



District Sites - Safety Committee Meeting

March 12, 2010

Meeting Minutes

Members Present:

Cheryl Burge Ben Gamboa
Steve Kelley Dyann Walter (invited guest)

Committee Membership:

Mary Bender Tommi Ng Ben Gamboa Cheryl Burge
Colleen Leon Steve Kelley Steve Sutorus Dio Shipp

Welcome, Sign-in, and Minutes:

The meeting was called to order at 2:30 p.m. and each member signed in. S. Kelley gave an overview of the District's safety training program. He gave a demo of the website and used his department as an example of how to track training.

AED Demonstration:

S. Kelley remarked that the 3rd AED demonstration is scheduled for March 24th at 10 am in the Board Room by Philips Healthcare. We will then review all three companies we interviewed and make a decision on which one to select.

Safety Issues/Other:

Floor mats have been replaced with thicker mats to reduce trip hazards. The HR/Reception doorway project is on hold at this time, as well as the District access memo – B. Gamboa and C. Berge expressed disappointment that the projects were not moving forward. S. Kelley mentioned the scheduled installation of the new security cameras (5) and the 16 channel 750 GB DVR system on April 19 and 20th. S. Kelley mentioned the installation of emergency lighting in the restrooms at the annex building in March. D. Walter wanted more information on the ICS structure at the Annex.

Next Meeting:

Friday, May 14th 2010, 2:30 pm. Conference Room #2.