept. 2011
- Emergency Notification Update
- District Hazard Mitigation Plan Update
- District Emergency Operations Plan Update
- District Lock-down Refresher Training 2011
- Injury Illness Prevention Program (IIPP) Review
- Safety Flash – Modification To Building Materials Review
- District Sites – Weather Mats

III. Roundtable

- Annex
- ATTC/PDC
- Human Resources
- Fiscal Services
- Facilities
- Environmental Health & Safety

IV. Upcoming Training

- Keenan Training Online Resource Review

V. Injury/Incident Review

- Pending 09/16 Meeting

Action Items

VI. Next Meeting Date: September 16, 2011