

**Members:**

Scott Stark	X	Janet Johnson	X	Lito Reyes	
Mark Ikeda	X	Marianne Klingstrand	X	Julia Sanchez	
Whitney Fields	X	Gloria Kracher	X	Nori Sogomorian	
Parra Memo	X	Carolyn Lindsey		Ed Szumski	X
Elaine Akers	X	Marie Mestas		Chris Tamayo	X
Marcia Alfano-Wyatt	X	Reggie Metu			
Carolyn Allen-Roper		Sarah Miller			
Susan Bangasser	X	Kathleen Pryor			
Karen Deck	X	Zadock Reid			

**Topic:**

**Discussion:**

**Review Minutes**

Approved 4/01/13 Minutes.

Discourage students from sitting on stairs, post signs?

**Scott S.**

Complaints of hand-dryers – as a campus we are allowing a one year timespan for a cultural change to occur then evaluate.

Need to send out a campus wide email informing faculty and staff about our new universal key for students who require assistance to use the restrooms.

EOC antenna is up and additional emergency radios are in place. Researching HAM Radio. Communicating with the Red Cross but currently no signed contract in place. CDC would like to have quicker internal notification of any safety concerns in their area. Chris mentioned that according to Clery Act, there are two definitions, Timely Warning and Emergency Notification; if the threat is an ongoing, active emergency notification will go out without delay.

Jeremy Sims is waiting for the quote, PR and parts for the blue light phone repair. Not enough bond money for parking structure. Chris mentioned that due to priority safety reasons students have been allowed to park in staff parking after 5pm and they do not cite. Police are conducting an extra presence for safety.

Reviewing "K" street lighting, internal campus lighting, broken concrete Communication speakers, ASG lighting, research of funding for door hardware scope & cost and Swap Meet lighting. Survey of faculty PS unisex changed to men/women restrooms.

MCHS modular purchase is being pursued; nursing would like 2 modular classrooms if available. Thermal Energy Tank at the Commission Phase. Renovation of Auditorium is close to DSA release. Big V-Ball still being created. PE renovation is with the State Architect in Plan Review for 8-10 months, Bid Package 2-3 months, Bid/Award 2-3 months – approximately 2 years of construction and 1½ years until start. We will not lose any space and the new construction will be up before demo of the old occurs. Door access for ASG in the Campus Center was looked at by an architect before change was approved.

Will bring Program Review matrix and information to next meeting.

**Whitney F.**

Administrative Services will email notification to campus about April National Emergency Preparedness Month. We will test our Black Board Connect and InformaCast. Students from theatre arts will be acting as zombies and handing out flyers on the approved day. Police and M&O will help with evacuation day of event.

Claims are trending down for SBCCD but up for SBVC. Will discuss strategies to reduce claims. Trainings on slips, trips and falls and mandatory training will be reinforced. Training for the Building Captains and Alternates will occur this month. Need to send out an updated list. Consider conducting AED training between July 4 and the next session of classes.

**Adjourned**

4:23pm